God’s Bible School and College does not discriminate on the basis of age, race, color, national or ethnic origin in its admission of students or employment of its faculty and staff.

The Administration reserves the right to amend the policies stated in this catalog without prior notification.
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Welcome to God’s Bible School and College! I am so happy that your interest in GBSC has led you to view our catalog. I believe you will be encouraged by what you find here.

God has established GBSC to serve you and our world through His church. Our mission statement captures the heartbeat of our campus and summarizes our focus in these words: “God’s Bible School and College seeks to glorify God and to serve His Church by providing higher education centered in Holy Scripture and shaped by Wesleyan conviction, thus preparing faithful servants to proclaim Jesus Christ and spread scriptural holiness throughout the world.”

As you read through the pages of this catalog, you will gain a perspective on what sets GBSC apart and makes this a great place to study and learn. We are a Bible College with a rich history, a clear vision, a quality academic program and a timely mission.

Today, as they have for over a hundred years, our graduates are making a contribution around the world by taking their places in the church and society as well-trained, biblically-minded, and professionally-competent servants of the Lord Jesus Christ. A long history of outstanding Alumni is the real measure of our success. The graduates of our school have so impacted our world that the alumni motto is “The sun never sets on the students of God’s Bible School and College.”

When you join our growing student body, you will study with outstanding leaders. The members of our faculty combine strong academic qualifications, years of ministry experience, and a deep commitment to our mission. All of our professors are men and women of faith, deeply committed to Christ and to the life-changing truth of scripture. Studying with them you will be challenged personally, intellectually, professionally, and spiritually.

GBSC offers ready access to multiple resources in our main library, Schmul Ministerial Resource Center and Gale Missions Library. Our location in a large city and near major universities makes unlimited resources available.

Our beautiful campus is a rare blend of historic buildings and modern facilities. Our strategic location in urban Cincinnati offers one a picturesque view of the city skyline and serves as a ready reminder of the challenges and opportunities for ministry in the twenty-first century.

Thank you for spending time getting to know us through our catalog. Why not take the next step and come see for yourself? I look forward to your visit.
## School Calendar 2006-2007

### First Semester

- New Student Orientation .................................. August 22 - 26
- New Student & Late Registration ......................... August 25
- * Grand Opening Activities .......................... August 26
- * Convocation Services .................................. August 27
- Classes Convene ..................................... August 28
- * School Revival ...................................... August 28 - September 1
- Labor Day – No School ................................ September 4
- Last Day to Add or Drop a Class ..................... September 8
- Constitution Day Activity ............................ September 18
- Aldersgate Block Session I-A ......................... September 18 - 22
- * All-School Picnic .................................. September 23
- Aldersgate Forum ..................................... October 10 - 12
- * Homecoming .......................................... October 13 - 14
- Mid-Term Alerts in Mailboxes ......................... October 13
- Last Day to Withdraw from a Class .................. October 20
- Academic Registration .......................... October 23 - November 3
- * Missionary Convention .......................... October 29 - 31
- Aldersgate Block Session I-B ................................. TBA
- Thanksgiving Vacation .............................. November 22 (1:10)
- School Resumes .................................. November 27 (1:00)
- * Christmas Program ............................... December 8 - 10
- Semester Examinations ........................ December 12 - 15
- Christmas Vacation ................................ December 15

### Second Semester

- Work Students Report to Work ........................ January 2 (1:00)
- New Student & Late Registration .................. January 3 (1:00)
- Classes Convene ................................ January 4
- * Mid-Winter Revival ................................ January 8 - 12
- Last Day to Add or Drop a Class ................... January 17
- Aldersgate Block Session 2-A ......................... January 29 - February 2
- * Student Development Day ......................... February 1
- Late-Winter Break ................................ February 21 (1:15)
- School Resumes ................................ March 5 (1:00)
- Mid-Term Alerts in Mailboxes ......................... March 9
- Last Day to Withdraw from a Class ............... March 16
- Academic Registration ........................ March 19 - 30
- Spring Break ........................................ March 30 (1:10)
- School Resumes ................................ April 9 (1:00)
- Aldersgate Block Session 2-B .......................... TBA
- IHC ......................................................... April 17 - 19
- * VIP Day ........................................ April 20
- * All-School Picnic ................................ April 24
- Semester Examinations ........................ May 14 - 17
- * Camp Meeting ................................ May 22 - 27
- * Commencement ................................. May 26

### Closed Dates

- October 29 - November 9
- October 28 - 30
- September 17
- October 23 - 31
- September 17
- October 13
- October 20
- November 3

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## School Calendar 2007-2008

### First Semester

- New Student Orientation .................. August 21 - 25
- New Student & Late Registration ........ August 24
- * Grand Opening Activities ........ August 25
- * Convocation Services .................. August 26
- Classes Convene .......................... August 27
- * School Revival ................................ August 27 - 31
- Labor Day – No School .................... September 3
- Last Day to Add or Drop a Class ...... September 7
- Constitution Day Activity ................. September 17
- Aldersgate Block Session I-A ........... September 17 - 21
- * All-School Picnic ......................... September 22
- Aldersgate Forum .......................... October 9 - 11
- * Homecoming ................................ October 12 - 13
- Mid-Term Alerts in Mailboxes .......... October 12
- Last Day to Withdraw from a Class ...... October 19
- * Missionary Convention ................ October 28 - 30
- Academic Registration .................. October 29 - November 9
- Aldersgate Block Session I-B ...........TBA
- Thanksgiving Vacation ........................ November 21 (1:10)
- School Resumes ............................ November 26 (1:00)
- * Christmas Program ........................ December 7 - 9
- Semester Examinations ........................ December 11 - 14
- Christmas Vacation ........................ December 14

### Second Semester

- Work Students Report to Work ........................ January 2 (1:00)
- New Student & Late Registration .................. January 3 (1:00)
- Classes Convene ................................ January 4
- * Mid-Winter Revival ........................ January 7 - 11
- Last Day to Add or Drop a Class ................ January 17
- Aldersgate Block Session 2-A .................. February 4 - 8
- * Student Development Day ................ February 7
- Late-Winter Break .............................. February 20 (1:15)
- School Resumes ................................ March 3 (1:00)
- Mid-Term Alerts in Mailboxes ................ March 9
- Last Day to Withdraw from a Class ........ March 14
- Academic Registration ........................ March 17 - 28
- Spring Break ...................................... March 28 (1:10)
- School Resumes ................................ April 7 (1:00)
- Aldersgate Block Session 2-B ................. TBA
- IHC ......................................................... April 15 - 17
- * VIP Day ........................................ April 18
- * All-School Picnic ................................ April 22
- Semester Examinations ........................ May 12 - 15
- * Camp Meeting ................................ May 20 - 25
- * Commencement ............................. May 24

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*Calendar may change

Check [www.gbs.edu](http://www.gbs.edu) for updates*
General Information
General Information

God’s Bible School was founded by Martin Wells Knapp in 1900 and is one of the oldest Bible colleges in America. What is now the college of God’s Bible School began as a diploma course, devoted almost exclusively to the study of the Bible and of practical subjects to enable the student to be an effective worker in what M.W. Knapp called the “great, whitened harvest field.”

The original course was called the Christian Worker’s Course. Later, it was expanded to a three-year course and, in 1936, to a regular four-year collegiate course. At that time, the Department of Education of the State of Ohio granted authorization to God’s Bible School to confer baccalaureate degrees.

Name

The name “God’s Bible School” was chosen by its founder and has become well-known within the holiness movement. This name stresses the interdenominational, nonsectarian character of the school. It also emphasizes the fact that its purpose is to train students to give God priority in their lives.

M.W. Knapp also used the title “Missionary Training Home” to give prominence to the urgent need of preparing students for worldwide missions. In some of his early advertising, he referred to the school as a “drilling school for Christian soldiers” to show the practical side of the education offered. These central ideas have continued through the years to lie at the very heart and purpose of God’s Bible School. The name may seem misleading to some, since names such as “school” and “institute” frequently denote education below that of a collegiate level. However, the name has become traditional and so well-known among the school’s constituency that the time-honored name has been retained, and the title of “college” has been added to show the type of educational programs now being offered.

Accreditation/Recognition

God’s Bible School and College is authorized by the Department of Education of the State of Ohio to award associate and baccalaureate degrees. It is accredited by the Commission on Accreditation of the Association for Biblical Higher Education (ABHE). The ABHE is recognized by the U.S. Department of Education and the Council for Higher Education Accreditation (CHEA) as the national accrediting agency for Bible colleges. The ABHE can be contacted at 5890 South Semoran Boulevard, PO Box 780339, Orlando, Florida, 32822 or by calling the ABHE office at (407) 207-0808.

Since 2001, the college has been pursuing regional accreditation with the Higher Learning Commission (HLC) of the North Central Association of Colleges and Schools. In February 2006, the college received candidacy status with HLC. This accrediting agency may be contacted at 30 North LaSalle Street, Suite 2400, Chicago, Illinois 60602-2504 or by calling the HLC office at (312) 263-0456.
The college is approved by the State Approving Agency of the State Department of Education of Ohio to give training to veterans and veterans’ orphans who qualify for benefits. It is approved by the United States Immigration and Naturalization Service to enroll foreign students and by the Social Security Administration to give training to those who qualify to receive benefits under the Social Security Program. God’s Bible School and College is also authorized by the Ohio Board of Regents, 3600 State Office Tower, 30 East Broad Street, Columbus, Ohio, 43266-0417, to grant degrees in the state of Ohio.

**Philosophy and Purpose**

The educational philosophy of God’s Bible School and College is predicated upon the conviction that the Bible is the inspired and infallible Word of God which provides the coordinating center for all of the school’s educational programs. Consequently, a comprehensive knowledge of the Bible is essential in understanding and interpreting the Christian faith and is considered primary in preparing the student for his or her Christian ministry. In harmony with this emphasis, every graduate must have a major concentration in Bible. Biblical knowledge must be complemented by education in the liberal arts and professional skills if the Christian worker is to be adequately prepared to “serve the present age.”

**General Goals of the Institution**

God’s Bible School and College exists to operate a Bible college, Christian high school, and academy. Another purpose of the school is to maintain and enlarge a supportive constituency through the periodical *God’s Revivalist and Bible Advocate*, which has been published since 1888.

God’s Bible School and College, committed to the spiritual development of its students, endeavors to balance academic accomplishment with spiritual growth. Students are encouraged to develop a deepening relationship with Jesus Christ and to exemplify a consistent life of Christian holiness. In harmony with this emphasis, the school seeks to establish a spiritual atmosphere on campus by promoting personal discipline, Christlike behavior, prevailing prayer, and spiritual fervor. It advocates a revivalistic style of worship in many of its services.

The institution is also committed to the missionary responsibility of every Christian and, therefore, emphasizes the need for personal and organizational evangelism. It seeks to engage its students in spiritual ministry through its city chapels, missionary outreaches, and other evangelistic enterprises.

**Distinctives of the College**

God’s Bible School and College is known for its distinctive characteristics, which include the following aims: to provide education for the student of limited financial means, to accommodate the underprivileged student, to inculcate within students the faith principle of support for
God’s work, and to provide a place where a person of means may sponsor the training of Christian workers. The school endeavors to preserve these distinctives as a part of its heritage.

Its ultimate aim is to develop within its students a fervent desire to serve in the work of God and to promote the interests of His kingdom at home and around the world. Its goal is to produce holiness preachers, missionaries, Christian educators, musicians, and other Christian workers who have a burning passion for Jesus Christ.

God’s Bible School and College is interdenominational and consequently stresses the oneness of God’s people. Therefore, effort is put forth to work together with all Christians for the propagation of Bible holiness, regardless of denominational affiliation or differences in matters of ecclesiastical organization.

As a result, students from God’s Bible School and College have gone out to fill positions of responsibility in numbers of denominations in the United States, in many different missionary organizations around the world, and in organizations of interdenominational or nondenominational character.

Doctrine and Mission

The historic position of God’s Bible School and College is summarized in the doctrinal statement. This statement represents the common core of holiness teachings, following the pattern of John Wesley and early Methodism. Certain items of this common core of doctrine have been given special emphasis during the history of the school from the days of its founder to the present. These special items deserve restatement here as a part of the school’s spiritual heritage:

- The missionary responsibility of the Christian;
- The importance and power of prayer;
- The blessed hope of the return of the Lord Jesus;
- The promise and possibility of physical healing in answer to the prayer of faith; and
- The life of separation which befits a Christian testimony.

Our Statement of Faith

God. We believe that there is one God, self-existent and eternal, the creator, sustainer, and ruler of all things, infinitely perfect and eternally existing in three persons, Father, Son, and Holy Spirit. Their glory is equal, their majesty co-eternal.

Holy Scripture. We believe that the Holy Scriptures of the Old and New Testaments are the Word of God written, inspired by the Holy Spirit and inerrant in the original manuscripts. They contain all that is necessary to our salvation and are of supreme authority for faith and practice.
Jesus Christ. We believe that Our Lord Jesus Christ, the eternal and only begotten Son of God, became man without ever ceasing to be God; that He was conceived by the Holy Spirit, born of the Virgin Mary, and lived a sinless life. He died on the cross, making a full and satisfactory atonement for the sins of the whole human race, then rose bodily the third day from the grave and ascended into Heaven, where He is enthroned at God’s right hand as our intercessor.

Holy Spirit. We believe that the Holy Spirit, the Third Person of the Godhead, is Lord and Giver of life, who continually glorifies Our Lord Jesus Christ, convicts men and women of sin, and regenerates all who repent and trust in Christ for salvation. It is by the Holy Spirit that believers are sanctified, indwelt, and guided into all truth; and it is also by Him that Christ lives in the church, the gospel is proclaimed, and the Kingdom of God is advanced in the world.

Human Nature. We believe that man was created in the image of God; but as the result of Adam’s sin, the entire human race was alienated from God and plunged into sin. By nature we are thus corrupt and fallen, hostile to God and His Law, and utterly unable of ourselves to remedy our lost condition. By His preventative grace, God restores moral sensibility to all mankind, enabling each of us to respond to His offer of salvation.

Salvation. We believe that Salvation is the provision of God’s grace alone, but it is a gift which we must freely accept. Thus God graciously justifies and regenerates all who repent of their sins and believe on Jesus Christ as Lord and Savior. As the children of God, they are restored to fellowship with Him, delivered from the penalty of sin, as well as from its willful practice, and are initially sanctified by the Holy Spirit who dwells in them.

Entire Sanctification. We believe that God calls all believers to entire sanctification in a moment of full consecration and faith subsequent to their new birth in Jesus Christ. By the Holy Spirit’s filling, their hearts are purified from inherited depravity, and they are empowered for continued growth in their relationship with Christ, victorious living, and fruitful service. Entire sanctification is both preceded and followed by growth in grace, dynamically expressed in advancing holiness and increasing spiritual maturity.

Assurance. We believe that believers are assured of personal salvation by the infallible promises of God’s Word, confirmed by the inward testimony of the Holy Spirit, and attested by a good conscience and the presence of the fruit of the Spirit in their lives.

Security of Believers. We believe that all believers are fully secure in Christ, conditioned only by their continuous obedient faith. Those who backslide may be immediately restored to God’s favor by returning to Him in repentance and faith in Christ.
The Christian Life. We believe that it is the joy and duty of all Christians through the power of the Holy Spirit to live righteously, victoriously, and sacrificially, obedient to God’s law, faithful in the use of the means of grace, continually sharing the hope that is in them, and ministering compassionately to human need.

The Church. We believe that the true church of Jesus Christ is composed of all who are united to Him in saving faith and who are thus members of the body of which He is the head. All Christians should live in fellowship with the church, uniting in its worship of the Triune God, supporting its great task of world evangelism, and loving one another with pure and fervent hearts.

Christ’s Return. We believe that Our Lord Jesus Christ will personally return in glory at the end of the age, as He has promised, and that He will consummate His kingdom and judge the world in righteousness. His coming, as we confess, is the “blessed hope” which is set before us and for which we must live in constant joyful readiness.

Heaven and Hell. We believe that those who die in Christ are immediately present with Him, while those who die in sin suffer the torments of hell awaiting the final judgment. All shall be raised from the dead, those who have died in Christ to eternal blessedness, and those who have rejected Him to conscious and everlasting punishment in the Lake of Fire.

Creation. We believe that for His own glory and by His own decree the Triune God created heaven and earth and all things visible and invisible, animate and inanimate. Thus we reject all unscriptural theories of origin.

Separation. We believe that all the saved should live in such a manner as not to bring reproach upon their Savior and Lord. God commands His people to separate from all religious apostasy, all worldly and sinful pleasures, practices, and associations, and to refrain from all immodest and improper appearances, the wearing of jewelry, piercings, and bodily markings.

Human Sexuality. We believe that God has given to us the gift of sexuality which must be exercised only within the boundaries of covenanted, lifelong, and heterosexual marriage. Intimate sexual relationships outside of marriage and sexual relationships between persons of the same sex are immoral and sinful. Specifically we condemn homosexuality, lesbianism, bisexuality, bestiality, incest, fornication, adultery, pornography, and other forms of licentiousness as sinful perversions of the divine gift of sexuality.

Family Relationship. We believe that God has instituted the family as the foundational unit of human society and it begins with the legitimate marriage of one man and one woman. Within its structure, as He has ordained, parents are responsible
to instruct their children in Christian faith and conduct, to set before them godly and consistent examples of the same, and in every way to “bring them up in the nurture and admonition of the Lord.” In the ordering of family life, Scripture requires: “Wives submit yourselves unto your own husbands, as unto the Lord... husbands, love your wives, even as Christ also loved the church, and gave himself for it... children, obey your parents in the Lord: for this is right.”

**Human Life.** The sanctity and dignity of human life demands respect for all human life, especially in its most vulnerable stages and conditions. We believe that human life begins at conception and that the unborn child is a living human being. Abortion constitutes the unjustified, unexcused taking of unborn human life. Abortion is murder. We reject any teaching that abortions of pregnancies due to rape, incest, birth defects, gender selection, birth or population control, or the physical or mental well being of the mother are acceptable. We further believe that the killing of the weak, the physically challenged, the mentally ill, or the aged, whether by a deliberate act or by coercing or assisting a person to commit suicide is immoral.

**Civil Lawsuits.** We believe that Christians are prohibited from bringing civil lawsuits against other Christians or Christian organizations to resolve personal disputes. We believe the Christian community possesses all the resources necessary to resolve personal disputes between parties. We do believe, however, that a Christian may seek compensation for injuries from another Christian’s insurance company as long as the claim is pursued without malice or slander.

**Authority.** We believe that God has ordained and created all authority consisting of three basic institutions: 1) the home, 2) the church, and 3) the state. Every person is subject to these authorities, but all (including the authorities themselves) are answerable to God and governed by His Word. God has given each institution specific Biblical responsibilities and balanced those responsibilities with the understanding that no institution has the right to infringe upon the other. The home, the church, and the state are equal and sovereign in their respective Biblically assigned spheres of responsibility under God.

**The Lord’s Day.** We believe that the Lord’s Day, celebrated on Sunday, the first day of the week, throughout the Christian church, is the Christian sabbath, which we reverently observe as a day of rest and worship and as the continuing memorial of Our Saviour’s resurrection. For this reason, we abstain from secular work and from all merchandising on this holy day, except that required by mercy or necessity.
Substance Abuse. We believe that the production, sale, purchase, and use of alcoholic beverages, tobacco, narcotics, and other harmful drugs, unless for mechanical, chemical, or medicinal purposes, is contrary to God’s requirement that we regard our bodies as temples of the Holy Spirit.

Mission Statement
God’s Bible School and College seeks to glorify God and to serve His Church by providing higher education centered in Holy Scripture and shaped by Wesleyan conviction, thus preparing faithful servants to proclaim Jesus Christ and spread scriptural holiness throughout the world.

Institutional Goals
Closely related to and growing out of the college mission statement are certain fundamental goals. In order to fulfill its mission, the college is committed to meeting the following goals:

1. Provide a basis for Christian faith and life by means of classroom instruction, worship services, fellowship, and Christian role models that will aid students in developing a distinct and satisfying Christian lifestyle.

2. Provide programs to prepare students to fill positions of Christian leadership in their respective ministries.

3. Provide programs to prepare Christian laypersons to fill supporting roles in the local church.

4. Provide programs to prepare students to fill positions in business and office settings, especially Christian business enterprises.

5. Provide assistance to churches, Christian schools, conventions, and camp meetings by means of various programs and personnel that aid them in fulfilling their mission.

6. Promote the principles of Wesleyan-Arminian theology, which are considered to be the proper interpretation of Biblical theology and, therefore, a heritage which must be accurately communicated from generation to generation.

Addendum to Statement of Faith
The Statement of Faith does not exhaust the extent of our faith. The Bible itself is the sole and final source of all that we believe. We do believe, however, that the foregoing Statement of Faith accurately represents the teaching of the Bible and, therefore, is binding upon all Board Trustees, officers, employees, and activities of the Corporation. Scripture for the Statement of Faith can be reviewed on the institution’s website at www.gbs.edu.
The Educated Christian

To fulfill its mission, God’s Bible School and College strives to produce educated Christians.

The faculty are involved in the Educated Person Project whereby it identifies what is meant by the Educated Person – and, in our case, the Educated Christian.

An educated Christian is a faithful servant whose knowledge, values and skills center in . . .

1 Loving God: Knowledgeably, personally loves God and His truth, manifesting this love by living according to biblical precept.

This attribute may be made apparent in the following ways. The educated Christian:

• Understands and loves the Bible, applying it by allowing it to shape his/her worldview;
• Demonstrates ability to talkintelligently about God and His working in his/her life;
• Understands loving God, applying this understanding in all relational interactions;
• Possesses a substantive grasp of orthodox theology.

2 Loving Others: Lives out love for God in loving others, manifesting this love in compassionate service.

This attribute may be made apparent in the following ways. The educated Christian:

• Understands how to love others and contribute to their lives;
• Develops and uses spiritual gifts, especially in discipling and mentoring others;
• Participates in Christian service, indicating a biblical ministry philosophy and passion;
• Engages his/her community through civic involvement;
• Understands interpersonal relationship skills, demonstrating this understanding through mature, gracious and professional interaction with others;
• Understands the importance of cooperation and works well with others.

3 Loving Learning: From a basic general knowledge and through a Christian worldview, eagerly acquires, applies, and communicates knowledge.

This attribute may be made apparent in the following ways. The educated Christian:

• Demonstrates critical, logical thinking ability, including the ability to differentiate between uncompromisable absolutes and peripheral matters;
• Possesses a biblical worldview and underlies and informs engagement with knowledge;
• Possesses a broad-based general knowledge, including understanding of and appreciation for the fine arts, literature, history, science, math, and current events;
• Possesses a deeper knowledge in his/her selected field of study;
• Communicates effectively in speech and writing;
• Seeks knowledge eagerly, committed to a lifelong pursuit of personal development.
The second phase of the Educated Person Project involves revision of objectives at the institutional and divisional levels and then making sure assessment of internships reflect these objectives. The faculty will complete this during the next academic year (2006-2007).

Institutional Objectives

The faculty has established the following objectives for the college. Graduates from God’s Bible School and College should be able to:

1. Demonstrate a comprehensive knowledge of the Bible with an appreciation for its truth and message that will encourage you toward a lifelong study and application of its content and meaning.

2. Exemplify a personal Christian experience, deepened and broadened by habits of prayer, devotion, and recognition of divine leadership in your life.

3. Display knowledge in the arts and sciences which will assist you in your chosen field of Christian service.

4. Demonstrate dedication to the cause of Jesus Christ with a world vision in whatever field of ministry the Lord may open to you.

5. Display basic professional skills in your chosen field of Christian service.

6. Integrate a system of Bible-based moral values into your daily life.

7. Show evidence of Christian culture in terms of refinement, appreciation, and social attitude.

8. Manifest a balance between spiritual growth and academic accomplishments with an appreciation for the presence of the Holy Spirit in your life and ministry.

9. Care for the needs of your physical body, which is the temple of the Holy Spirit.

10. Exhibit dependability and other good leadership skills.
College Facilities

God’s Bible School and College has six major buildings. The Administration Building houses administrative offices, the Revivalist offices, faculty offices, and classrooms.

The Deets-Miller Student Center houses a dining hall, student snack bar, Presidential Dining Room, a full-size recreation area, and faculty offices.

The Knapp Memorial Building houses a chapel, a men’s residence hall, and classrooms.

The McNeill Music Hall houses faculty offices, classrooms, and practice rooms.

The Revivalist Memorial Building houses a women’s residence hall and the Aldersgate Christian Academy.

The R.G. Flexon Memorial Library provides shelf space for 50,000 volumes, study area for 100 students, offices, and archives.

Deets-Miller Student Center
Campus Level: Christian Service Office, Mom White Memorial Classroom, Faculty Offices
Second Floor Down: Kitchen, Dining Hall, Presidential Dining Room, Student Snack Bar
Lower Floors: Marsh Classroom, Teacher Ed Classroom, Recreation Area

Knapp Memorial Building
Campus Level: J. Wesley Adcock Chapel
Lower Level: Classrooms, Gale Missions Center, Garage
Floor Above Chapel: General Ed Offices, Classrooms, Ed Tech Room, Men’s Prayer Room, Choir Room, Men’s Residence Hall Overflow
Top Two Floors: Men’s Residence Hall

Administration Building
Receptionist Area, Bookstore, Mail Room, Oswald Chambers Room, and the following offices:

President, VP Academic Affairs, VP Student Affairs, VP Advancement, Director of Finance, Business Manager, Cashier, Student One-Stop, Student Recruiter, Director of Admissions, Registrar, Director of Financial Aid, Director of Public Relations, Campus Administrator, Director of Custodial Management, Coordinator of Information Technology, Revivalist Offices, ADEP Offices, and Faculty Offices

General Information
God’s Bible School and College

McNeill Music Hall
Music Classrooms, Offices, Practice Rooms, Music Technology Lab

R.G. Flexon Memorial Library
Study Areas, Library Holdings, Offices, Archives, Computer Work Stations

Revivalist Memorial Building

**Ground Level Floor:** Dean of Women’s Office, Main Parlor, Guest Rooms

**Three Upper Floors:** Women’s Residence Hall, Floor Parlors, Laundry Room, Women’s Prayer Room

**First Floor Down:** ACA High School Office and Classrooms, Science Lab, Computer Lab, Student Learning Center

**Second Floor Down:** ACA Elementary Office and Classrooms
Directions to Campus

GBSC

Taft Road Exit
South Bound

Reading/Eden Park Drive Exit
North Bound

General Information
Admissions Information
Admissions Information

Only graduates of accredited high schools or persons with equivalent preparation may be matriculated in the college as candidates for associate or baccalaureate degrees. The GED test, if passed, will be accepted as equivalent to a high-school diploma.

Applicants who lack specific high school subjects, such as mathematics, or applicants with 16 high-school units may, if accepted, register but must remove these deficiencies during their first year.

Each applicant must submit a transcript of high-school grades from his/her high school. In cases of early registration, the transcript of grades may not include the applicant’s final semester of work. In such cases, the applicant must submit a second transcript reflecting all high-school grades and validation of his/her graduation before being matriculated as a student in the college.

The applicant should have a total of 17 high-school units of credit. Basic subjects included in this total are:

- English (including composition) at least 3 units
- Mathematics and science at least 4 units
- Social studies at least 2 units
- Electives enough to bring total units to 17

The applicant must also have taken a basic typing course or be able to demonstrate proficiency in typing on a computer keyboard. Typing tests are given during orientation, and a minimum of 25 WPM is required. Students unable to pass this test will be required to take Word Processing Applications (Bu 142).

English Placement

Basic Grammar and Composition (En 090) is a non-credit course, required of and designed for students whose basic grammar use and writing fluency are not yet at the En 101 entry level. Upon completion of En 090, students should be prepared for En 101 and En 102.

Freshmen students are placed in English classes based on their SAT scores. Guidelines for placement and credit are as follows:

- Students who score below the committee’s threshold level for En 101 will be placed in En 090.
- Students who score at or above the threshold level will be exempt from En 090, and will be permitted to enroll in En 101.
- Students who score above the committee’s En 101 acceptable competency range may receive academic credit for En 101 (see policy for Credit Based upon SAT Score, p. 51).
Admissions Process

An applicant desiring admission to God’s Bible School and College should proceed following the appropriate directions below:

1. Request an application packet from the Office of Student Recruitment. An applicant must submit the forms listed below to receive consideration for admission to God’s Bible School and College:

   **For a U.S.-citizen applicant**
   - Application / photograph
   - Application fee ($25)
   - Pastor recommendation
   - Teacher recommendation
   - Professional recommendation (if appropriate)
   - High-school transcript or equivalent (see p. 22)
   - SAT scores or ACT with Writing (see p. 25)
   - FAFSA (if applicant desires financial aid or wishes to participate in the Student Work Program)

   **For an international applicant**
   - Application / photograph
   - Application fee ($50)
   - Pastor recommendation
   - Teacher recommendation
   - Professional recommendation (if appropriate)
   - High-school transcript or equivalent (see p. 22)
   - SAT scores or ACT with Writing (see p. 25)
   - TOEFL score (if required, see p. 24)
   - Financial certification form
   - Affidavit of sponsorship
   - Physical examination form

2. A letter of acceptance will be issued to the student upon the approval of the Admissions Committee.

Deadlines

Although applications are accepted until the last day to add a class for that particular semester (see calendar, p. 6), applicants are encouraged to finish the process as early as possible. Applicants often find that privately-funded scholarships, such as from corporations and nonprofit organizations, are denied them unless they have already been accepted; thus early application can have financial-aid benefits. Consequently, all applications and fees should be sent by July 1 for the fall semester and by December 1 for the spring semester.

The recommendation forms and official transcript requests are to be distributed to specific individuals. These individuals must mail these completed forms directly to God’s Bible School and College.

Registration

One day at the beginning of each semester, as indicated on the academic calendar (p. 6), is designated as registration day for new students. Only students who have been formally accepted may register, and these are expected to register on this day (although some items may be completed in advance through telephone pre-registration).
Returning students will register for their classes with an academic advisor during the time set aside on the academic calendar. A late registration fee will be required of all students who do not complete registration during this period.

The final cutoff date for late registration in any semester will be the day on the calendar identified as the “Last Day to Add or Drop a Class” (see p. 6).

If the SAT score level described above is not achieved, an applicant may take the TOEFL (Test of English as a Foreign Language) and score at least 450 on the paper-based test or 133 on the computer-based test to prove English proficiency. Our TOEFL number is 1238. For information concerning the TOEFL, one should contact the local Cultural Affairs Officer. Write to TOEFL Publications, CN6154, Princeton, New Jersey, 08541-6154, U.S.A.; or visit the TOEFL Web site at www.toefl.org.

Financial Resources. The U.S. Government also requires that we secure evidence of financial resources from international students. For holders of a student visa (F-1), proof of financial resources includes:

- an affidavit pledging that support is available for all four years of schooling and
- a bank statement showing enough liquid assets to pay all tuition and living expenses for the first year.

Federal financial aid is not available for non-immigrant international students.

International Students

God’s Bible School and College is authorized under federal law to enroll non-immigrant alien students.

English Proficiency. All international students whose native language is not English are required to submit evidence of the English proficiency as follows.

1. Applicants must take the SAT Reasoning Test (required of all students; see “Pre-Admission Testing”). If the sum of the Critical Reading and Writing subscores is 800 or higher, no further test is required to demonstrate English proficiency.

2. If the SAT score level described above is not achieved, an applicant may take the TOEFL (Test of English as a Foreign Language) and score at least 450 on the paper-based test or 133 on the computer-based test to prove English proficiency. Our TOEFL number is 1238. For information concerning the TOEFL, one should contact the local Cultural Affairs Officer. Write to TOEFL Publications, CN6154, Princeton, New Jersey, 08541-6154, U.S.A.; or visit the TOEFL Web site at www.toefl.org.

Important Information

Before a student comes to God’s Bible School and College, this section should be read carefully.

1. Please be sure that a letter of acceptance has been received from the Office of Admissions.

2. Take care of examinations or other personal physical needs. Also, submit the state-required vaccination status statement (an applicant should receive this form from the Office of Student Affairs after being accepted).
3  Make sure your finances are in order. Each student is expected to pay (1) application and mandatory fees, (2) tuition, room, and board for the semester, and (3) the charges for books and supplies required for classes.

4  Any special fees and/or deposits, for which the student will become responsible by selecting course options, will automatically become part of the mandatory fees and will be payable at the time of registration.

5  Each student who will be residing in a residence hall must bring bedding and personal necessities. All rooms are equipped with single beds, desks, and dressers.

6  Each student must be responsible for his/her incidental and possible medical expenses.

Pre-Admission Testing

Applicants applying for admission to God's Bible School and College must take the SAT Reasoning Test (preferred) or ACT plus Writing.

The SAT Reasoning Test is offered several times each year at a large number of testing sites around the world. Each testing date has a corresponding registration deadline, so plan to register for the SAT in good time. Information regarding the SAT may be obtained from high schools; the College Board at P.O. Box 6200, Princeton, New Jersey, 08541-6200; or on the Web at www.collegeboard.com. GBSC’s College Board code is 1238.

Those choosing to take the ACT must also complete the additional Writing component. ACT information may be obtained from high schools; the ACT at P.O. Box 451, Iowa City, Iowa, 52243; or on the Web at www.actstudent.org. GBSC’s ACT school code is 3325.

We understand that there are occasions when students make decisions about college after the last scheduled SAT test offering before school starts. GBSC is prepared to work with such students. However, they must take the SAT during their first semester at GBSC, and they may be required to enroll in En 090 and SS 101.

International students may need to take the TOEFL prior to admission; see page 24 for more details.
Student Life Information
Character Requirement

God’s Bible School and College is committed to a holistic view of an educated person. An educated person evidences learning more broadly than traditionally recognized intellectual skills. Education is more than learning *how to make a living*, it is learning *how to live*. Knowing how to live requires the development of biblical Christian character. Students, staff, and faculty will cooperate to help develop these vital Christian character traits. For this purpose, students will agree to the following requirements:

- Complete self-assessment annually and submit a completed copy to divisional chairperson and resident director.
- Annual evaluation by assigned resident assistant and resident director completed and submitted to division chair.
- Annual evaluation by assigned faculty advisor.
- Review of character assessments by a committee of at least three divisional faculty members. This review will be forwarded to the resident director.
- The resident directors will meet with students to review the assessments and to be informed of the status of their expected character development.
- Students assessed as not making satisfactory progress, will meet with a committee of the Vice President for Student Affairs, appropriate divisional chair and resident director to discuss ways to improve the character rating. During the next semester, the student will be on *Character Watch.*
- Students on *Character Watch* must show progress during the semester in order to retain their student status. Not making satisfactory progress for two consecutive semesters will result in the student being asked to sit out a semester.

Student Life

Student life at God’s Bible School and College provides students with opportunities to develop leadership potential and healthy relationships and to use leisure time in ways that are enjoyable, enriching, and complementary to academic responsibilities.

The Office of Student Affairs at God’s Bible School and College is committed to develop Christian courtesy, unselfish love, and biblical problem-solving in interpersonal relationships. It aims to provide recreational opportunities and wholesome Christian fellowship.

Our policies of conduct encourage unity, respect, and personal discipline and aim to encourage the practicing and modeling of total devotion to God in love and service. We desire to produce and develop disciples that are committed to simple lifestyles and separated from the self-indulgent excesses fostered by the philosophy and standards common in the world.

Students receive a *Student Handbook* that governs student conduct and appearance. Non-students may request a copy. All students are expected to become knowledgeable of the content of the *Student Handbook* and commit themselves to abide by these rules in order to be students at God’s Bible School and College.
Religious Services

In addition to encouraging daily personal communion with God by prayer and Bible study, God’s Bible School and College requires students to attend chapel, midweek prayer meeting, and church. We also encourage interaction with faculty, staff, and Christian friends.

Chapel meets each Monday, Wednesday, and Friday morning. Attendance is required for all students unless excused by the Vice President for Student Affairs.

Beginning with the third chapel absence, students will be fined as specified in the Student Handbook. Students absent from ten chapels are required to meet with the Petitions Committee and cannot return the following semester unless reinstated by the committee.

Other religious services include mid-week prayer meetings, special meetings for prayer, and special lectures. Attendance for all students is required for fall and winter revivals, Missionary Convention, and Camp Meeting. Again, permission to miss any of these services must be approved by the Vice President for Student Affairs.

Resident students must attend a church that is in harmony with the college’s theological position. To ensure continuity between the students’ home church and their worship life while at God’s Bible School and College, they are required to attend Sunday School and Sunday Worship Services at a church of their own denomination. Exceptions regarding church choice will be made by consulting with the student, his/her parents, and the Vice President for Student Affairs. Non-resident students may attend their home church.

New Student Orientation

The week prior to the fall semester is a time of orientation for freshmen and transfer students. Various faculty, staff, and administrators present information that is pertinent to college life at God’s Bible School and College. The purpose of this time is to acquaint new students with college life and to create a smooth transition from high school to college. All freshmen and transferring students are required to attend unless excused by the VP for Student Affairs.

Organizations and Ministries

Student organizations are an important part of college life at God’s Bible School and College. They provide a practical aspect to the educational experience. Most students become active members of at least one organization. Some of these groups include the Student Ministerial Organization, Missions Organization, Christian Teacher Organization, Music Service Organization, General Education Organization, and Student Government.

Student Publications

Publications for students include the yearbook, a student newspaper, and various divisional newsletters.
Housing

God’s Bible School and College is committed to being a resident college, and therefore, expects single students not commuting from their parents’ home to live on campus. Requests for exceptions may be submitted in writing to the Vice President for Student Affairs.

Roommates will be assigned by the Student Affairs Staff. Private rooms require an extra fee and are assigned based on seniority and availability.

Food Services

The Deets-Miller Student Center houses the dining hall and snack bar. All resident students are required to pay for the board plan provided by the school.

Student Learning Center

The Student Learning Center is located in the Revivalist Memorial Building. It is staffed two evenings a week, offering academic assistance to those having difficulty in a specific class or with classes in general.

The person on staff will develop an action plan in conjunction with the student’s teacher to address academic deficiencies. This may involve time management and study skills. It also can involve remediation of basic skills. Instructors may schedule times for specific review through the Student Learning Center.

Utilizing the services of the Student Learning Center is voluntary for most; however, it can be a condition for continued student status for those assigned to attend by their advisor or the Academic Committee.

Health Services

The college maintains a health center staffed by a qualified nurse. The health center is open on an as-needed basis for calls and health counseling. The nurse may be contacted through the receptionist, Student Affairs Office, and Security personnel. Physician referrals are available. There are excellent medical facilities in the Cincinnati area.

Physically-Challenged Students

Students with various physical challenges have attended God’s Bible School and College. Students with special needs should communicate their situations in advance to the Office of Admissions for an evaluation of available appropriate accommodations.

Counseling

Pastoral counseling is provided through the Office of Student Affairs. Other faculty and staff may provide pastoral counseling as needed. Special help is given to students with spiritual, personal, and academic problems. God’s Bible School and College is faithfully committed to minister to the whole person.
Vehicles

The permanent possession and operation of a vehicle on campus by a student is not a right, but a privilege granted by the school. The privilege may be rescinded at any time if the student abuses it or becomes a problem to campus personnel, the local police, or the community.

Vehicles, other than those used for normal transportation, such as motorcycles, boats, trailers, and campers are not permitted on campus property without special permission.

All vehicles must be registered with the Office of Student Affairs. A student bringing a vehicle to college must provide proof of liability insurance. The school also strongly recommends that the student carry collision insurance.

Repair and maintenance of vehicles is permitted only in certain designated areas of the campus and only after permission to utilize the area has been granted by the Campus Administrator.

Vehicles which are no longer being utilized may not be parked on campus property. If a vehicle is identified as being in this category, the owner will be given two weeks to get the car in usable condition or have it towed from the premises.

Conditions for Dismissal

A student who exhibits patterns of behavioral problems or is guilty of a major infraction of a school rule will be required to meet with the Discipline Committee. Students may be dismissed by the Discipline Committee for violation of student rules as explained in the Student Handbook or for refusing to abide by school rules.

Special Activities

All students are required to help with the work of Homecoming, Camp Meeting, VIP Day, and any other special school activities or projects as requested. No student may be excused from helping in these activities, except in the case of an emergency, and then only by filing a formal written request which must be approved by the Vice President for Student Affairs. Even when excused, a student may be assessed a charge for missing his/her assignments.

Each residence hall student will work 15 hours per semester on special jobs approved and recorded by the Director of Custodial Management. A student who fails to work the required 15 hours will be charged the prevailing minimum wage for hours not worked.
Financial Information
Financial Information

God’s Bible School and College exists to prepare the student for the future. More than 25,000 students have graced the Hilltop since 1900. Financial offices intend to make sure that no student is hindered from gaining a quality Christian education because of the lack of or difficulty in obtaining finances. The information below is provided to assist in making financial decisions.

Room

Students are required to live on campus, except those who are married, those who commute from home, and upperclassmen who are given special permission by the Office of Student Affairs to live off campus. Adequate residence hall facilities are provided for all unmarried students.

Residence hall rooms are furnished with single beds, closets, dressers, and desks. No electrical appliances of large wattage or appliances containing a heating element, such as an iron, may be used in any residence hall room. Each floor has a room with adequate fixtures for ironing. Coin-operated facilities are provided where students may do their laundry.

Residence hall students are assigned a roommate, unless a special request for a private room is made and approval is given by the Office of Student Affairs. In such a case, the student will be charged an additional room fee per semester.

Board

All resident students are required to eat in the school’s dining hall. No food other than light snacks may be kept and/or eaten in the dormitory rooms. No credit will be given for meals missed; sack lunches or other arrangements when requested may be made for those who work off campus at meal time.

Mandatory Fees

All students must pay two mandatory fees: the initial application fee and the general services fee. Students who are enrolled for six or less hours will be charged a flat rate of $25 per credit hour for the general services fee.

The application fee is to be remitted at the time of submitting the application form. This fee is to be paid by new students and

Tuition

The regular college tuition rate for full-time students is based on a normal semester load of 12 to 18 hours.

A student who enrolls for more than 18 hours per semester must pay an additional hourly tuition rate for each hour in excess of 18 hours. A student who takes fewer than 12 hours is classified as a part-time student and must pay tuition based on the hourly tuition rate.

Below 12 hours............$162 per hour
12 – 18 hours .............$2100 per term
Above 18 hours .......... $162 per hour
Continuing Education.....$80 per hour
Audit..............................$80 per hour
students who are returning after having set out for more than one semester.

The general services fee funds the upkeep of the student center, recreation center, and health services. Included in this fee is an insurance policy which covers each student with secondary accident insurance. The general services fee also includes the following:

**Learning resource fee** – the funds generated from this fee are used to insure that the libraries have sufficient funds available to build library collections to support the curriculum and to assist student learning support programs.

**Technology fee** – the funds generated from this fee are used to enrich the educational experience of attending GBSC by addressing technology needs in campus-wide computing, providing access to public computer labs and high-speed internet access in residence hall rooms and through wireless access points.

**Student affairs fee** – the funds generated from this fee support student government activities, programs, and student organizations.

**Yearbook fee** – this fee is a per-semester charge of $40. If a student does not take more than six hours in one or both of the semesters, a total of $80 must be remitted before the student may receive a copy of the current yearbook.

**Special Fees**

If a class has a special fee, it will be so noted at the end of its description in the “Course Descriptions” section beginning on page 99.

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### Fall 2006 *

#### Semester Charges

**Tuition**

- 12 - 18 hours .............................. $2100
- Under 12 hours (per hour) .......... 162
- Over 18 hours (per hour) .......... 162
- Continuing Education (per hour) ... 80
- Audit (per hour) .......................... 80

**Room and Board**

- Multiple-occupancy room......... 675
- Private room without bath......... 1000
- Private room with bath............. 1400
- Board........................................ 975

**Mandatory Fees**

- Application fee ......................... 25
- General services fee ................. 390
- Per hour GS fee (if 6 or less hrs) ... 25

**Registration and Graduation Fees**

- Late registration ....................... 50
- Add/Drop (per occurrence) ......... 10
- Graduation .................................. 75
- Transcript ................................... 5

**Miscellaneous Fees**

- Appliance ................................. 75
- Vehicle permit ........................... 50
- Music lessons and classes .......... 160
- Lab (per class) ............................ 45
- Materials (per class) .......... varies
- Independent Study (per hour) ...... 40
- Late payment ............................. 15
- Early exam ................................. 25

*Please note that these charges are for the Fall 2006 semester and may be changed at the discretion of the Board of Trustees.
Lab fees are assigned to those classes which have a laboratory experience, for example, computer classes or family/home studies classes.

Materials fees are assigned to those classes which require materials to be replenished, such as Choir or Symphonic Wind and String Ensemble.

The applied music fee for private instruction in voice, organ, piano, and violin includes the use of practice rooms and instruments. Voice class has an $80 fee.

The graduation fee includes the cost of the diploma and the cap and gown.

There is a $5 fee per transcript for all official transcripts. Transcripts will not be issued until payment is received.

Payment of Accounts

All student accounts are due and payable at the time of enrollment. If the student is unable to make full payment at registration, a deferred payment plan must be arranged with the business manager before registration is complete. Under this plan, 30% of the student’s bill is due at registration. The balance is then divided into four equal, monthly payments. If the student is able to make full payment at registration, a 2% discount on tuition will be given.

Deferred payments become due and payable on the 10th of each month and will become delinquent if not paid by the 15th of each month. A $15 late payment charge will be added to the student’s account if payment is not made by the last work day of the month.

If a student’s account becomes two months past due, the student will be required to discontinue all classes until satisfactory financial arrangements have been made with the business office. In no instance will a student receive any grades or transcripts until all financial obligations have been met.

Refund Policy: Complete Withdrawal from School

In financial matters, the relationship between the student and the institution takes the form of a contract, which is not to be taken lightly. For this reason, refunds to students not completing a full term of study will be made only after the student completes a withdrawal petition form and obtains the required clearance signatures listed on the form. Students may obtain a withdrawal petition form from the Office of the Registrar. The completed petition is to be submitted to the Registrar.

Students who have completed the withdrawal petition and have obtained the necessary clearances will receive refunds.
on the following basis (effective withdrawal date is the day the completed form is submitted to the Registrar):

**Tuition and Board Refund Schedule:**
After 2nd full week of classes: 80%
After 3rd full week of classes: 60%
After 4th full week of classes: 40%
After 5th full week of classes: No Refund

**Room and Fees: No Refund**
The room payment is a one-time charge for the semester. Since the school reserves the room for the entire semester, there is no refund for a room charge.

Students will not be eligible for refunds if they do not formally withdraw from school by completing a withdrawal petition form.

In the event that a student is expelled, no refund will be made for any monies which the student has applied to his/her total charges for the semester in which he or she is expelled. If the total charges are not paid in full, he or she will be billed for the remaining balance of the semester.

**Refund Policy:**

**Dropped Courses**
If a student drops a course on or before the last date to drop a class, a refund will be made to the student’s account if the change affects his or her tuition or special fees for that course.

Tuition and special fees for courses dropped will not be refunded after the first two weeks of the semester. After the last date to drop a class, students may withdraw from a class until the last date allowed to withdraw from a class, but no refund of fees or tuition will apply. (See page 49 for the procedure for adding/dropping or withdrawing from courses.)

**Financial Assistance**
Over the years, God’s Bible School and College has helped thousands of students graduate despite many students not having abundant personal financial resources. Through the work-study program, various federal and state grants and loans, and academic scholarships, many have found it possible to attend college. Financial concerns should not keep you from attending GBSC and preparing for ministry.

Some types of financial assistance may help students pay for specific school expenses, such as tuition and fees; while others can go to any school-related expenses.

The following information gives a brief overview of financial aid. For additional details, visit the financial aid section of www.gbs.edu or contact the Director of Financial Aid.
Federal Programs

Pell Grant

GBSC students have the opportunity to apply for Federal Pell Grants. These grants are based on financial need and do not have to be repaid. Applicants must be working on their first college degree and be U.S. citizens or eligible noncitizens. Students may apply for a Pell Grant by filling out a FAFSA (Free Application for Federal Student Aid). The FAFSA is available online at www.fafsa.ed.gov. By putting GBSC’s school code, 015691, on the FAFSA, the information will be directed to us.

FFEL Stafford Loans

FFEL (Federal Family Education Loan) is a means of aid for students who are enrolled in at least 6 credit hours. These low-interest loans must be repaid and may either be subsidized or unsubsidized.

A subsidized loan is awarded on the basis of financial need, and no interest will be charged until six months after the student graduates, leaves school, or drops below 6 credit hours enrollment.

Unsubsidized loans are not awarded based on financial need, and interest will be charged for the duration of the loan.

For more information on applying for Stafford Loans, please contact the Office of Financial Aid.

FFEL PLUS Loans

PLUS Loans are available to parents of dependent undergraduates enrolled at least half time. The yearly limit on a PLUS loan is equal to the cost of attendance less any other financial aid the student receives. Interest is charged on this loan, and repayment generally begins within sixty days after the final loan disbursement for the period of enrollment for which the parent borrows. Students must file a FAFSA.

Additional information about applying for a PLUS loan is available at the Office of Financial Aid.

Veterans Administration Benefits

God’s Bible School and College is approved by the State Approving Agency of the State Department of Education of Ohio to give training to veterans and veterans’ orphans who qualify for such benefits. Awards vary according to years of service and contribution. Those who are eligible under this program should contact their local VA office or our VA representative in the Office of the Registrar.

Social Security Benefits

God’s Bible School and College is accredited by the Social Security Administration to give training to those who are otherwise qualified to such benefits under this program. Those who are eligible for such assistance and desire admission to God’s Bible School and College should apply to the Office of Financial Aid for instruction and assistance.

Pell Grant

GBSC students have the opportunity to apply for Federal Pell Grants. These grants are based on financial need and do not have to be repaid. Applicants must be working on their first college degree and be U.S. citizens or eligible noncitizens. Students may apply for a Pell Grant by filling out a FAFSA (Free Application for Federal Student Aid). The FAFSA is available online at www.fafsa.ed.gov. By putting GBSC’s school code, 015691, on the FAFSA, the information will be directed to us.

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Additional information about applying for a PLUS loan is available at the Office of Financial Aid.

Veterans Administration Benefits

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Social Security Benefits

God’s Bible School and College is accredited by the Social Security Administration to give training to those who are otherwise qualified to such benefits under this program. Those who are eligible for such assistance and desire admission to God’s Bible School and College should apply to the Office of Financial Aid for instruction and assistance.
State of Ohio Programs

Ohio College Opportunity Grant

The Ohio College Opportunity Grant (OCOG) provides need-based tuition assistance to undergraduate students. Recipients must be Ohio residents of at least one year. By completing the FAFSA before October 1, students are also applying for the OCOG. The OCOG may only be used for tuition and the required general services fee.

Ohio Choice Grant

Full-time students enrolled in a bachelor’s degree program who are Ohio residents of at least one year qualify for the Ohio Choice Grant. The grant is specific to Ohio private, non-profit colleges and universities and must be used towards tuition and required fees. Students must finish a FAFSA before receiving this grant. The Choice Grant award amounts vary year to year. Awards for the 2005-2006 award year are $900.

Institutional Programs

Unfunded institutional scholarships may be used only for tuition, after grants have been considered. Also, only one unfunded institutional scholarship will be awarded at a time.

Divisional Scholarships

Divisional scholarships are awarded to up to four students per division. Criteria and scholarship applications may be secured from each divisional office. In order to receive a divisional scholarship, students must submit an application of enrollment, a scholarship application, and FAFSA. Applications should be submitted to the Office of Admissions and Financial Aid by April 30. Students may reapply yearly.

Following is a listing of the four divisional scholarships:

- Martin Wells Knapp – Ministerial
- Charles Cowman – Missions
- R.E. McNeill – Music
- Nettie Peabody – Teacher Education

Academic Merit Scholarships

Students who graduate from high school with valedictorian or salutatorian honors and receiving high overall scores on the SAT may be eligible for a scholarship. Verification of valedictorian/salutatorian status must be submitted in writing from the high school. One is eligible for the valedictorian scholarship provided the combined SAT score of 1650 is achieved. For the salutatorian scholarship, the minimum combined score is 1500.

The valedictorian scholarship is up to $750 per semester; salutatorian, $375. The scholarship amount is based on full-time enrollment. Amount for students enrolled
less than full-time will be prorated. Additionally, this scholarship may be used for tuition only and is applied after other aid. The scholarship may be renewed for up to eight semesters dependent upon a student’s maintaining a cumulative grade point average of 3.50 (valedictorian) or 3.25 (salutatorian) and other financial aid.

Home school students may also be eligible for the valedictorian/salutatorian scholarships dependent upon their achieving the previously noted SAT scores. The same renewal guidelines apply.

Wingrove Taylor Scholarships

International students may qualify for part or all of a tuition scholarship for eight consecutive semesters. Criteria for this scholarship may be secured from the International Admissions Officer.

Christian Worker’s Discount

Dependent students whose parents are full-time Christian workers, or independent students who are involved in full-time Christian work, may be eligible for a 20% discount of tuition. In both cases, Christian work must be the primary source of household income. To receive the discount, a student must complete a FAFSA and submit a letter from the employer or member of the church/mission group stating that the parent/student is employed in full-time Christian service and that this is their main source of income. Correspondence should be directed to the Director of Financial Aid by April 30 for the following school year. The 20% tuition discount will be applied toward remaining tuition after other financial aid is awarded. This discount may be renewed each year by completing the same requirements.

Endowed Scholarships

GBSC is privileged to award many scholarships that have been formed in honor of a loved one, such as the H.E. Schmul, Sr. Scholarship and the Elmer C. Farmer Pastoral Scholarship Fund. These scholarships are awarded based on need and merit. Endowed Scholarship Applications are available from the Office of Financial Aid. Completed applications should be submitted to the same office by April 30 for the next fall semester.

Additional Financial Aid Opportunities

Donated Student Fund

For decades, God’s Bible School and College, through the generosity of its loyal supporters, has been able to assist students financially. The funds are awarded at the discretion of the Administrative Committee to worthy students with financial need.
Work-Study Program

Quite a variety of on-campus work-study jobs are available to students: lawn work, cleaning, serving, office work, maintenance, to name a few. Interested students should submit a Work-Study Application, available through the Office of Admissions, for 10- or 20-hour work positions. The students are paid minimum wage, with federal and state withholdings deducted. Earnings are applied directly to student accounts.

In order to be considered for a position on the Work-Study Program, the student must first complete a FAFSA.

Off-Campus Employment

Cincinnati is rich with job opportunities for students. Several area employers are quick to hire GBSC students because of their established reputation for quality work. Current job postings can be viewed on campus announcement boards.

Outside Scholarships

Often scholarships are available to students through their high schools, churches, or through community organizations. Please do not forget these opportunities as you make preparations to attend college! Additionally, scholarship searches are available on the Web. The financial aid section of the GBSC website includes links to several scholarship searches.
God’s Bible School and College offers various types of financial aid. Financial aid consists of federal and state grants, institutional scholarships, and loans. God’s Bible School and College also has its own work-study program. Some of these programs may assist students in paying for specific school expenses such as tuition and fees, room and board, books and supplies, and transportation. 

Institutional scholarships can be used only for tuition, after grants have been considered. Also, multiple institutional non-cash scholarships will not be awarded.

<table>
<thead>
<tr>
<th>Program</th>
<th>Eligibility</th>
<th>Total Award</th>
<th>Application Process</th>
</tr>
</thead>
</table>
| Federal Pell Grant                     | • must be a US citizen or eligible non-citizen  
• must have a high school diploma, or pass an Ability to Benefit Test  
• enroll in an eligible program as a regular student seeking a degree or certificate  
• register with Selective Services (if applicable) | • maximum of $4,050 for the 2006-2007 school year for a full-time student   
• award amount dependent on income | • complete the FAFSA (Free Application for Federal Student Aid) yearly  
• use school code 015691  
• complete the FAFSA online at www.fafsa.ed.gov |
| Ohio College Opportunity Grant         | • must be an Ohio resident of at least one year                             | • award amount dependent on income  
• additional information available at www.regents.state.oh.us/sgs/oig.htm | • complete the FAFSA by October 1 each year                      |
| Ohio Student Choice Grant              | • must be an Ohio resident of at least one year                             | • award for the 2005-2006 school year was $900  
• for more information go to www.regents.state.oh.us/sgs/choicegrant.htm | • complete the FAFSA by October 1 each year |
<table>
<thead>
<tr>
<th>Program</th>
<th>Eligibility</th>
<th>Total Award</th>
<th>Application Process</th>
</tr>
</thead>
<tbody>
<tr>
<td>Veteran Administration Benefits</td>
<td>• must be a U.S. military veteran or veteran’s dependent</td>
<td>• amounts vary according to years of service and contribution</td>
<td>• contact your local VA office or our VA representative, Chris Lambeth, at <a href="mailto:clambeth@gbs.edu">clambeth@gbs.edu</a></td>
</tr>
<tr>
<td>Federal Stafford Loan</td>
<td>• must meet Pell Grant requirements</td>
<td>• amounts vary depending on academic standing</td>
<td>• complete a FAFSA</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• both subsidized and unsubsidized loans available, depending on individual circumstances</td>
<td>• complete application and online loan counseling online at opennet.salliemae.com</td>
</tr>
<tr>
<td>Federal PLUS Loan</td>
<td>• must be a parent of student enrolled for at least 6 credit hours</td>
<td>• amount up to cost of education less any financial aid the student receives</td>
<td>• apply online at opennet.salliemae.com</td>
</tr>
<tr>
<td></td>
<td>• must be a U.S. citizen or eligible non-citizen</td>
<td>• fluctuating interest rate</td>
<td>• contact our Financial Aid Office at <a href="mailto:financialaid@gbs.edu">financialaid@gbs.edu</a></td>
</tr>
<tr>
<td></td>
<td>• student must have submitted a FAFSA</td>
<td>• repayment begins immediately</td>
<td></td>
</tr>
<tr>
<td>Valedictorian Scholarship</td>
<td>• SAT score of 1650 or ACT of 24</td>
<td>• up to $750 per semester for eight consecutive semesters, depending on other financial aid</td>
<td>• written verification from high school</td>
</tr>
<tr>
<td></td>
<td>• graduate with valedictorian honors</td>
<td>• amount prorated for students enrolled less than full-time</td>
<td>• submit SAT scores or ACT with Writing scores to GBSC</td>
</tr>
<tr>
<td></td>
<td>• maintain a 3.50 cumulative grade point average</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salutatorian Scholarship</td>
<td>• SAT score of 1500 or ACT of 21</td>
<td>• up to $375 per semester for eight consecutive semesters, depending on other financial aid</td>
<td>• written verification from high school</td>
</tr>
<tr>
<td></td>
<td>• graduate with valedictorian honors</td>
<td></td>
<td>• submit SAT scores or ACT with Writing scores to GBSC</td>
</tr>
<tr>
<td></td>
<td>• maintain a 3.25 cumulative grade point average</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program</td>
<td>Eligibility</td>
<td>Total Award</td>
<td>Application Process</td>
</tr>
<tr>
<td>---------------------------------</td>
<td>-----------------------------------------------------------------------------</td>
<td>----------------------------------------------------------------------------</td>
<td>---------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Work Study Program</td>
<td>• must have made application to attend&lt;br&gt;• availability of campus employment and ability to perform tasks particular to job</td>
<td>• minimum wage&lt;br&gt;• federal and state withholdings are deducted, then the student's account will be credited</td>
<td>• complete the Application for Work-Study Program (obtained from the Office of Admissions)</td>
</tr>
<tr>
<td>Christian Worker’s Discount</td>
<td>• primary family income received from full-time Christian service</td>
<td>• up to twenty percent of tuition depending on other financial aid awarded</td>
<td>• submit letter from employer or board stating that parents/student are in full-time Christian service&lt;br&gt;• must submit new letter each year&lt;br&gt;• complete the FAFSA</td>
</tr>
<tr>
<td>Divisional Scholarship</td>
<td>• meet specific eligibility requirements of scholarship (contact the divisional chairperson for further details)</td>
<td>• up to $2,100 per semester for four consecutive years as long as the continuing requirements are met and depending on other financial aid awarded</td>
<td>• submit application for enrollment and scholarship application&lt;br&gt;• interview with divisional chairperson&lt;br&gt;• submit statement of commitment&lt;br&gt;• complete the FAFSA</td>
</tr>
<tr>
<td>Wingrove Taylor Scholarship</td>
<td>• must be an international student&lt;br&gt;• must be unmarried&lt;br&gt;• must be a high school graduate&lt;br&gt;• must show proof of financial need</td>
<td>• up to $2,100 per semester for eight consecutive semesters as long as the continuing requirements are met and depending on other financial aid awarded</td>
<td>• submit application for enrollment and scholarship application&lt;br&gt;• submit testimony of Christian experience&lt;br&gt;• contact the International Admissions Office at <a href="mailto:clambeth@gbs.edu">clambeth@gbs.edu</a> for further details</td>
</tr>
</tbody>
</table>
Academic Information
Academic Information

God’s Bible School and College was founded in 1900 for the purpose of training Christian workers for the whitened harvest fields. The first session began on September 27, 1900, with an enrollment of 72 students. The academic curriculum involved one year of Bible classes, five days per week for forty weeks.

Our course offerings have been greatly expanded over the past several decades. We now offer two-, four-, and five-year programs. The original purpose remains the same: to train laborers for various fields of Christian service.

GBSC strives for academic excellence balanced with spiritual development. We want our students to grow in the grace of God while they are growing in knowledge.

Declaration of Program

Entering students will normally matriculate into a degree program. (See the section “Programs of Study” in this catalog for complete information about the programs offered by God’s Bible School and College.) Program Declaration forms may be obtained from the Office of the Registrar. These are normally completed during the student’s initial registration, and must be signed by the student and the Program Coordinator for the program in which the student is matriculating. Students must declare a program to be eligible for certain types of financial aid.

Change of Program

A student who desires to change from one program of study to another may acquire the necessary form from the Office of the Registrar. In order to graduate with the new degree, the student must complete all degree requirements for the new program. Often, there is little loss of credit if the change is made during the first year.

Change of Program forms submitted after the last date to add a class will normally become effective the following semester. Necessary exceptions may be made at the student’s request upon the approval of the registrar.

Catalog of Reference

Students will graduate under the requirements of the catalog in effect whenever they began their program. If the student withdraws from school and later re-enrolls after more than one semester of academic inactivity, he or she must meet the requirements of the catalog in effect at the time of the re-enrollment. For an exception to this rule, the student must submit a letter requesting special consideration to the Office of Academic Affairs and addressed to the Petitions Committee.

When a student changes programs, he or she must meet the program requirements of the catalog at the time of the change. Students have the option of graduating under a more recent catalog.
Changes in Program Requirements

When the course requirements of an academic program are changed, students enrolled in that program have the option to graduate under the program requirements at the time he or she enrolled in the program or under the requirements of the newer program.

All program changes go into effect with a new catalog.

Classification of Students

All students are classified at the beginning of a semester according to the number of hours they have successfully completed or transferred. Students are classified as freshmen until they successfully complete or transfer at least the following minimum number of credit hours:

- Sophomore .......... 25
- Junior ............... 57
- Senior .............. 90

While a student’s official classification may change between the fall and spring semesters, classification for the yearbook and participation in class meetings will be determined by his or her level at the beginning of the fall term and will thus stay the same between the fall and spring semesters of a given academic year.

Non-Matriculated Status

A non-matriculated student is any student who is not working toward a degree at God’s Bible School and College, including transient students regularly enrolled in another institution, students who already hold a bachelor’s degree and are taking additional undergraduate level work, mature adults who wish to take some college work but who do not intend to earn a degree or who do not meet regular admissions requirements.

Registration

The following policies relate primarily to academic registration. Academic registration is the process by which students select their courses for a particular semester. Other important components of registration include room assignments (for resident students), parking and vehicle registration, and acquiring or updating student ID cards. New students may be able to complete some of these steps before arriving on campus, thus shortening the process on Registration Day.

Registration Day is held each semester, on the day before classes begin. Returning students and most new students will have completed registration with advisors before this time. (See the policy on page 48 for late academic registration information.) Registration is not complete until a student has made satisfactory financial arrangements with the Business Office. A student is not to attend classes until registration is complete. Students not completing registration before the semester begins will be dropped from their classes.
New Students

Once accepted, new students may register for classes beginning with the dates published for academic registration until the day before classes begin. New students desiring to register before arriving on campus may request a telephone appointment with an advisor. Also, during Freshman Week and on the financial registration days, new students will be given the opportunity to meet with a faculty advisor to schedule classes.

Returning Students

Each semester, academic registration is held on the dates published in the official academic calendar. It is scheduled approximately a month before final exams. During this time, returning students meet with their advisor and schedule their courses for the coming semester. Students who have matriculated into a degree program must have their registration forms signed by their advisor.

Late Registration

Returning students who did not register during academic registration may register until the last date to add a class. The late registration fee will apply.

Academic Load

The minimum full-time load is 12 credit hours. All students living on campus must enroll for at least 12 credit hours each semester. It is worth noting that in order to complete a degree in what is considered to be the normal amount of time, the student will have to take more than the minimum full-time load.

The normal maximum full-time load is 18 credit hours. In order to carry the maximum number of credit hours each semester, a student must have a grade point average of at least 3.0. Exceptions to this policy must be approved by the Vice President for Academic Affairs.

Independent Study Courses

When special circumstances require, students are allowed to take classes by independent study. These courses are normally available only to juniors and seniors, and only if the course is not offered before the student’s graduation date, or in the case of an otherwise unresolvable schedule conflict. The ending dates for independent study courses are the same as those for other full-term courses in a particular semester.

Students may register for independent study courses until the last date to add a class for any given semester. Students desiring summer independent study courses must complete their registration by noon of the last Friday of the GBSC Camp Meeting. Summer term independent study courses must be completed by the day before classes convene for the fall term.

Forms for requesting independent study are available in the Office of the Registrar. The procedure for registering is included on the form. In addition to the regular tuition charges, there is an independent study fee which is assessed and must be collected.
before the cooperating professor may release the course materials. The fees are as follows: three-hour class, $120; two-hour class, $80; one-hour class, $40.

Audited Courses

A student may audit lecture/discussion courses. In order to receive audit credit, the student must register for each desired audit course, indicating his or her intention to audit the course on the registration form. To receive audit credit, the student must attend at least two-thirds of the class.

Continuing Education

Courses

Non-resident students who have not matriculated into a degree program, and who wish to take courses for personal enrichment, may register for courses at the continuing education rate, which is significantly less than regular tuition. (See page 35 for the current rate.)

Should a student decide to matriculate into a degree program, a maximum of 12 hours of credit earned as continuing education credit may be applied toward a degree from God’s Bible School and College.

Change of Schedule

Students may make changes to their class schedule by completing the appropriate change of schedule form and submitting it to the Office of the Registrar. These forms are effective only when signed by the instructor, appropriate advisor, and the student. They will be accepted only if submitted on or before the last allowable date published in the official school calendar. A change-of-schedule fee is charged when adjustments are made in a student’s schedule.

Students who cease to attend a class and fail to withdraw officially from a course as outlined below will be given the grade earned for their performance in the entire course. All missed work and absences will count toward the final grade, which is usually an F.

Dropping or Adding Courses

Courses may be added to or removed from a student’s schedule during the add/drop period, which ends on the tenth day of classes. The ending date of the add/drop period is published in the official school calendar as the last date to add or drop a class.

Courses added during this period may result in new charges which will affect the student’s financial obligations for the semester. Courses dropped during this period will be removed from the student’s academic record.

Classes that are scheduled to begin after the official add/drop period has ended can be added before the second class session and may be dropped up until five days after that particular class has begun.

Withdrawing from Courses

After the last date to drop a class, and until the date published in the official semester calendar as the last date to withdraw from a class, a student may withdraw from a course or courses and receive a grade of W. This period ends at the completion of eight weeks of classes. Although this does not affect the student’s GPA, it does affect
the completion rate. Please see page 37 in the Financial Aid section of this catalog.

For courses which do not meet for the entire semester (e.g., Bu 115 or Th 112) a student may withdraw from these courses after the start of the course until the course is halfway finished. The exact date will be published in the course syllabus.

Changing to or from Audit or Credit

A student may switch from audit to credit through the date established on the calendar as “last day to add a class.” A student may switch from credit to audit any time before the last day to withdraw from a class.

Withdrawal from School

A student who desires to withdraw from school must follow the procedure outlined in the Refund Policy section in order to receive any refunds (see pages 36-37). Students who are expelled or choose to leave after the last date to withdraw from a class will not be allowed to withdraw from their classes and will be given the grade earned for their performance in the entire course. All missed work and absences will be considered in the final grade, which is usually an F. The attendance policy mandating automatic failure for absences in excess of 20% also applies to students who quit attending classes and who have not withdrawn before the last date to withdraw. Students who leave due to circumstances that merit special consideration may petition for withdrawal from their courses.

Transfer of Credit

Academic credit from accredited colleges will be evaluated for transfer by the divisional chairperson or program coordinator for the degree in which the student intends to enroll. The course to be transferred must meet the requirements in that program. The student must have earned at least a C- grade in the course to be transferred. Acceptance of some courses for transfer may be dependent upon the student’s scores on matriculation exams. Additional limitations or requirements may exist at the divisional level.

God’s Bible School and College will transfer high school courses taken through the College Board’s Advanced Placement Program if the score earned was a three or higher.

Academic credit from non-accredited colleges must also meet the above requirements. These courses will be evaluated for transfer based upon factors such as the credentials of the faculty member who taught the course to be transferred. Credit for courses identified for transfer will be awarded provisionally and notated on the transcript as pending. These courses will be used in calculating the student’s college level. The transfer credit will be officially awarded if the student has earned a GPA of at least 2.0 after completing 12 credit hours at God’s Bible School and College.

In order to earn a degree from God’s Bible School and College, a transfer student must meet all specific course requirements. At least 30 credit hours must be taken in residence at God’s Bible School and College for the bachelor of arts degree and at least 15 credit hours for the associate of arts degree.
Validation of Previous Learning

Many students possess a depth of knowledge in specific subjects. We recognize such previous learning by accepting the following methods of gaining academic credit:

Credit Based upon SAT Score. A student entering God’s Bible School and College with a score of 10 or higher on the SAT Essay subscore may be granted, upon his or her request, three hours of credit for English Composition I (En 101). This credit will be entered as pending on the student’s transcript and awarded at the end of the student’s initial semester at God’s Bible School and College if the student earns a GPA of at least 2.0.

College-Level Exam Program. With the exception of English Composition II, God’s Bible School and College also awards credit for scores of 50 or above on exams offered by the College-Level Examination Program (CLEP).

Experiential Learning Credit. God’s Bible School and College recognizes the value of learning beyond the walls of the classroom through the experiences of life. A set of standards, principles, and procedures developed by the Council for Adult and Experiential Learning are used in assessing prior learning for college credit. The requirements for each step in the process are set by the faculty of the division in which credit is sought and reviewed by the Academic Committee. Interested students should make application with the appropriate divisional chairperson.

Credit by Exam. Within each division, the faculty may establish procedures by which students may earn credit for particular subjects by examination. Interested students should make application with the appropriate divisional chairperson.

Class Attendance

College classes normally meet for 50 minutes per week for each hour of credit awarded. There is a five-minute break between classes. Regular class attendance is required. To allow for possible emergencies, a limited number of absences are allowed without affecting the student’s grade. A student is counted absent if he or she is not present for more than half of the class.

A student is permitted to miss a class, without a penalty in grade, up to the number of times the class is scheduled to meet each week.

A student whose number of absences exceeds the number of times listed below receives an automatic failure for the course. This is approximately 20% of the times the class is scheduled to meet per semester.
Times/week  Limit  Failure
One ..................3 ..............4
Two ..................6 ..............7
Three ..................9 ...........10
Four .................12 ...........13
Five ..................15 ...........16

After exceeding the allowable absences, a student must meet with the Petitions Committee to continue attending that class. In such cases, a student who thinks his/her excessive absences are justified should be prepared to state clearly the reasons why he or she feels the excessive absences are justified. Documentation of illness and other extenuating circumstances is required by the Committee.

Absences that are excused for public relations are not counted against a student’s class participation grade, but do count toward the total allowable absences in a semester.

Class attendance is entered electronically and detailed reports are available to students upon request. It is the student’s responsibility to keep accurate records of all absences (date, reason, contemporaneous documentation).

Tardy Policy

Students are tardy whenever they are not in their seat when class roll is taken or when they leave class early. Three tardies will constitute one absence. It is the student’s responsibility to notify the teacher immediately after class concerning the reason for the tardy. Consistent tardies to class and chapel are unacceptable. In most cases, this is considered to be a behavioral and self-discipline problem, rather than an academic problem. In the case of such behavior, the student will be referred to the Discipline Committee.

A student who misses more than half of a class period is considered absent rather than tardy. It should be noted that in the case of evening courses, the student should come in as soon as possible, since one meeting of the class is treated as two or three sessions.

Early Final Examinations

If a student needs to take a final exam early, he or she may do so if the professor has the exam prepared in sufficient time. The student must complete a form from the Registrar’s Office and pay an early exam fee of $25 to the Business Office. Classes missed after taking early final exams count toward a semester’s total absences, and teachers have discretion concerning the effect on the semester’s class participation.
Late Work or Exams

If research papers/projects/assignments are accepted beyond the due date, each teacher will determine the penalty to be added per day. This policy should be included in the course syllabus.

Arrangements for late tests should require taking the tests the same day or the first day the student returns to class. Teachers may either drop the score ten points or make the exam more inclusive.

Academic Integrity

Cheating may transpire in various ways. One of these is plagiarism, which takes place when one uses another person’s language or ideas without properly referencing it.

If a student is caught cheating on any course requirements, he or she will be given a zero for that work, and a letter containing the information will be sent to the Vice President for Academic Affairs and the Vice President for Student Affairs. These letters will be kept on record. The student will also be called before the Discipline Committee.

Unless prior permission is secured from a professor, assignments can only be submitted to the class for which they were originally prepared.

Grading System

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage Range</th>
<th>GPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>95 - 100</td>
<td>4.00</td>
</tr>
<tr>
<td>A-</td>
<td>92 - 94</td>
<td>3.67</td>
</tr>
<tr>
<td>B+</td>
<td>89 - 91</td>
<td>3.33</td>
</tr>
<tr>
<td>B</td>
<td>86 - 88</td>
<td>3.00</td>
</tr>
<tr>
<td>B-</td>
<td>83 - 85</td>
<td>2.67</td>
</tr>
<tr>
<td>C+</td>
<td>80 - 82</td>
<td>2.33</td>
</tr>
<tr>
<td>C</td>
<td>77 - 79</td>
<td>2.00</td>
</tr>
<tr>
<td>C-</td>
<td>74 - 76</td>
<td>1.67</td>
</tr>
<tr>
<td>D+</td>
<td>71 - 73</td>
<td>1.33</td>
</tr>
<tr>
<td>D</td>
<td>68 - 70</td>
<td>1.00</td>
</tr>
<tr>
<td>D-</td>
<td>65 - 67</td>
<td>0.67</td>
</tr>
<tr>
<td>F</td>
<td>0 - 64</td>
<td>0.00</td>
</tr>
<tr>
<td>W</td>
<td>Withdrawn</td>
<td></td>
</tr>
<tr>
<td>CR</td>
<td>Credit</td>
<td></td>
</tr>
<tr>
<td>NC</td>
<td>No Credit</td>
<td></td>
</tr>
<tr>
<td>I</td>
<td>Incomplete</td>
<td></td>
</tr>
<tr>
<td>N</td>
<td>No Grade</td>
<td></td>
</tr>
<tr>
<td>SA</td>
<td>Successful Audit</td>
<td></td>
</tr>
<tr>
<td>UA</td>
<td>Unsuccessful Audit</td>
<td></td>
</tr>
</tbody>
</table>

A grade of “F” indicates failure and necessitates a satisfactory repetition of the course before credit can be allowed.

A grade of “W” indicates a course from which a student has withdrawn.

A grade of “CR” is given if the student successfully completes a class for which no letter grade is given, for example, Christian Service. If the student fails to complete such a class successfully, a grade of “NC” is given.

A grade of “I” indicates incomplete work.

A grade of “N” indicates that a class is in progress. An “N” grade may only be issued by the Academic Committee when there are circumstances beyond the student’s control that require additional time for the class work to be completed.

A grade of “SA” is given if the student successfully audits a class (attends at least two-thirds of the sessions). Unsuccessful audits result in a grade of “UA.”
Appeal of a Grade
A student may appeal a grade to the professor up to 60 days from the last day of the finals for that particular semester.

Incompletes
An incomplete is awarded at the discretion of the professor and only when extenuating circumstances, such as prolonged illness or an excused absence at the close of a grading period, prevent the student from completing the coursework during the semester. It is the student’s responsibility to arrange for the completion of the incomplete with the professor. A student who has been granted an extension is to initiate contact with the professor regarding arrangements for the completion of the course. The maximum time allowed for completion cannot exceed seven weeks beyond the end of the semester (last day of finals). In such cases, the incomplete will change to a failing grade.

Calculation of Grade Point Average
Quality points are calculated by multiplying the numeric equivalent of a letter grade by the number of credits (semester hours) of the class. For example, Old Testament Literature is listed as a three-hour class. A student who receives a “B” (numeric equivalent is 3) for this class will have earned nine quality points. The GPA is calculated by adding the quality points for all classes and dividing this sum by the number of credit hours attempted. Courses marked “W,” audit, and non-credit courses are not included in computing a grade point average.

Repeated Courses and Grade Point Average
A student may repeat courses in order to remediate a poor grade. In this case, the original course remains on the transcript, and the instance with the lowest grade is marked “R.” The highest grade is used to compute the grade point average, beginning with the semester in which that grade was earned.

A student may repeat five courses or a maximum of 17 semester hours of work. A student may take a class for credit which was earlier audited without its being counted in this 17-hour maximum. Some courses (such as ensembles) may be taken multiple times for credit toward a degree. Such courses are so marked in the course description section of the catalog.

Honors and Awards
At the end of each semester, the Registrar, in consultation with the Vice President for Academic Affairs, publishes the following lists:

Dean’s List — full-time students with a GPA of at least 3.80
Honors List — full-time students with a GPA of 3.35 - 3.79
Honorable Mention — part-time students with a GPA of at least 3.35
Academic Progress

Students’ academic progress is assessed at the end of each semester, which determines their academic standing for the following semester. Students must maintain satisfactory academic progress to be admitted for each successive semester.

Satisfactory Academic Progress

In order to maintain satisfactory academic progress, students must both maintain a satisfactory grade point average and complete an appropriate percentage of the credit hours attempted.

The minimum grade point averages for all college work done to date are as follows:

- Below 25 hours ..... 1.6
- 25 - 56 hours .......... 1.8
- Over 56 hours ........ 2.0

Additionally, students must earn academic credit for at least two thirds of the credit hours they have attempted.

Academic Probation

Students who are placed on academic probation will be notified in writing. During semesters when a student is on academic probation, he/she may continue to receive certain types of financial aid, but may not carry an academic load in excess of 12 hours. Students are placed on academic probation during semesters when:

- Their semester or cumulative GPA for the previous semester was below the minimum listed above, or
- Their cumulative completion rate falls below 67%, or
- They are readmitted after academic suspension.

Academic Suspension

Students on academic probation who fail to correct their academic deficiencies will be considered to be making unsatisfactory academic progress. Students will be suspended if while on academic probation:

- They fail to earn a cumulative GPA above the required minimum, or
- Their cumulative completion rate is below 67% at the close of the semester.

The first academic suspension is for one semester, after which the student may apply for readmission to the college. The second academic suspension is for one year. A third academic suspension is final.

Christian Service Requirements

God’s Bible School and College has always emphasized and given opportunities for practical ministries. Christian Service assignments are a vital part of a student’s educational experience at God’s Bible School and College. All students who graduate from the college must complete supervised practical assignments in Christian work. The Office of Christian Service ensures that the Christian Service
assignments in the last two years of the BA degree and in the last year of the AA degree are closely related to the student’s chosen major.

Christian Service opportunities include activities such as mission work, nursing home ministry, personal evangelism, children’s services, gospel team work, hospital and prison ministry, assistance to local churches, etc.

At least 10% of Christian Service credit earned should come through “Civic Engagement” activities such as involvement in academic tutoring, community clean-up efforts, assisting the elderly, etc. Further regulations concerning Christian Service credits are given in the Christian Service Handbook.

Although Christian Service does not accrue academic credit, the student is required to complete successfully a specified number of Christian Service credits in order to graduate. These requirements for graduation are listed below.

<table>
<thead>
<tr>
<th>Program Type</th>
<th>Required Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Two-year programs</td>
<td>3 credits</td>
</tr>
<tr>
<td>Four-year programs</td>
<td>7 credits</td>
</tr>
<tr>
<td>Five-year programs</td>
<td>9 credits</td>
</tr>
</tbody>
</table>

Transfer students not in a position to accrue the required number of Christian Service credits must work with the Christian Service Director to determine the number of Christian Service credits which will be required.

Matriculated, full-time students will be registered for Christian Service credit each semester unless their advisor notates a waiver on the student’s registration form.

**Graduation Requirements**

1. Students who wish to graduate must submit a completed application for graduation during academic registration in the semester preceding their graduation. In order to complete the application, the candidate must meet with the chairperson from the division in which he/she intends to graduate for a review of earned credit and course requirements. The application, which includes a Graduation Agreement, is signed at this time and submitted to the Office of Academic Affairs for approval. It is strongly recommended that the candidate complete this application two semesters previous to his/her graduation.

2. In addition to the total credit hours required, the candidate for graduation must meet the specific degree program requirements as outlined in the appropriate divisional handbook.

3. For a two-year degree, at least 15 semester hours must be completed at God’s Bible School and College. Thirty semester hours are required for four- and five-year programs.

4. Students must have earned the required number of Christian Service credits (see p. 56 for details).
It is expected that God’s Bible School and College graduates possess Christian character and conduct themselves in a way that befits a Christian. Therefore each graduate must have made satisfactory progress on character development (see p. 28).

Additional requirements include:
- completion of student portfolio with all required artifacts, reflections, etc.;
- completion of all course requirements, including papers and examinations;
- a minimum cumulative grade point average of 2.0 (C average); and
- payment of all financial obligations to the institution.

Graduation Honors
Honor students are awarded the following recognition at the time of graduation:

For those attaining a grade point average of 3.50, the honor of cum laude is given; for those attaining a grade point average of 3.80, the honor of magna cum laude is given; and for those attaining a grade point average of 3.90 or above, the honor of summa cum laude is given.

To be eligible for honors, students graduating with a bachelor’s degree must have earned a minimum of 90 semester hours at God’s Bible School and College; students graduating with an associate’s degree must have earned at least 45 hours at God’s Bible School and College.

Multiple Degrees
A student who wishes to earn an additional degree must meet all program requirements for the new degree. Bachelor’s degree candidates must earn at least 30 semester hours beyond those earned for the most recent degree, and associate’s degree candidates must earn at least 15 semester hours beyond.

Privacy of Academic Records
The Family Educational Rights and Privacy Act (FERPA) affords certain rights with respect to education records. These rights are:

1. The right to inspect and review your education records.
2. The right to request the amendment of your education records that you believe to be inaccurate or misleading.
3. The right to consent to disclosures of personally identifiable information.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the college to comply with the requirements of FERPA.
The following information is considered directory information at God’s Bible School and College and may be released without students’ specific consent. However, students may request in writing that this information be withheld. Please understand that doing so will keep GBS from assisting the student by automatically issuing information such as enrollment verifications for insurance purposes.

- Full Name
- Previous Name
- Citizenship
- Photograph
- Gender
- Address (local, home, email)
- Telephone Listings (local, home)
- Date and Place of Birth
- Most Recent School Attended
- Residence Status
- Enrollment Status
- Dates of Attendance
- Scholarship Types
- Dates of Degrees
- Advisor
- Degree Program
- Expected Graduation Date
- Degrees and Awards Received
- Student Standing
- Participation in Officially Recognized Activities

You will find more complete information about God’s Bible School and College’s policy at http://www.gbs.edu/registrar/ferpa_statement.html. If you have further questions about FERPA, you may visit the website of the Family Policy Compliance Office at http://www.ed.gov/offices/OM/fpco/index.html, or you may write to them at the following address:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue SW
Washington, DC 20202-4605
Programs of Study
Program Options Locator

The following list gives the location in the catalog where specific programs begin.

Ministerial Ed Programs (begins page 68)

- B.A. — Major in Ministerial Education .......... 68
- Pastoral Ministry Track ......................... 71
- Pastoral Counseling Track ...................... 71
- Urban Ministry Track ............................. 71
- Youth Ministry Track ............................ 71
- A.A. — Major in Bible and Theology .......... 72

Intercultural Studies and World Missions Programs (begins page 74)

- B.A. — Major in Inter Studies & World Missions .... 74
- A.A. — Major in Inter Studies & World Missions .... 75

Music Programs (begins page 77)

- Common B.A. Music Core ........................ 79
- B.A. — Major in Church Music ................... 80
- Performance Track ................................ 80
- Non-Performance Track ......................... 82
- B.A. — Major in Music Education ............... 83
  - K-12 Performance Track .................... 83
  - K-12 Non-Performance Track ............... 84
  - K-8 Music Ed & Classroom Ed Track ........ 85
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Teacher Ed Programs (begins page 89)

- Common B.A. Teacher Ed Hours ............... 89
- B.A. — Major in Teacher Education ............ 89
- Elementary Education Track .................. 90
- Secondary English Ed Track .................. 91
- A.A. — Major in Elementary Education ........ 92

General Studies Programs (begins page 93)

- B.A. — Major in Church and Family Ministry .... 93
- A.A. — Major in Business ....................... 96
  - General Business Track .................... 97
  - Office Administration Track ............... 97
- A.A. — Major in General Studies .............. 98

Curriculum Structure

The faculty has determined that all programs should have a common core of Bible and Theology and of General Education for both the two-year degrees (AA) and the four-year degrees (BA). Some programs specify what elective classes to take. For example, a program may require that the student take Principles of Sociology (SS 202) for three hours of his or her social science electives.

Also, a program may waive a particular core requirement in light of a more in-depth treatment of the topic in another course. For example, students in the Division of Intercultural Studies and World Missions do not have to take Doctrine and Practice of World Missions (Th 114) since they are required to take Theology of the Christian World Mission (Th 227).

The programs at GBSC comprise five components: Bible/theology, general education, professional studies, Christian service, and character development.
Bible/Theology Core
The Bible and theology component is designed to give the student a foundation of biblical content and theology for lifelong spiritual maturation. All students, therefore, major in Bible because within the scriptures we find our sole foundation for faith and practice. The Bible/Theology Core is thus required for every graduate.

When the Bible/Theology Core program has been completed, students should:
- Grasp the historical background and biblical content of both the Old and New Testaments,
- Interpret properly the biblical content, and
- Understand and build a solid theological base, especially in those areas that are distinctive to our conservative, Wesleyan-Arminian tradition.

Bible and Theology Core

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bi 103</td>
<td>OT Literature</td>
<td>3</td>
</tr>
<tr>
<td>Bi 104</td>
<td>NT Literature</td>
<td>2</td>
</tr>
<tr>
<td>Bi/Th</td>
<td>Bible or Theology Electives</td>
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</tr>
<tr>
<td>Th 112</td>
<td>Doct/Practice of Evangelism</td>
<td>1</td>
</tr>
<tr>
<td>Th 113</td>
<td>Doct/Practice Church Growth</td>
<td>1</td>
</tr>
<tr>
<td>Th 114</td>
<td>Doct/Practice World Missions</td>
<td>1</td>
</tr>
<tr>
<td>Th 115</td>
<td>Doct/Practice of Prayer</td>
<td>1</td>
</tr>
<tr>
<td>Th 140</td>
<td>Principles of Christian Life I</td>
<td>0</td>
</tr>
<tr>
<td>Th 141</td>
<td>Principles of Christian Life II</td>
<td>0</td>
</tr>
<tr>
<td>Th 201</td>
<td>Christian Beliefs</td>
<td>3</td>
</tr>
<tr>
<td>Th 202</td>
<td>Doctrine of Holiness</td>
<td>3</td>
</tr>
<tr>
<td>Th 441</td>
<td>Senior Worldview Seminar</td>
<td>0</td>
</tr>
</tbody>
</table>

Total: 15

General Education Core
The General Education Core at God’s Bible School and College is intended to complement the Bible/theology and Professional Studies components of all degree programs, providing a balanced introduction to liberal arts and life skills and enhancing the student’s credibility in and impact on an increasingly educated society.

The college has established a fine arts requirement within General Education for all degree programs. The college will transfer other fine arts credits that are in keeping with the institution’s mission. Students should see their advisors to establish which General Education elective courses will be most valuable to the student’s ministry objectives.

The diversity requirement within General Education can be met by taking one of the following three courses: SS 202, SS 345 or SS 421.

General Education Core

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bu 115</td>
<td>Computer Apps I</td>
<td>0</td>
</tr>
<tr>
<td>Bu 116</td>
<td>Computer Apps II</td>
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<tr>
<td>Bu 117</td>
<td>Computer Apps III</td>
<td>0</td>
</tr>
<tr>
<td>En 101</td>
<td>English Composition I</td>
<td>3</td>
</tr>
<tr>
<td>En 102</td>
<td>English Composition II</td>
<td>3</td>
</tr>
<tr>
<td>En 201</td>
<td>Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>Ma/Sc</td>
<td>Math or Science Electives</td>
<td>3</td>
</tr>
<tr>
<td>Ma</td>
<td>Math Electives</td>
<td>0</td>
</tr>
<tr>
<td>Mu 103</td>
<td>Fine Arts Appreciation</td>
<td>2</td>
</tr>
<tr>
<td>Mu</td>
<td>Music Electives</td>
<td>0</td>
</tr>
<tr>
<td>Ph 221</td>
<td>Introduction to Philosophy</td>
<td>3</td>
</tr>
<tr>
<td>Ps 101</td>
<td>General Psychology</td>
<td>3</td>
</tr>
<tr>
<td>Sc</td>
<td>Science Electives</td>
<td>0</td>
</tr>
<tr>
<td>SS 121</td>
<td>Western Civilization</td>
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<td>SS</td>
<td>Social Science Electives</td>
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</tr>
<tr>
<td>SS</td>
<td>Diversity Electives</td>
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</tr>
</tbody>
</table>

Total: 20
Professional Studies

The Professional Studies component of each program focuses on the professional skills required within each discipline. Through the professional studies courses, students are given the opportunity and are also required to participate in areas of ministry related to their particular programs. Professional studies courses equip students to carry out the responsibilities and tasks specific to their chosen vocations.

Christian Service

Every program has a Christian Service component that requires each student to complete supervised practical assignments as a way of giving something back to the community and to the local church. Christian Service is coordinated by the Office of Christian Service, which correlates classroom learning with ministry opportunities.

Students are required to complete successfully a specified number of Christian Service credits in order to graduate. For more information, see “Christian Service Credits” on page 56, or request a copy of the Christian Service Handbook from the School.

Character Development

God’s Bible School and College is committed to helping students purposefully develop biblical Christian character. Each year students will complete a self-assessment and submit a completed copy to their divisional chairperson and resident director. Students will meet with staff to discuss their self-assessment and identify any areas of needed improvement. Students must show adequate progress in order to retain their student status. For more detail see “Character Requirement” on page 28.

Cross-Curricular Concerns

As part of its commitment to providing students with a broad education, GBSC emphasizes six areas throughout the curriculum: writing, public speaking, critical thinking, worldview development, diversity, and use of technology. In some cases, these concerns are directly addressed in specific courses such as English Composition, Public Speaking, and the Senior Worldview Seminar. But beyond this, GBSC’s faculty include opportunities for development in these areas in various classes throughout a student’s course of study. In these classes, students will create portfolio artifacts demonstrating achievement and understanding in all six areas of cross-curricular concern.

Writing

The process of writing can help students to learn better. Writing probably helps the writer to understand the thoughts that otherwise would remain inaccessible and helps people to operate at a higher level of abstraction. Writing is integrally involved in our learning process and has its best application in disciplines where students need to think through and learn to
evaluate problems. When we ask our students to write, we are encouraging them to engage actively with the subject matter: to see patterns, connect ideas, and make meanings in other words, to learn actively.

The second reason for emphasizing writing is the obvious one: practicing writing results in improved student writing. If writing is to become a natural and effective skill for students, they must be offered practice and instruction in a great variety of academic settings. They must learn to write for different readers and in many contexts. Many of the problems we see in students’ writing result from students not having enough awareness of these different contexts or not having enough practice addressing them.

**Writing Across the Curriculum (WAC).** WAC is designed to ensure that GBSC students receive a skill and knowledge base in writing that is commensurate with a college education and that will allow them to succeed as members of a profession and as members of society. In addition to standard composition courses offered by English professors, students will be required to take writing-designated courses offered by professors from across the curriculum. These courses are primarily intended to broaden the students’ writing experience, as well as to provide them “applied” writing experiences, especially within their major area of study. Many courses at GBSC require writing in the form of reaction papers, essays or reports, critical analyses or arguments, and research papers.

**The WAC Requirement.** A student satisfies the WAC requirement by successfully completing En 101, En 102, and a minimum of three writing-designated courses. At least one of the three writing-designated courses must be at the upper division level (300/400), though two or even all three may be upper division courses. If deemed necessary, students who demonstrate deficiency in writing may be required to attend the Writing Lab.

**Evaluating Writing.** In order to simplify paper formatting for different classes, the GBSC faculty have selected the American Psychological Association’s (APA) style as the required format for all written work. Students will be introduced to APA style in English Composition courses. All papers, regardless of the course, should be submitted in this style. Note that some faculty may not require all components (for instance, an abstract may not be required); students should be sure to ask instructors for clarification as needed. Some information concerning APA style may be found online at http://www.apastyle.org/.

In evaluating written work, faculty have chosen to use a standard grading rubric, the 6+1 Trait® system devised by the Northwest Regional Educational Laboratory (NWREL). (GBSC has secured permission from the NWREL to use this system.) As with the adoption of APA style, the common rubric has been chosen to assist students, who will become familiar with the rubric during the required English Composition courses. The rubric, along with additional information, is available on the NWREL assessment website, http://www.nwrel.org/assessment.
Writing Lab. GBSC has a Writing Lab that functions within the Student Learning Center. There we offer one-on-one tutoring sessions by appointment or on a drop-in basis to students at any stage of writing, from planning and drafting a paper to revising and proofreading it. Additionally, the SLC Coordinator can provide feedback via email about specific questions a student may have about his or her writing. There is also a Peer Tutoring Program that utilizes students as trained volunteers to give additional writing assistance.

Public Speaking

A student’s education in speech communication must be built upon a sound foundation which begins with our introductory speech-communication class, Public Speaking. Once the foundation has been established, it becomes the job of the faculty at large to bring students to the point where they, at graduation, are competent communicators. Such competence will be demonstrated in various speech-communication activities, in both general education courses and in courses in the program major.

Faculty will create learning experiences in their identified courses that will give students the opportunities to develop further their oral-communication skill. Such courses are carefully screened to make sure they provide the requisite instruction, critiqued practice, and evaluated performance.

The faculty has three basic goals in this area:

- To help bring students to the point where, at graduation, they are competent in speaking;
- To introduce students to the disciplinary conventions governing the different kinds of speech-communication activities; and
- To enhance students’ learning of disciplinary course content through the use of carefully designed speech-communication activities.

Critical Thinking

To define critical thinking skills is to restate many of the traditional goals of higher education – that is, to provide a program of instruction that enables students to become independent learners, to be capable of exercising informed and balanced judgment, and to contribute as mature citizens in their society.

Critical thinking cannot be assumed or taken for granted. Being a person of good will and good heart, or even a person of high intelligence, does not automatically translate into intellectual quality in one’s thinking. Since GBSC desires that student learning be of high intellectual quality, faculty are charged with the responsibility of contextualizing critical thinking into all subject areas.
Worldview Development

Developing a Christian worldview is an integral part of the Bible-college classroom. Both faculty and students are continually participating in this task. A Christian worldview goes far beyond applying proof texts from the Bible to moral issues students might encounter after college. A Christian worldview is a way of looking at all of life through the spectacles of faith in God. If God truly is sovereign, then He rules literature, history, science, and social institutions. If Christians acknowledge God’s sovereignty, then our work in any field will transform that discipline into a practice that better reflects God’s will and God’s glory.

Courses that specifically deal with the development of a Christian worldview are Introduction to Philosophy, which all students are required to take, and other courses, such as Apologetics or Philosophy of Christian Education. In addition to such courses, faculty will create learning experiences in their programs that will give the student the opportunity to develop further their personal Christian worldviews.

Bachelor’s degree programs require students to take the Senior Worldview Seminar as an interdisciplinary capstone course that allows students to grapple with various social problems and to articulate strategies for addressing them from a Christian-worldview perspective.

Diversity

We recognize the existence of age, gender, ethnic, religious, and cultural differences among all peoples and on all levels of society. As Christians operating from a biblical worldview, we approach the issues of acknowledgement, affirmation, accommodation, and approval of diversity guided by our commitment to the absolute authority of God’s word and the Great Commission. Therefore we seek to fulfill our mission of preparing faithful servants to proclaim Jesus Christ and spread scriptural holiness throughout the world by teaching our students that:

- Every person has been created in the image of God and therefore has inherent value and dignity.
- God provided Christ as an atonement for all peoples and therefore all can be saved and transformed into Christlikeness through the power of God’s grace.
- All differences must be evaluated in the light of Scripture. Diversity that is in harmony with Scripture is healthy and only such diversity should be approved and accommodated.

Both academic excellence and a maturing Christian worldview take considerable effort and time to develop. Faculty are encouraged to model this in their own lives and, in so doing, to demonstrate to students that education and Christian development are lifelong processes that fulfill our calling to love God with our hearts and minds.

The college classroom affords an environment in which students can investigate the hard issues of our modern society, acknowledging God and His biblical revelation, while at the same time offering an atmosphere that supports questions, dissent, doubt, and creativity.
We should demonstrate our love to others by:
- affirming their God-given dignity and worth.
- seeking to understand those who differ from us and learn how to relate to them.
- treating them with the same sensitivity and concern as we would wish to be treated in reverse circumstances.
- gently and kindly telling them the truth for the sake of their salvation, in spite of differing worldviews.

Given this commitment to diversity, the faculty has identified courses to include in the general education core to address diversity and additional courses within the curriculum that have assignments focused on diversity.

Use of Technology

GBSC strives to promote the most effective uses of technology to enhance learning. Technology is introduced into courses so that students extend their mastery of course material while acquiring technology skills and learning how to use these skills to solve problems. This curriculum helps prepare students for a lifetime of learning in our increasingly technological world.

Students enrolled in bachelor’s degree programs are required to take a series of three courses in computers and information technology that are designed to enable students:

- to give effective presentations (MS PowerPoint);
- to manage schedules (MS Outlook);
- to utilize databases and spreadsheets (MS Access and MS Excel); and
- to develop a basic website design to construct a professional portfolio (MS FrontPage).

In addition to these courses, faculty will create learning experiences in their programs that will give students the opportunities to further utilize their technology skills.

Portfolio

All the divisions within the college have developed materials to guide the use of portfolios within their programs, based on the Berean portfolio model. Students will begin their portfolios in their first year of college. The portfolio will contain an evolving selection of a student’s academic work as he or she progresses at GBSC. The portfolio will represent the student to those who review it for decision-making purposes. The portfolio will be modified
over the course of study so that it documents in a substantial and persuasive manner the student’s growing ability to meet the challenges of his or her chosen profession.

Maintaining the portfolio is the responsibility of the student. Many of the materials which students choose to include at one point in time will be revised or replaced by more recent items as they approach their next portfolio reviews. It is up to the student to decide, in consultation with the advisor, what to keep and what to replace. A few older items in the portfolio may be helpful in illustrating important development in the student’s thinking and/or abilities. At any given point, the portfolio’s contents will reflect the student’s current strengths and the areas where improvement is needed to meet the goals of the student’s program.

In addition to annual reviews by the student’s advisor, the portfolio will be formally reviewed three times. Preparation to meet the requirements for these reviews should be made in consultation with the student’s advisor.

First Review: by the divisional chair and the respective program coordinator, usually after two full semesters of course work.

Second Review: by the divisional chair and the respective program coordinator, usually at the end of the junior year and prior to any recommendation for admission to the semester during which internships or supervised student teaching take place.

Third Review: by the divisional chair, and the respective program coordinator, as an exit criterion at the conclusion of the student’s program.

All written items in the portfolio should be typed, using a word processor. The student should always keep backup copies of the items in the portfolio. All entries must be dated. Unless otherwise indicated, all items will be required for all reviews. Criteria to be used in reviewing portfolios will be made available to students. Students who need help in portfolio development may be required to take Portfolio Practicum (TE 390).

For a detailed look at specific content, students should contact their divisional office.

At GBSC, the audience for the portfolio includes the student’s advisor, with whom they will work closely in its development; the divisional faculty, who will collectively review the portfolio at specified points to make decisions and recommendations about understanding in major content area(s); and prospective employers with whom the student wishes to share the portfolio.
Ministerial Programs

Division Mission Statement

The Division of Ministerial Education exists to glorify God and to serve His church by providing all divisions of God’s Bible School and College with courses in Bible and Theology which reflect GBSC’s core values and by preparing Christlike servant-leaders within the division to fulfill the biblical roles of pastor-teacher and evangelist in order that they might equip the saints for the work of the ministry and the edification of the body of Christ (Eph. 4:11-13).

Division Objectives

The Division of Ministerial Education purposes to produce servant-leaders whose knowledge, values, and skills center in loving God, loving others, and loving learning. Such students will:

- have fostered a maturing relationship with Jesus Christ that is reflected in spiritual consistency and growing Christlikeness in character and conduct.
- have gained a deepening appreciation and knowledge of Scripture, Theology, and Church History.
- have developed the fundamental skills for Evangelism, Discipleship, Expository Preaching, Teaching, and Pastoral Ministry.

Bachelor of Arts

Major in Ministerial Education

The program listed below leads to a bachelor of arts degree. This will be granted upon the completion of 41 hours of ministerial education, 51 hours of Bible and theology, and 43 hours of general education studies, making a total of 135 hours.

This four-year degree program does not require a minor. However, the student must choose one of the four following areas of professional focus: Pastoral Ministry, Pastoral Counseling, Youth Ministry, or Urban Ministry. This choice will affect the student’s course requirements for the junior and senior years.

Please note, that because evangelism and church growth are covered in greater depth in other required classes, ministerial majors are not required to take Doctrine and Practice of Evangelism (Th 112) or Doctrine and Practice of Church Growth (Th 113).

Transfer students must successfully complete an examination before enrolling in Holiness: Critical Issues. Any student who does not successfully complete the examination will be required to take Doctrine of Holiness (Th 202) at God’s Bible School and College.
All ministerial students are required to attend the plenary ministerial session on Fridays during fourth period. This session provides students opportunity to be mentored collectively, to benefit from spiritual accountability, and to hear special lectures by guest ministers and church leaders.

Upon completion of the course requirements in the Division of Ministerial Education, the student should give evidence of the following:

- Knowledge and love of the Holy Scriptures as the inspired, inerrant, and infallible Word of God, normative and absolute in its authority for all faith and practice;
- An understanding of our Christian heritage and history: its great figures, climactic moments, and timeless lessons;
- A grasp of the basic doctrines of classical Christian theology, as well as our unique Wesleyan emphases and contributions to its enrichment and development;
- Being filled with the Holy Spirit and demonstrating it by an abounding love for others, a zeal for reaching the lost, discipling new converts, and leading them into a life of holiness;
- A proficiency in the preparation and effective delivery of biblically-sound, homiletically-balanced sermons;
- Leadership skills in basic pastoral functions such as the conduct of public worship, administration of the sacraments, performance of weddings and funerals, oversight of the church’s educational programs, and techniques of pastoral counseling.

Following are the specific course requirements for the Bachelor of Arts with a Major in Ministerial Education:

**Bible and Theology**

**Old Testament**

Bi 103 OT Literature 3
Bi 222 Wisdom Literature 3
Bi 241 Pentateuch 3
Bi 330 Daniel and Revelation 2
Bi Electives 2

**New Testament**

Bi 104 NT Literature 2
Bi 218 Life of Christ 3
Bi 340 Romans and Galatians 3
Bi Electives 4

**Theology**

Th 114 Doct/Practice World Missions 1
Th 115 Doct/Practice of Prayer 1
Th 140 Principles Christian Life I 2
Th 141 Principles Christian Life II 2
Th 201 Christian Beliefs 3
Th 202 Doctrine of Holiness 3
Th 226 Discipleship & Small Group Ministry 2
Th 280 Hermeneutics 2
Th 301 Holiness: Critical Issues 2
Th 321 Systematic Theology I 3
Th 322 Systematic Theology II 3
Th 411 Senior Worldview Seminar 2

Bible/Theology Total 51
### General Education

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<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
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<td>Computer Applications I</td>
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<td>Ps 101</td>
<td>General Psychology</td>
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<tr>
<td>SS 121</td>
<td>Western Civilization</td>
<td>3</td>
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<td>SS</td>
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<td>SS</td>
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<tr>
<td>GE</td>
<td>General Education Electives</td>
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</tbody>
</table>

**General Education Total .... 43**

### Ministerial Education

The following courses are required for all ministerial majors, regardless of their area of ministry focus.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ME 105</td>
<td>Spiritual Formation</td>
<td>1</td>
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<tr>
<td>ME 106</td>
<td>Church Educational Program</td>
<td>1</td>
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<tr>
<td>Ph 425</td>
<td>Apologetics</td>
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### Biblical Language

<table>
<thead>
<tr>
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<tr>
<td>Gr 223</td>
<td>Greek Language IA</td>
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</tr>
<tr>
<td>Gr 224</td>
<td>Greek Language IB</td>
<td>3</td>
</tr>
<tr>
<td>He 233</td>
<td>Hebrew Language IA</td>
<td>3</td>
</tr>
<tr>
<td>He 234</td>
<td>Hebrew Language IB</td>
<td>3</td>
</tr>
</tbody>
</table>

The student is required to have **Biblical Works 7.0** for each of the above Biblical Languages classes. A reduction in price is available for college students.

### Church History & Religion

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SS 321</td>
<td>Church History I</td>
<td>2</td>
</tr>
<tr>
<td>SS 322</td>
<td>Church History II</td>
<td>2</td>
</tr>
<tr>
<td>SS 204</td>
<td>Religions of America</td>
<td>2</td>
</tr>
</tbody>
</table>

### Preaching

All ministerial students are required to have four semesters of public speaking courses. The first semester freshman course is Public Speaking, followed by the ME preaching courses listed below. These courses must be taken in sequential order:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ME 104</td>
<td>Introduction to Homiletics</td>
<td>3</td>
</tr>
<tr>
<td>ME 200</td>
<td>Advanced Homiletics</td>
<td>3</td>
</tr>
<tr>
<td>ME 206</td>
<td>Expository Preaching</td>
<td>3</td>
</tr>
</tbody>
</table>

### Internship and Christian Service

Ministerial internships involve extensive pre-internship activity and a six-week apprenticeship under the supervision of an experienced pastor. This normally occurs between the junior and senior years.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ME 420</td>
<td>Ministerial Internship</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>Christian Service Credits (7)</td>
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</table>

**Ministerial Education Total .......... 34**
Ministry Tracks

In addition to the professional development courses listed above, one of the following ministry tracks must be chosen by all ministerial education majors upon entering their junior year.

Pastoral Ministry Track

This track continues the professional development of the pastor as a preacher and minister.

- ME 204 Intro to Counseling ........................................ 3
- ME 303 Preaching Holiness ........................................... 2
- ME 305 Conducting Sacred Ceremonies .......................... 1
- ME 308 Christian Year & Worship .................................. 1
- ME 404 Pastoral Teaching Practicum ................................. 2
- ME 405 Leadership & Meeting Management ...................... 1
- ME 406 Church Growth .................................................. 1
- ME Ministerial Electives .................................................. 2
- Ph 302 Christian Ethics .................................................. 2

Track Hours ....................................................... 15

Pastoral Counseling

This track focuses on equipping the pastor with the skills needed to help his people change biblically and grow into greater Christlikeness.

- ME 204 Intro to Counseling ........................................... 3
- ME 305 Conducting Sacred Ceremonies .......................... 1
- ME 325 Basic Counseling Skills ..................................... 3
- ME 336 Problems in Counseling ..................................... 3
- ME 405 Church Growth .................................................. 1
- ME 406 Leadership & Meeting Management ...................... 1
- ME 431 Crisis Counseling .............................................. 1
- Ph 302 Christian Ethics .................................................. 2

Track Hours ....................................................... 15

Urban Ministry

This track focuses on equipping the student to minister effectively within the urban context.

- ME 204 Intro to Counseling ........................................... 3
- ME 341 Urban Evangelism ............................................. 2
- ME 342 Urban Discipleship/Mentoring ......................... 2
- ME 405 Leadership & Meeting Management ...................... 1
- ME 406 Church Growth .................................................. 1
- ME 441 Urban Church Planting ....................................... 2
- ME 442 Leadership in Urban Ministry ............................. 2
- Ph 302 Christian Ethics .................................................. 2

Track Hours ....................................................... 15

Youth Ministry

This track focuses on equipping the student to minister effectively to youth within the local church. Students will be required to attend the one-week Youth Ministry Seminar once in each of their junior and senior years.

- ME 204 Intro to Counseling ........................................... 3
- ME 305 Conducting Sacred Ceremonies .......................... 1
- ME 331 Introduction to Youth Ministry ......................... 2
- ME 332 Current Youth Issues ......................................... 2
- ME 405 Leadership & Meeting Management ...................... 1
- ME 432 Youth Pastor and Program .................................. 2
- Ph 302 Christian Ethics .................................................. 2
- Ps 224 Adolescent Psychology ...................................... 2

Track Hours ....................................................... 15

Program Summary

Bible and Theology .................................................. 51
General Education .................................................... 43
Ministerial Education Core ........................................... *34
Professions Studies Track Specifics ................................. 15

Total Program Hours ........................................... *143

*Some of the ministerial education courses required here may be taken as electives within general education, thereby reducing the total number of hours from 143 to 135.
Associate of Arts
Major in Bible/Theology

The program listed below leads to an associate of arts degree which shall be granted upon the completion of 36 hours of Bible and theology courses, 22 hours in general education, 2 hours of ministerial education, and 9 elective hours to complete a total of 69 hours.

This degree is designed for students who desire a sound biblical foundation upon which to build their life. It is ideal for the student who is not sure what God wishes for his/her life or for the student who is planning to transfer to another college to pursue studies in an area that God’s Bible School and College does not offer.

Upon completion of this degree, a student should give evidence of the following:

- Knowledge and love of the Holy Scriptures as the inspired, inerrant, and infallible Word of God, normative and absolute in its authority for all faith and practice;
- Being filled with the Holy Spirit and demonstrating it by an abounding love for others, a zeal for reaching the lost, discipling new converts, and leading them into the experience of entire sanctification;
- Knowledge of how to worship God and the importance of prayer, fasting, praise, personal accountability, and faithful church attendance, and developing Christ-like character;
- A thorough grasp of the themes of each book of Scripture and an understanding of the background, structure, content, and spiritual message of the Bible as a whole; and
- Knowledge of and the location of the best Bible verses that teach each of the basic doctrines of Christianity and the ability to share a doctrinal belief with others.

The following are the specific course requirements for the Associate of Arts with a Major in Bible and Theology:

**Bible and Theology**

**Bible**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bi 103</td>
<td>OT Literature</td>
<td>3</td>
</tr>
<tr>
<td>Bi 104</td>
<td>NT Literature</td>
<td>2</td>
</tr>
<tr>
<td>Bi 218</td>
<td>Life of Christ</td>
<td>3</td>
</tr>
<tr>
<td>Bi 222</td>
<td>Wisdom Literature</td>
<td>3</td>
</tr>
<tr>
<td>Bi 241</td>
<td>Pentateuch</td>
<td>3</td>
</tr>
<tr>
<td>Bi 330</td>
<td>Daniel and Revelation</td>
<td>2</td>
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<tr>
<td>Bi........</td>
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<td></td>
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**Theology**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>Th 114</td>
<td>Doct/Practice World Missions</td>
<td>1</td>
</tr>
<tr>
<td>Th 115</td>
<td>Doct/Practice of Prayer</td>
<td>1</td>
</tr>
<tr>
<td>Th 140</td>
<td>Principles Christian Life I</td>
<td>2</td>
</tr>
<tr>
<td>Th 141</td>
<td>Principles Christian Life II</td>
<td>2</td>
</tr>
<tr>
<td>Th 201</td>
<td>Christian Beliefs</td>
<td>3</td>
</tr>
<tr>
<td>Th 202</td>
<td>Doctrine of Holiness</td>
<td>3</td>
</tr>
<tr>
<td>Th 226</td>
<td>Discipleship &amp; Small Group Min.</td>
<td>2</td>
</tr>
<tr>
<td>Th 280</td>
<td>Hermeneutics</td>
<td>2</td>
</tr>
<tr>
<td>Th 301</td>
<td>Holiness: Critical Issues</td>
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</tr>
<tr>
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### General Education

<table>
<thead>
<tr>
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<tr>
<td>En 101</td>
<td>English Composition I</td>
<td>3</td>
</tr>
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<td>En 102</td>
<td>English Composition II</td>
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<tr>
<td>En 201</td>
<td>Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>Ma/Sc</td>
<td>Math or Science Electives</td>
<td>3</td>
</tr>
<tr>
<td>Mu 101</td>
<td>Fine Arts Appreciation</td>
<td>2</td>
</tr>
<tr>
<td>Ph 221</td>
<td>Introduction to Philosophy</td>
<td>3</td>
</tr>
<tr>
<td>Ps 101</td>
<td>General Psychology</td>
<td>3</td>
</tr>
<tr>
<td>SS 204</td>
<td>Religions of America</td>
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</tr>
<tr>
<td><strong>Total</strong></td>
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<td><strong>22</strong></td>
</tr>
</tbody>
</table>

Every Associate of Arts with a Major in Bible and Theology student must register for the following ministerial education courses. These courses must be taken in sequential order.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ME 105</td>
<td>Spiritual Formation</td>
<td>1</td>
</tr>
<tr>
<td>ME 106</td>
<td>Church Educational Program</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>2</strong></td>
</tr>
</tbody>
</table>

The student must also complete one of two tracks (nine hours) to complete the program. **Track I** is for those young men and women who do not have a definite call to ministry but are open to the possibility of God’s calling them into some type of church-related ministry. This track provides a seamless transfer into the Bachelor of Arts with a Major in Ministerial Education at the completion of the Associate of Arts with a Major in Bible and Theology.

Please be aware that for those interested in the Pastoral Counseling Track that Introduction to Counseling (ME 204) is a prerequisite for all junior-level counseling courses.

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**Track II** is provided for the student who is not yet sure what God wishes for his or her life or for the student who is planning to transfer to another college to pursue studies in an area God’s Bible School and College does not offer.

**Track I**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ME 104</td>
<td>Introduction to Homiletics</td>
<td>3</td>
</tr>
<tr>
<td>ME 200</td>
<td>Advanced Homiletics</td>
<td>3</td>
</tr>
<tr>
<td>ME 206</td>
<td>Expository Preaching</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total</strong></td>
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</tbody>
</table>

**Track II**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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</tr>
</thead>
<tbody>
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<td>Any approved elective course</td>
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<td>Any approved elective course</td>
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<td>3</td>
</tr>
<tr>
<td><strong>Total</strong></td>
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<td><strong>9</strong></td>
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</tbody>
</table>

### Program Summary

- **Bible and Theology** | 36
- **General Education**  | 22
- **Ministerial Education** | 2
- **Track I or II** | 9

**Total Program Hours** | **69**
Intercultural Studies & World Missions Programs

Division Mission Statement

The Division of Intercultural Studies and World Missions seeks to prepare missionary candidates spiritually, academically, and practically for contemporary cross-cultural ministry abroad and at home thus helping to fulfill the Great Commission.

Bachelor of Arts Major in Intercultural Studies and World Missions

This program leads to a bachelor of arts degree which shall be granted upon completion of 33 hours of professional studies, 43 hours of general education, 38 hours of biblical studies, and an 18-hour cognate to complete a total of 132 hours.

The cognate may be selected from one of the following areas: Nursing, Teacher Education, Preaching/Pastoral, Children’s Ministry, Office Administration, and General Business. Other cognates may be selected if approved by the Divisional Chair. The cognate is intended to help the student develop skills that may be used on the mission field.

Upon completion of the requirements for this degree program, the student will be able to do the following:

- Evaluate mission strategy from a historical perspective and in light of biblical principles;
- Exhibit a working knowledge of the Bible and become acquainted with the field of biblical theology and scriptural holiness;
- Evidence a dedication to Christ for Christian missions and a total commitment to full-time Christian service to the mission fields of the world;
- Demonstrate the interpersonal relationship skills as a co-worker in the missionary endeavor;
- Display a disposition to adjust to culture shock in a field situation;
- Articulate a philosophy of Christian missions from the standpoint of the church as a sending and supporting agency;
- Demonstrate an understanding of the missionary’s relationships and responsibilities to the home church, national church, mission board, and supporting church agency;
- Articulate the gospel effectively in a cross-cultural setting; and
- Understand the major world religions in order to defend the Christian faith.

The following are the specific course requirements for the Bachelor of Arts with a Major in Intercultural Studies and World Missions.

Bible and Theology

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bi 103</td>
<td>OT Literature</td>
<td>3</td>
</tr>
<tr>
<td>Bi 104</td>
<td>NT Literature</td>
<td>2</td>
</tr>
<tr>
<td>Bi 222</td>
<td>Wisdom Literature</td>
<td>3</td>
</tr>
<tr>
<td>Bi 340</td>
<td>Romans &amp; Galatians</td>
<td>3</td>
</tr>
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<td>Bi/Th 109</td>
<td>Bible or Theology Electives</td>
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</tr>
<tr>
<td>Th 112</td>
<td>Doct/Practice of Evangelism</td>
<td>1</td>
</tr>
<tr>
<td>Th 113</td>
<td>Doct/Practice of Church Growth</td>
<td>1</td>
</tr>
<tr>
<td>Th 115</td>
<td>Doct/Practice of Prayer</td>
<td>1</td>
</tr>
<tr>
<td>Th 140</td>
<td>Principles Christian Life I</td>
<td>2</td>
</tr>
<tr>
<td>Th 141</td>
<td>Principles Christian Life II</td>
<td>2</td>
</tr>
<tr>
<td>Th 201</td>
<td>Christian Beliefs</td>
<td>3</td>
</tr>
<tr>
<td>Th 202</td>
<td>Doctrine of Holiness</td>
<td>3</td>
</tr>
<tr>
<td>Th 425</td>
<td>Apologetics</td>
<td>3</td>
</tr>
<tr>
<td>Th 411</td>
<td>Senior Worldview Seminar</td>
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### General Education

<table>
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<tr>
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<tr>
<td>Bu 115</td>
<td>Computer Applications I</td>
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<td>Introduction to Philosophy</td>
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<td>Ps 101</td>
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<td>Sc</td>
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<tr>
<td>SS 101</td>
<td>Western Civilization</td>
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<td><strong>Total</strong></td>
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### Professional Studies

<table>
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<td>Mi 001</td>
<td>ISWM Organization</td>
<td>0</td>
</tr>
<tr>
<td>Mi 102</td>
<td>Hist Foundation of Missions</td>
<td>3</td>
</tr>
<tr>
<td>Mi 227</td>
<td>Theology Chr World Mission</td>
<td>2</td>
</tr>
<tr>
<td>Mi 322</td>
<td>Current Issues/Methods Missions</td>
<td>2</td>
</tr>
<tr>
<td>Mi 327</td>
<td>World Religions</td>
<td>3</td>
</tr>
<tr>
<td>Mi 328</td>
<td>Principles/Prob Missionary Life</td>
<td>3</td>
</tr>
<tr>
<td>Mi 421</td>
<td>Cultural Diversity</td>
<td>3</td>
</tr>
<tr>
<td>Mi 424</td>
<td>Cross-Cultural Communication</td>
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<tr>
<td>Mi 432</td>
<td>Mission Internship</td>
<td>6</td>
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<td>Mi 436</td>
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<td></td>
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</table>

### Cognate

- Cognate: Approved Classes: 18

### Program Summary

- Bible and Theology: 38
- General Education: 43
- Intercultural Studies & World Missions: 33
- Cognate: 18
- **Total Program Hours**: 132

For students intending on completing a Nursing Cognate in the BA degree, please note that the Christ Hospital School of Nursing requires several classes that are not offered at God’s Bible School and College. It is not necessary to take them before entrance into the nursing program, but it would be to the student’s advantage. Therefore, it is suggested that such classes as Anatomy and Physiology be taken as summer classes at Cincinnati State College and transferred into the program as part of the required elective hours in the areas of math, science, and general education.

### Associate of Arts

**Major in Intercultural Studies and World Missions**

This program is for laypeople who may be interested in short-term missionary work or in working with missionary organizations.

Upon completion of the requirements for this degree program, the student will be able to do the following:

- Evaluate mission strategy from a historical perspective and in light of biblical principles;
- Demonstrate a working knowledge of the Bible, as it relates to the calling of the missionary;
- Evidence a commitment to full-time Christian service to the mission fields of the world;
- Demonstrate a capacity to cooperate as a teamworker in a missionary endeavor;
- Display a capacity to adjust with a minimum of culture shock in a field situation;
- Articulate a philosophy of Christian missions from the standpoint of the church as a sending and supporting agency; and
- Demonstrate an understanding of the missionary’s relationships and responsibilities to the home church, the national church, a mission board, and his/her supporting constituency.

The following are the specific course requirements for the Associate of Arts with a Major in Intercultural Studies and World Missions:

### Bible and Theology

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bi 103</td>
<td>OT Literature</td>
<td>3</td>
</tr>
<tr>
<td>Bi 104</td>
<td>NT Literature</td>
<td>2</td>
</tr>
<tr>
<td>Th 112</td>
<td>Doctr/Practice of Evangelism</td>
<td>1</td>
</tr>
<tr>
<td>Th 113</td>
<td>Doctr/Practice Church Growth</td>
<td>1</td>
</tr>
<tr>
<td>Th 115</td>
<td>Doctr/Practice of Prayer</td>
<td>1</td>
</tr>
<tr>
<td>Th 201</td>
<td>Christian Beliefs</td>
<td>3</td>
</tr>
<tr>
<td>Th 202</td>
<td>Doctrine of Holiness</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Christian Service Credits</td>
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</table>

### General Education

<table>
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<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>En 101</td>
<td>English Composition I</td>
<td>3</td>
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<tr>
<td>En 102</td>
<td>English Composition II</td>
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<tr>
<td>En 201</td>
<td>Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>Ma/Sc</td>
<td>Math or Science Electives</td>
<td>3</td>
</tr>
<tr>
<td>Mu 101</td>
<td>Fine Arts Appreciation</td>
<td>2</td>
</tr>
<tr>
<td>Ph 221</td>
<td>Introduction to Philosophy</td>
<td>3</td>
</tr>
<tr>
<td>Ps 101</td>
<td>General Psychology</td>
<td>3</td>
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<tr>
<td>SS 202</td>
<td>Principles of Sociology</td>
<td>3</td>
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<tr>
<td><strong>Total</strong></td>
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### Professional Studies

<table>
<thead>
<tr>
<th>Course</th>
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<tr>
<td>Mi 001</td>
<td>ISWM Organization</td>
<td>0</td>
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<tr>
<td>Mi 102</td>
<td>Hist Foundation of Missions</td>
<td>3</td>
</tr>
<tr>
<td>Mi 241</td>
<td>Cultural Diversity</td>
<td>3</td>
</tr>
<tr>
<td>Mi 227</td>
<td>Theology Christian World Mission</td>
<td>2</td>
</tr>
<tr>
<td>Mi 322</td>
<td>Current Issues/Methods Missions</td>
<td>2</td>
</tr>
<tr>
<td>Mi 328</td>
<td>Principles/Prob Mission Life</td>
<td>3</td>
</tr>
<tr>
<td>Mi 424</td>
<td>Cross-Cultural Communication</td>
<td>2</td>
</tr>
<tr>
<td>Mi 432</td>
<td>Mission Internship</td>
<td>3</td>
</tr>
<tr>
<td>Mi 436</td>
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**Total Program Hours** .................................. **64**
Music Programs

Division Mission Statement

The purpose of the Division of Music is to prepare students for Christian service through the ministry of music. The courses are designed to provide each student the opportunity to study the basic principles of music, and develop a biblically-sound philosophy of music ministry.

Upon successful completion of any of the degree programs listed below, the student should be able to:

- Enter a ministry in church music, music evangelism, or Christian music education;
- Exhibit a working knowledge of biblical concepts concerning music;
- Exhibit a practical knowledge of spiritual interpretative music ministry that glorifies God;
- Exhibit an understanding of fundamental music concepts;
- Exhibit the basic skills necessary for writing music;
- Exhibit skills in vocal and/or instrumental expression; and
- Exercise aesthetic judgment.

Entrance and Proficiency Requirements, and Transfer Student Regulations

This information is a summary of regulations that apply to incoming music majors. More specific explanations of these and other policies required of all music majors may be found in A Guide for Music Majors. A copy may be secured from the Division of Music office.

Required Music Organization Sequence

Students who have not completed the required music organization sequence must enroll in a music organization to be eligible to enroll in applied music. Any student who withdraws or is dropped from the music organization will also be dropped from applied music. Students who do not qualify for enrollment in a music organization may substitute courses at the discretion of the Division of Music chairperson. Students who do qualify will not be allowed to substitute any courses for a music organization.

Transfer of Music Organization Credit

Transfer students may count one-half hour each semester (for a total of two semesters) of music organization from another college toward this three-hour sequence.

Music Theory Placement Exam

Entering music students will be placed in the appropriate level of Music Theory based upon their performance on the Music Theory Placement Exam. For a student not having transfer credit available from another institution, credit by exam may be awarded for Mu 101, Mu 102, Mu 111,
God’s Bible School and College

Mu 112, Mu 211, and Mu 212, at the student’s request, if the score for the corresponding sections of the exam are B- or higher. In this case, the grade earned on the corresponding section of the exam will be the grade earned for the class and will count in the calculation of the student’s GPA. More complete information is available in *A Guide for Music Majors*.

**Areas of Applied Study**

All music majors choose two instruments for applied study during their degree program. Students may study piano, organ, wind instruments, string instruments, or voice. Degree candidates must elect to study piano or organ as one of their instruments unless they pass the piano proficiency examination (see Form 17 in *A Guide for Music Majors*).

**Placement in Applied Music**

Before the first semester of study, a faculty member auditions the student, then places the student on a suggested level in the applied study curriculum. Entrance requirements for each area of applied study are listed in *A Guide for Music Majors* under the Curriculum Spiral Sequence. This level is tentative until the student has completed a semester of study. The first jury (final exam for Piano Lab and voice class) establishes the level.

**Admission to a Degree Program**

To be admitted to a particular degree program, a music major must audition at the applied music level required for that degree. If he or she does not meet these requirements, he or she may enroll in a lower level of applied study until deficiency has been removed. This credit will not apply toward graduation.

**Performance Track Study**

For admittance to a performance track, candidates must qualify for at least applied music Mu 161 (major instrument, performance) in one instrument, and applied music Mu 151 (secondary instrument, non-performance) in another. Students will not be admitted to a performance track music degree program until they meet this requirement.

**Non-Performance Track Study**

For admittance to a non-performance track, Church Music and Music Ed K-12 candidates must qualify for at least applied music Mu 151 (secondary instrument, non-performance) in one instrument, and applied music Mu 141 (introductory instrument) in another, in order to begin their instrumental study sequence. Students will not be officially admitted to a non-performance track music degree program until they meet this requirement.

For admittance to the non-performance track degree, Music Education and Classroom Education K-8 candidates must qualify for at least applied music Mu 141 on two instruments.
Sophomore Qualifying Exam

All students who are on the performance track must successfully complete a sophomore qualifying examination before enrolling in Mu 361. Students are advised that a passing grade in Mu 262 does not necessarily qualify one to enroll in upper-division performance credit. Students who do not qualify, but still wish to do a senior recital will enroll in Mu 262 until successful completion of the sophomore qualifying examination.

Music Majors (BA)

The Division of Music offers the Bachelor of Arts Degree with a major in Church Music. Those majoring in Church Music must choose one of the following two tracks:

- Church Music – Performance
- Church Music – Non-performance

The Division of Music also offers the Bachelor of Arts Degree with a major in Music Education. Those majoring in Music Education must choose one of the following three tracks:

- K-12 – Performance
- K-12 – Non-performance
- K-8 Music and Classroom Education – Non-performance

<table>
<thead>
<tr>
<th>Common Music Core</th>
</tr>
</thead>
</table>

All bachelor of arts music majors must take the following courses:

**Bible and Theology**

<table>
<thead>
<tr>
<th>Course</th>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>Bi 103</td>
<td>....</td>
<td>OT Literature</td>
<td>3</td>
</tr>
<tr>
<td>Bi 104</td>
<td>....</td>
<td>NT Literature</td>
<td>2</td>
</tr>
<tr>
<td>Bi 131</td>
<td>....</td>
<td>Music of the Bible</td>
<td>3</td>
</tr>
<tr>
<td>Bu/Th</td>
<td>....</td>
<td>Bible or Theology Electives</td>
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<tr>
<td>Th 112</td>
<td>....</td>
<td>Doct/Practice of Evangelism</td>
<td>1</td>
</tr>
<tr>
<td>Th 113</td>
<td>....</td>
<td>Doct/Practice Church Growth</td>
<td>1</td>
</tr>
<tr>
<td>Th 114</td>
<td>....</td>
<td>Doct/Practice World Missions</td>
<td>1</td>
</tr>
<tr>
<td>Th 115</td>
<td>....</td>
<td>Doct/Practice of Prayer</td>
<td>1</td>
</tr>
<tr>
<td>Th 140</td>
<td>....</td>
<td>Principles Christian Life I</td>
<td>2</td>
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<tr>
<td>Th 141</td>
<td>....</td>
<td>Principles Christian Life II</td>
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<tr>
<td>Th 201</td>
<td>....</td>
<td>Christian Beliefs</td>
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<td>Th 202</td>
<td>....</td>
<td>Doctrine of Holiness</td>
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<tr>
<td>Th 411</td>
<td>....</td>
<td>Senior Worldview Seminar</td>
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<td>Christian Service Credits</td>
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**General Education**

<table>
<thead>
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<th>Title</th>
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<tbody>
<tr>
<td>Bu 115</td>
<td>....</td>
<td>Computer Applications I</td>
<td>1</td>
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<tr>
<td>Bu 116</td>
<td>....</td>
<td>Computer Applications II</td>
<td>1</td>
</tr>
<tr>
<td>Bu 117</td>
<td>....</td>
<td>Computer Applications III</td>
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<tr>
<td>En 101</td>
<td>....</td>
<td>English Composition I</td>
<td>3</td>
</tr>
<tr>
<td>En 102</td>
<td>....</td>
<td>English Composition II</td>
<td>3</td>
</tr>
<tr>
<td>En 201</td>
<td>....</td>
<td>Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>En.....</td>
<td>....</td>
<td>Literature Electives</td>
<td>3</td>
</tr>
<tr>
<td>Ma.....</td>
<td>....</td>
<td>Math Electives</td>
<td>3</td>
</tr>
<tr>
<td>Mu 101</td>
<td>....</td>
<td>Fine Arts Appreciation</td>
<td>2</td>
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<tr>
<td>Mu.....</td>
<td>....</td>
<td>Music Electives</td>
<td>2</td>
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<tr>
<td>Ph.....</td>
<td>....</td>
<td>Intro to Philosophy</td>
<td>3</td>
</tr>
<tr>
<td>Ps 101</td>
<td>....</td>
<td>General Psychology</td>
<td>3</td>
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<td>Sc.....</td>
<td>....</td>
<td>Science Electives</td>
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<td>SS 121</td>
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<td>Western Civilization</td>
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<td>Social Science Electives</td>
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<td>SS.....</td>
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<td>Diversity Electives</td>
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<td>General Education Electives</td>
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### Professional Studies

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<tr>
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<th>Credits</th>
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<tbody>
<tr>
<td>Mu 101</td>
<td>Intro Music Fundamentals¹ (2)</td>
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<tr>
<td>Mu 102</td>
<td>Basic Music Theory¹ (3)</td>
<td>0</td>
</tr>
<tr>
<td>Mu 111</td>
<td>Music Theory I</td>
<td>3</td>
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<tr>
<td>Mu 112</td>
<td>Music Theory II</td>
<td>3</td>
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<tr>
<td>Mu 211</td>
<td>Music Theory III</td>
<td>3</td>
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<tr>
<td>Mu 212</td>
<td>Music Theory IV</td>
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<td>Mu 113</td>
<td>Ear Training I</td>
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<tr>
<td>Mu 213</td>
<td>Ear Training II</td>
<td>1</td>
</tr>
<tr>
<td>Mu 114</td>
<td>Sight Singing/Keyboard Skills I</td>
<td>1</td>
</tr>
<tr>
<td>Mu 214</td>
<td>Sight Singing/Keyboard Skills II</td>
<td>1</td>
</tr>
<tr>
<td>Mu 221</td>
<td>Music History/Lit I</td>
<td>2</td>
</tr>
<tr>
<td>Mu 222</td>
<td>Music History/Lit II</td>
<td>2</td>
</tr>
<tr>
<td>Mu 321</td>
<td>Music History/Lit III</td>
<td>2</td>
</tr>
<tr>
<td>Mu 322</td>
<td>Music History/Lit IV</td>
<td>2</td>
</tr>
<tr>
<td>Mu 133</td>
<td>Intro to Philosophy of Music</td>
<td>2</td>
</tr>
<tr>
<td>Mu 268</td>
<td>Intro to Music Education</td>
<td>2</td>
</tr>
<tr>
<td>Mu 381</td>
<td>Elementary Music Methods¹</td>
<td>2</td>
</tr>
<tr>
<td>Mu 383</td>
<td>Junior High Music Methods¹</td>
<td>1</td>
</tr>
<tr>
<td>Mu 384</td>
<td>Music Technology</td>
<td>1</td>
</tr>
<tr>
<td>Mu 387</td>
<td>Percussion Techniques</td>
<td>1</td>
</tr>
<tr>
<td>Mu 388</td>
<td>Brass Techniques</td>
<td>1</td>
</tr>
<tr>
<td>Mu 482</td>
<td>Woodwind Techniques</td>
<td>1</td>
</tr>
<tr>
<td>Mu 483</td>
<td>String Techniques</td>
<td>1</td>
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<tr>
<td>Mu 385</td>
<td>Conducting Techniques I</td>
<td>2</td>
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<tr>
<td>Mu 386</td>
<td>Conducting Techniques II</td>
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</tr>
<tr>
<td>Mu 183</td>
<td>Applied Diction² or Piano Pedagogy²</td>
<td>2</td>
</tr>
<tr>
<td>Mu 485</td>
<td>Piano Pedagogy² or String Pedagogy²</td>
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</tr>
<tr>
<td>Mu 486</td>
<td>String Pedagogy² or Hymnology</td>
<td>2</td>
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<tr>
<td>Mu 135</td>
<td>Foundations of Music Ministry</td>
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<tr>
<td>Mu 231</td>
<td>Hymnology</td>
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<tr>
<td>Mu 170</td>
<td>MSO Rec/Lec Attend (8-sem)</td>
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<tr>
<td>Mu 181/2</td>
<td>Accompanying²</td>
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</tr>
<tr>
<td>Mu 281/2</td>
<td>Accompanying²</td>
<td>0</td>
</tr>
<tr>
<td>Mu 497</td>
<td>Senior Music Seminar</td>
<td>1</td>
</tr>
</tbody>
</table>

**Total**.............................................. 50

¹ Mu 101 and 102 are deficiency courses which must be taken by all Bachelor of Arts candidates who do not successfully pass the theory entrance examination. Credit may be granted by passing the matriculation tests.

² Students must pass the Introduction to Music Fundamentals and the Basic Music Theory Matriculation tests to enter Mu 111.

³ Observation required in this course.

⁴ Students must pass the Basic Music Theory Matriculation test to enter Mu 111.

⁵ Students are required a six-semester sequence in the same traveling organization.

⁶ For students whose principle instrument is piano or organ.

### Major in Church Music Performance Track

The program listed below leads to a bachelor of arts degree which shall be granted upon completion of 50 hours of professional core courses, 28 hours in track specific professional studies, 43 hours of general education, and 30 hours of Bible and theology to complete a total of 151 hours. This five-year program does not require a minor. It is designed for the student who plans to enter a graduate program in church music. **It does not prepare the candidate to teach music in a Christian school.**
 Programs of Study

After completing this degree program, the student will:

- Have accomplished an advanced level of music proficiency in an applied performance concentration and be prepared to teach that instrument in the context of a church music ministry;
- Have developed a sound scriptural and philosophical basis for music in the church;
- Have developed a professional portfolio; and
- Be able to either enter a church music ministry or to pursue graduate-level studies in music.

Students must maintain a grade point average of at least 2.0 for the entire program and a 2.5 in Church music courses. Before students enroll in Supervised Church Music Ministry (Mu 431), they must meet all the requirements listed under the heading “Supervised Church Music Ministry” on page 82.

This bachelor of arts program is a professional church music program, and its candidates will graduate with the pink tassel, which represents music.

The following are the specific course requirements for the Bachelor of Arts Degree with a Major in Church Music: Performance Track.

**Professional Studies: Track Specific**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>Mu 136</td>
<td>Techniques of Music Ministry</td>
<td>2</td>
</tr>
<tr>
<td>Mu 481</td>
<td>Choral Methods¹</td>
<td>2</td>
</tr>
<tr>
<td>Mu 331</td>
<td>Directed Study in Church Music</td>
<td>2</td>
</tr>
<tr>
<td>Mu 431</td>
<td>Supervised Church Music Min²</td>
<td>5</td>
</tr>
<tr>
<td>Mu 491</td>
<td>Choral Conducting Practicum¹</td>
<td>½</td>
</tr>
<tr>
<td>Mu 492</td>
<td>Instr Conducting Practicum¹</td>
<td>½</td>
</tr>
<tr>
<td>Mu 151</td>
<td>Secondary Instrument²</td>
<td>1</td>
</tr>
<tr>
<td>Mu 152</td>
<td>Secondary Instrument</td>
<td>1</td>
</tr>
<tr>
<td>Mu 251</td>
<td>Secondary Instrument</td>
<td>1</td>
</tr>
<tr>
<td>Mu 252</td>
<td>Secondary Instrument</td>
<td>1</td>
</tr>
<tr>
<td>Mu 161</td>
<td>Major Instrument¹</td>
<td>1</td>
</tr>
<tr>
<td>Mu 162</td>
<td>Major Instrument</td>
<td>1</td>
</tr>
<tr>
<td>Mu 261</td>
<td>Major Instrument</td>
<td>1</td>
</tr>
<tr>
<td>Mu 262</td>
<td>Major Instrument</td>
<td>1</td>
</tr>
<tr>
<td>Mu 361</td>
<td>Major Instrument</td>
<td>2</td>
</tr>
<tr>
<td>Mu 362</td>
<td>Major Instrument</td>
<td>2</td>
</tr>
<tr>
<td>Mu 461</td>
<td>Major Instrument</td>
<td>2</td>
</tr>
<tr>
<td>Mu 462</td>
<td>Major Instrument</td>
<td>2</td>
</tr>
<tr>
<td>Mu 370</td>
<td>Junior Recital (0, ½, or 1 hr)</td>
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</tr>
<tr>
<td>Mu 470</td>
<td>Senior Recital (0, ½, or 1 hr)</td>
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**Track Total** ........................................... 28

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Credits</th>
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<tbody>
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<td>Bible &amp; Theology</td>
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<tr>
<td>General Education</td>
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<tr>
<td>Professional Core</td>
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</tr>
<tr>
<td>Track Specific</td>
<td>28</td>
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</tbody>
</table>

**Total Program Hours** ..................... 151

¹ Observation required in this course.
² See Supervised Church Music Ministry Requirements.
³ One of the applied concentrations must be in piano unless the student has passed the piano proficiency test.
Supervised Church Music Ministry

As mentioned previously, students in the Performance Track of Church Music are required to take Supervised Church Music Ministry (Mu 431) – a practicum in Church Music. Music ministry, under the guidance of the Division of Music, a music supervisor, and a cooperating local minister of music, is the climax of this program.

To be eligible for a church music ministry assignment, the candidate must do the following:

- Successfully complete all academic courses except courses designated as the first half of the supervised church music ministry semester;
- Remove all unsatisfactory grades from his/her record (“D” in Church Music courses, or any “F”s or “I”s);
- Be in good standing, free from academic, disciplinary, and musical probation (see A Guide for Music Majors);
- Achieve and maintain the following grade point averages:
  2.5 in Church Music courses
  2.0 overall GPA;
- Present to the Division of Music at least three letters from different God’s Bible School and College music faculty that demonstrate that the student has exhibited the spiritual, musical and social qualities necessary to succeed as Minister of Music; and
- Complete the three phases of student music ministry candidate screening by the Music Ministry Committee successfully.

Major in Church Music Non-Performance Track

The program listed below leads to a bachelor of arts degree which shall be granted upon completion of 50 hours of professional core courses, 16 hours in track specific professional studies, 43 hours of general education, and 30 hours of Bible and theology to complete a total of 139 hours. This four-year program does not require a minor. This terminal program is designed to prepare the candidate to go directly into a music ministry. It does not prepare the candidate to teach music in a Christian school or to enter a graduate program in music.

After completing this degree program, the student will:

- Demonstrate an intermediate level of music proficiency in non-performance applied concentration and teach that instrument in the context of a church music ministry;
- Give evidence of a sound scriptural and philosophical basis for music in the church;
- Have developed a professional portfolio; and
- Give evidence of a working knowledge of a church music program through church music courses and field observation.
Students must maintain a grade point average of at least 2.0 for the entire program and a 2.5 in Church music courses. This bachelor of arts program is a professional church music program, and its candidates will graduate with the pink tassel, which represents music.

The following are the specific course requirements for the Bachelor of Arts Degree with a Major in Church Music: Non-Performance Track.

**Professional Studies: Track Specific**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mu 136</td>
<td>Techniques of Music Ministry</td>
<td>2</td>
</tr>
<tr>
<td>Mu 481</td>
<td>Choral Methods</td>
<td>2</td>
</tr>
<tr>
<td>Mu 141</td>
<td>Introductory Instrument</td>
<td>1</td>
</tr>
<tr>
<td>Mu 142</td>
<td>Introductory Instrument</td>
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<tr>
<td>Mu 241</td>
<td>Introductory Instrument</td>
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<tr>
<td>Mu 242</td>
<td>Introductory Instrument</td>
<td>1</td>
</tr>
<tr>
<td>Mu 151</td>
<td>Secondary Instrument</td>
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<tr>
<td>Mu 152</td>
<td>Secondary Instrument</td>
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<tr>
<td>Mu 251</td>
<td>Secondary Instrument</td>
<td>1</td>
</tr>
<tr>
<td>Mu 252</td>
<td>Secondary Instrument</td>
<td>1</td>
</tr>
<tr>
<td>Mu 351</td>
<td>Secondary Instrument</td>
<td>1</td>
</tr>
<tr>
<td>Mu 352</td>
<td>Secondary Instrument</td>
<td>1</td>
</tr>
<tr>
<td>Mu 451</td>
<td>Secondary Instrument</td>
<td>1</td>
</tr>
<tr>
<td>Mu 452</td>
<td>Secondary Instrument</td>
<td>1</td>
</tr>
<tr>
<td>Mu 370</td>
<td>Junior Recital (0, ½, or 1 hr)</td>
<td>0</td>
</tr>
<tr>
<td><strong>Track Total</strong></td>
<td></td>
<td><strong>16</strong></td>
</tr>
</tbody>
</table>

**Bible & Theology**                          | **30** |
**General Education**                          | **43** |
**Professional Core**                          | **50** |
**Track Specific**                             | **16** |
**Total Program Hours**                       | **139** |

1 Observation required in this course.
2 One of the applied concentrations must be in piano unless the student has passed the piano proficiency test.
Students who successfully complete the above program will be eligible to apply for ACSI Christian school music teacher certification (K-12).

Students must maintain a grade point average of at least 2.0 for the entire program and a 2.5 in music education courses. Before students enroll in Supervised Student Teaching (Mu 498), they must meet all the requirements listed under the heading “Supervised Teaching in Music Ed” found on page 87.

This degree is a professional music education program, and its candidates will graduate with the pink tassel, which represents music.

The following are the track specific course requirements for the Bachelor of Arts Degree with a Major in Music Education: K-12 – Non-Performance Track.

Major in Music Education
K-12 – Non-Performance Track

The program listed below leads to a bachelor of arts degree which shall be granted upon completion of 50 hours in professional core studies, 24 hours in track specific professional studies, 43 hours in general education, and 30 hours in Bible and theology to complete a total of 147 hours. This terminal program is a five-year sequence and does not require a minor. It is designed for the student who plans to go directly into teaching in a Christian school.

After completing this degree program, the student will:

- Demonstrate the ability to teach music in grades K-12 in the Christian school;
- Have accomplished an intermediate level of music proficiency in a secondary non-performance applied concentration and be prepared to teach that instrument in the Christian school;
- Have developed a sound scriptural and philosophical basis for music in the Christian school;
- Have developed a professional portfolio.
Students who successfully complete this program will be eligible to apply for ACSI Christian school music teacher certification (K-12).

Students must maintain a grade point average of at least 2.0 for the entire program and a 2.5 in music education courses. Before students enroll in Supervised Student Teaching (Mu 498), they must meet all the requirements listed under the heading “Supervised Teaching in Music Ed” found on page 87.

This degree is a professional Christian music education program, and its candidates will graduate with the pink tassel, which represents music.

The following are the specific course requirements for the Bachelor of Arts Degree with a Major in Christian School Music Education: K-12 – Non-performance Track.

**Professional Studies: Track Specific**

- Mu 141 .... Introductory Instrument\(^1\) ................. 1
- Mu 142 .... Introductory Instrument ......................... 1
- Mu 241 .... Introductory Instrument ......................... 1
- Mu 242 .... Introductory Instrument ......................... 1
- Mu 151 .... Secondary Instrument \(^1\) ......................... 1
- Mu 152 .... Secondary Instrument  ......................... 1
- Mu 251 .... Secondary Instrument ......................... 1
- Mu 252 .... Secondary Instrument ......................... 1
- Mu 351 .... Secondary Instrument ......................... 1
- Mu 352 .... Secondary Instrument ......................... 1
- Mu 451 .... Secondary Instrument ......................... 1
- Mu 452 .... Secondary Instrument ......................... 1
- Mu 370 .... Junior Recital (0, ½, or 1 hr) ................... 0
- Mu 481 .... Choral Methods \(^2\) .................................. 2
- Mu 491 .... Choral Conducting Practicum \(^3\) .......... ½
- Mu 492 .... Instr. Conducting Practicum \(^3\) .......... ½
- Mu 496 .... Secondary Music Methods \(^3\) ................. 1
- Mu 498 .... Student Teaching (K-12) \(^3\) ................. 8

**Track Total ...................... 24**

**Bible & Theology** .................................................. 30
**General Education** .............................................. 43
**Professional Core** ................................................. 50
**Track Specific** .................................................... 24

**Total Program Hours .................. 147**

---

1. One of the applied concentrations must be in piano unless the student has passed the piano proficiency test.
2. Observation required in this course.
3. See the Supervised Student Teaching in Music requirements on page 87.
The following are the specific course requirements for the Bachelor of Arts Degree with a Major in Christian School Music Education: K-8 Music and Classroom Education – Non-performance Track.

**Professional Studies: Track Specific**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mu 141</td>
<td>Introductory Instrument I</td>
<td>1</td>
</tr>
<tr>
<td>Mu 142</td>
<td>Introductory Instrument I</td>
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<tr>
<td>Mu 241</td>
<td>Introductory Instrument I</td>
<td>1</td>
</tr>
<tr>
<td>Mu 242</td>
<td>Introductory Instrument I</td>
<td>1</td>
</tr>
<tr>
<td>Mu 141</td>
<td>Introductory Instrument II</td>
<td>1</td>
</tr>
<tr>
<td>Mu 142</td>
<td>Introductory Instrument II</td>
<td>1</td>
</tr>
<tr>
<td>Mu 241</td>
<td>Introductory Instrument II</td>
<td>1</td>
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<tr>
<td>Mu 242</td>
<td>Introductory Instrument II</td>
<td>1</td>
</tr>
<tr>
<td>TE 112</td>
<td>Principles/Methods of Education</td>
<td>2</td>
</tr>
<tr>
<td>TE 213</td>
<td>Science Methods</td>
<td>2</td>
</tr>
<tr>
<td>TE 214</td>
<td>Social Studies Methods</td>
<td>2</td>
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<td>TE 215</td>
<td>Reading Methods</td>
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<td>TE 216</td>
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<td>TE 217</td>
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<td>TE 450</td>
<td>Student Teaching (Classroom)</td>
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<tr>
<td>Mu 498</td>
<td>Student Teaching (Music, K-8)</td>
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</tbody>
</table>

**Track Total** ........................................... 28

**Bible & Theology** .................................................. 30

**General Education** .................................................. 43

**Professional Core** .................................................. 50

**Track Specific** .................................................. 28

**Total Program Hours** ......................... 151

1. One of the applied concentrations must be in piano unless the student has passed the piano proficiency test.

2. See the Supervised Student Teaching in Music requirements on page 87.

- Have accomplished an intermediate level of music proficiency in two introductory non-performance applied concentrations;
- Have developed a sound scriptural and philosophical basis for music and classroom education in the Christian school;
- Have developed a professional portfolio.

Students who successfully complete the above program will be eligible to apply for ACSI Christian elementary school music certification K-8. Students may also apply for an elementary endorsement in classroom education.

Students must maintain a grade point average of at least 2.0 for the entire program and a 2.5 in music education courses. Before students enroll in Supervised Student Teaching (Mu 498 or TE 450), they must meet all the requirements listed under the heading “Supervised Teaching in Music Ed” found on page 87.

Students who complete this bachelor of arts program will graduate with the white tassel, which represents the arts.
Supervised Student Teaching in Music Ed

As mentioned previously, all three Music Education tracks require taking Supervised Student Teaching (Mu 498) and the K-8 – Music Ed and Classroom Ed Track also requires CTE 450. This student teaching, under the guidance of the Division of Christian Teacher Education, a music supervisor, and a cooperating teacher, is the climax of this program.

To be eligible for a student teaching assignment, the candidate must do the following:

- Successfully complete all academic courses except courses designated above as taken during the first half of the student teaching semester;
- Remove all unsatisfactory grades from his/her record (“D” in Music Ed courses, or any “F”s or “I”s);
- Be in good standing, free from academic, disciplinary, and musical probation (see A Guide for Music Majors);
- Achieve and maintain the following grade point averages:
  - 2.5 in Music Ed courses
  - 2.0 overall GPA;
- Present to the Division of Christian Teacher Education at least three letters from different God’s Bible School and College music faculty that demonstrate that the student has exhibited the musical and social qualities necessary to succeed as a Christian school music teacher; and
- Complete the three phases of student teacher candidate screening by the Student Teacher Committee successfully.

After completing this degree program, the student will:

- Have accomplished an introductory level of proficiency in two introductory applied concentrations;
- Have developed a sound scriptural and philosophical basis for music in the church;
- Have developed a professional portfolio.

Students must maintain a grade point average of at least 2.0 for the entire program. Students who complete this associate of arts program will graduate with the white tassel, which represents the arts.

Associate of Arts Degree Major in Music Ministry

The Division of Music offers the degree Associate of Arts Degree with a major in Music Ministry.

The program listed below leads to an associate of arts degree, which shall be granted upon completion of 18 hours of Bible and theology, 20 hours of general education, and 28 hours of professional studies in music to complete a total of 66 hours.
## Bible and Theology

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bi 103</td>
<td>OT Literature</td>
<td>3</td>
</tr>
<tr>
<td>Bi 104</td>
<td>NT Literature</td>
<td>2</td>
</tr>
<tr>
<td>Bi 131</td>
<td>Music of the Bible</td>
<td>3</td>
</tr>
<tr>
<td>Th 112</td>
<td>Doct/Practice of Evangelism</td>
<td>1</td>
</tr>
<tr>
<td>Th 113</td>
<td>Doct/Practice Church Growth</td>
<td>1</td>
</tr>
<tr>
<td>Th 114</td>
<td>Doct/Practice of World Missions</td>
<td>1</td>
</tr>
<tr>
<td>Th 115</td>
<td>Doct/Practice of Prayer</td>
<td>1</td>
</tr>
<tr>
<td>Th 201</td>
<td>Christian Beliefs</td>
<td>3</td>
</tr>
<tr>
<td>Th 202</td>
<td>Doctrine of Holiness</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Christian Service Credits (3)</td>
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<td><strong>Total</strong></td>
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## General Education

<table>
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<td>En 102</td>
<td>English Composition II</td>
<td>3</td>
</tr>
<tr>
<td>En 201</td>
<td>Public Speaking</td>
<td>3</td>
</tr>
<tr>
<td>Ma/Sc</td>
<td>Math or Science Electives</td>
<td>3</td>
</tr>
<tr>
<td>Mu 101</td>
<td>Fine Arts Appreciation</td>
<td>2</td>
</tr>
<tr>
<td>Ph 221</td>
<td>Introduction to Philosophy</td>
<td>3</td>
</tr>
<tr>
<td>Ps 101</td>
<td>General Psychology</td>
<td>3</td>
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### Professional Studies

<table>
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<tr>
<td>Mu 101</td>
<td>Intro Music Fundamentals1</td>
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<tr>
<td>Mu 102</td>
<td>Basic Music Theory1</td>
<td>3</td>
</tr>
<tr>
<td>Mu 111</td>
<td>Music Theory I2</td>
<td>3</td>
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<tr>
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<td>Mu 133</td>
<td>Intro to Philosophy of Music</td>
<td>2</td>
</tr>
<tr>
<td>Mu 141</td>
<td>Introductory Instrument I</td>
<td>1</td>
</tr>
<tr>
<td>Mu 142</td>
<td>Introductory Instrument I</td>
<td>1</td>
</tr>
<tr>
<td>Mu 241</td>
<td>Introductory Instrument I</td>
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<tr>
<td>Mu 385</td>
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</tr>
<tr>
<td>Mu</td>
<td>Church Music Elective</td>
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</tr>
<tr>
<td>Mu</td>
<td>Music Org Sequence (2 sems)</td>
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<tr>
<td><strong>Total</strong></td>
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</tbody>
</table>

### Total Program Hours

- **66**

---

1. Mu 101 and 102 are deficiency courses which must be taken by all students who do not successfully pass the theory entrance examinations. Credit may be granted by passing the matriculation tests. Students who test out of Mu 101 and/or Mu 102 will select 2-5 hours of academic music electives.

2. Students must pass the Introduction to Music Fundamentals and the Basic Music Theory Matriculation tests to enter Mu 111.

3. Students who enter at a higher level will complete a four semester spiral sequence in that applied instrument. One of the applied concentrations must be in piano unless the student has passed the piano proficiency test.

4. Observation required in this course.
Teacher Education Programs

Division Mission Statement

The Teacher Education Division of God’s Bible School and College provides the curriculum, faculty support, and practicum experience necessary to prepare students to fill teaching positions in the Christian school.

Bachelor of Arts Major in Teacher Education

The Bachelor of Arts Degree with a Major in Teacher Education has two tracks: Elementary Education and Secondary English Education. The program consists of three components: teacher education, general education, and Bible and theology. The four-year program does not require a minor. Although this is a terminal program preparing the student to enter Christian school ministry, many graduates transfer to other institutions and pursue graduate work.

Upon completion of the course requirements in the Division of Christian Teacher Education, the student should be able to:

- Demonstrate an understanding of the Bible and a personal relationship with Jesus Christ in order to give spiritual leadership to his/her students;
- Give evidence of a broad knowledge of general education subjects which will provide a foundation for his/her teaching;
- Exhibit a thorough understanding of the content, methods, teaching aids, and assessment instruments used in specific subject areas; and
- Demonstrate a knowledge of practical methods by means of student teaching and field experience.

The following are the specific course requirements for the Bachelor of Arts with a Major in Teacher Education for both tracks:

Bible and Theology: Both Tracks

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
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<tr>
<td>Bi 103</td>
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<td>Bi 104</td>
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<td>Th 113</td>
<td>Doctr/Practice Church Growth</td>
<td>1</td>
</tr>
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<td>Th 114</td>
<td>Doctr/Practice World Missions</td>
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<td>Th 115</td>
<td>Doctr/Practice of Prayer</td>
<td>1</td>
</tr>
<tr>
<td>Th 140</td>
<td>Principles Christian Life I</td>
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</tr>
<tr>
<td>Th 141</td>
<td>Principles Christian Life II</td>
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<td>Th 201</td>
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<td>Th 411</td>
<td>Senior Worldview Seminar</td>
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</table>

Christian Service Credits (7)............0

Total........................................30

General Education Core: Both Tracks

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<tr>
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<td>Bu 116</td>
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<tr>
<td>Bu 117</td>
<td>Computer Applications III</td>
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<td>En 101</td>
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<td>En 102</td>
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</table>

General Education Electives.............3

Total General Ed Core .......... 43

Programs of Study 89
Professional Studies: Both Tracks

TE 001 .......... CTE Organization*.......................... 0
TE 101 .......... Philosophy Christian School Ed........... 2
TE 112 .......... Principles/Methods of Ed ................... 2
TE 234 .......... Ed Methods, Media & Materials .......... 2
TE 328 .......... Classroom Assessment...................... 2
TE 332 .......... Classroom Observation..................... 2
TE 334 .......... ACE Methods................................... 2
TE 435 .......... Classroom Management.................... 2
TE 437 .......... Ed Exceptional Learners..................... 2
TE 440 .......... Student Teaching Practicum I ............. 2
TE 441 .......... Student Teaching Practicum II............. 3
TE 450 .......... Student Teaching.............................. 9

Total........................................... 30

* CTE Organization attendance is required each semester a student is enrolled in the program.

Total Common Hours...................... 03

Elementary Ed Track

General Education:

Elementary Specifics

En 315 .......... Children’s Literature ...................... 3
Mu 268 .......... Intro to Music Education................. 2
Ps 232 .......... Child Development......................... 3
Ps 326 .......... Educational Psychology.................. 3

Track General Ed Core..... 11

Professional Studies:

Elementary Specifics

CM 203 .......... Teaching Doctrine in Child Ministry.... 3
TE 125 .......... Bible Methods................................ 2
TE 213 .......... Art Methods................................... 2
TE 214 .......... Science Methods............................. 2
TE 215 .......... Social Studies Methods.................... 2
TE 216 .......... Reading Methods............................ 2
TE 217 .......... Math Methods................................. 2
TE 323 .......... Language Arts Methods.................... 2
TE 441 .......... Health/PE Methods.......................... 2

Total........................................... 19

Core Common Hours ...................... 103

Bible & Theology Core..................... 30
General Education Core.................... 43
Professional Core.......................... 30

Elementary Track Specifics............. 30

General Ed Track Specifics.............. 11
Professional Track Specifics............ 19

Total Program Hours .....................133
Secondary English Education Track

General Education:
Secondary English Education Specifics

En 121 Intro to Literature 3
En 215 Intro to TESOL 3
En 221 British Literature 3
En 222 American Literature 3
En 321 Advanced Composition 2
En 323 Modern English Grammar 3
En 333 World Literature 3
En 325 Adolescent Literature 2
En 421 Shakespeare 3
Mu 113 Intro to Philosophy of Music 2
Ps 224 Adolescent Psychology 2
Ps 326 Educational Psychology 3

Track General Ed Core .... 33

Professional Studies:
Secondary English Education Specifics

TE 360 Teaching Lang Arts Sec Schools 2
TE 370 Teaching Lit in Sec Schools 2
Total 4

Core Common Hours ............. 103
Bible & Theology Core.................. 30
General Education Core.................. 43
Professional Core.................. 30
Secondary English Track Specifics....37
General Ed Track Specifics............33
Professional Track Specifics ............4

Total Program Hours .................. *140

*Some of the specific courses required here may be taken as electives within the general education core, thereby reducing the total number of hours required.

Bible requirements must include at least three hours of 300-level classes or above and at least six hours of Old Testament classes.

Supervised Student Teaching

The program culminates in a student teaching assignment for those who qualify under the supervision of the Division of Teacher Education, a supervisor from the college, and a cooperating teacher. To be eligible for a student teaching assignment, the student must do the following:

- Remove all unsatisfactory grades from courses required for program completion (“F”s and “I”s or “D”s in CTE courses);
- Be in good standing, free from academic and disciplinary probation;
- Achieve and maintain the following grade point averages:
  - 2.5 in professional studies
  - 2.0 overall grade point average;
- Secure, in writing, recommendations from at least three college faculty members in Christian teacher education, indicating that he or she demonstrates the academic and social qualities necessary to succeed as a Christian school teacher; and
- Successfully complete the three phases of student teacher candidate screening by the Student Teaching Committee.

This program is not designed to prepare students to teach in a secular school or prepare them for state certification in

Programs of Study 91
elementary education. However, students who complete the program will be eligible to apply to the Association of Christian Schools International for certification in their teaching areas and may also apply for a State of Ohio Non-Tax Teaching Certificate.

**Associate of Arts Major in Elementary Teacher Education**

The Associate of Arts Degree with a Major in Teacher Education has one track: Elementary Education. The program consists of three components: Bible and theology, general education, and professional studies. The two-year program does not require a minor. Although this is a terminal program preparing the student to assist in Christian school ministry, some graduates may wish to continue their education by pursuing a bachelor’s degree in Christian elementary education.

Upon completion of course requirements in the Division of Christian Teacher Education, the student should be able to do the following:

- Demonstrate an understanding of the Bible and a personal relationship with Jesus Christ in order to give spiritual leadership to his/her students;
- Give evidence of a broad knowledge of general education subjects which will provide a foundation for his/her teaching; and
- Exhibit an understanding of the content, methods, teaching aids, and evaluation instruments used in various subject areas.

The following are the specific course requirements for the *Associate of Arts with a Major in Elementary Teacher Education*.

**Bible and Theology**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
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<td>Bi 104</td>
<td>NT Literature</td>
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<td>Th 113</td>
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<td>1</td>
</tr>
<tr>
<td>Th 114</td>
<td>Doct/Practice World Missions</td>
<td>1</td>
</tr>
<tr>
<td>Th 115</td>
<td>Doct/Practice of Prayer</td>
<td>1</td>
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<tr>
<td>Th 201</td>
<td>Christian Beliefs</td>
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**General Education**

<table>
<thead>
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<th>Course</th>
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<tbody>
<tr>
<td>En 101</td>
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<tr>
<td>En 102</td>
<td>English Composition II</td>
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<tr>
<td>En 201</td>
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<td>Ma/Sc</td>
<td>Math or Science Electives</td>
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<tr>
<td>Mu 268</td>
<td>Intro to Music Education</td>
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</tr>
<tr>
<td>Mu 101</td>
<td>Fine Arts Appreciation</td>
<td>2</td>
</tr>
<tr>
<td>Ph 221</td>
<td>Introduction to Philosophy</td>
<td>3</td>
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<td>Ps 101</td>
<td>General Psychology</td>
<td>3</td>
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<td><strong>27</strong></td>
</tr>
</tbody>
</table>

The student should be able to do the following:

- Demonstrate an understanding of the Bible and a personal relationship with Jesus Christ in order to give spiritual leadership to his/her students;
- Give evidence of a broad knowledge of general education subjects which will provide a foundation for his/her teaching; and
- Exhibit an understanding of the content, methods, teaching aids, and evaluation instruments used in various subject areas.
Professional Studies

- TE 001 ...... CTE Organization .................................... *0
- TE 101 ...... Philosophy Christian School Ed ..................... *2
- TE 112 ...... Principles/Methods of Ed .................................. *2
- TE 121 ...... Bible Methods .................................................. *2
- TE 125 ...... Art Methods ..................................................... *2
- TE 215 ...... Reading Methods ............................................... *2
- TE 234 ...... Ed Methods, Media & Materials .......................... *2
- TE 323 ...... Health/PE Methods ........................................... *2
- TE 332 ...... Classroom Observation ....................................... *2
- TE 334 ...... ACE Methods .................................................. *2
- TE 340 ...... Educational Field Experience ............................. *3
- TE 437 ...... Educating Exceptional Learners .......................... *2
- TE 435 ...... Classroom Management ..................................... *2

Total ................................................................. 25

Total Program Hours ....................... 67

* CTE Organization attendance is required each semester a student is enrolled in the program.

The program culminates in a Field Experience where the student will not only observe the dynamics within the classroom, but also participate by assisting the teacher. To be eligible for this assignment, the student must do the following:

- Remove all unsatisfactory grades from courses required for program completion (“F”s and “I”s or “D”s in CTE courses);
- Be in good standing, free from academic and disciplinary probation;
- Achieve and maintain the following grade point averages:
  - 2.5 in professional studies
  - 2.0 overall grade point average;
  and
- Secure, in writing, recommendations from at least three college faculty members in Christian teacher education, indicating that he or she demonstrates the academic and social qualities necessary to succeed as an aide in a Christian school.

General Studies Programs

Division Mission Statement

The General Studies Division of God’s Bible School and College provides students with a Christ-centered education in selected concentrations, thereby supporting students in their development of a Christian worldview and their preparation for vocational success.

Bachelor of Arts
Major in Church and Family Ministry

The program listed below leads to a bachelor of arts degree which shall be granted upon completion of 53 hours of professional studies, 45 hours of general education, and 30 hours of Bible and theology for a total of 128 hours. This four-year degree program includes two professional-studies cognates consisting of 18 hours each. This terminal program prepares the student to function in a variety of ministry capacities in local churches and within his/her own family.
After completing a Bachelor of Arts with a Major in Church and Family Ministry degree, the student should, depending on the cognates chosen, be able to:

- Organize and administer a theologically sound children’s ministry program in the local church, including such factors as demonstrating teaching aptitude, developing or locating appropriate materials, understanding Bible content, exhibiting administrative skills, and keeping abreast of current trends in children’s ministry;

- Function as trained support personnel in the local church, including such factors as demonstrating an understanding of how to maintain personal godliness and share one’s faith, developing an appreciation of our holiness heritage, evidencing a grasp of key Bible books, and exhibiting an ability to offer biblically sound counsel;

- Function as a gracious host or hostess in the home or local church context, including such factors as developing and maintaining a reasonable budget, selecting and preparing appropriate food (both for basic family nutrition and for entertaining guests), and organizing all aspects of the home;

- Demonstrate ability to assist in the music ministry of the local church, including such factors as understanding basic music theory, exhibiting competence in song leading, showing appreciation for hymns, and evidencing ability to play a musical instrument; and

- Manage a church office, including such factors as operating a computer with speed and accuracy, structuring and managing the office environment, and administering the oversight of all records.

Additional objectives, specific to selected cognates, are listed below with each cognate.

The following are the specific course requirements for the Bachelor of Arts with a Major in Church and Family Ministry.

**Bible and Theology**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Bi 103</td>
<td>OT Literature</td>
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</tr>
<tr>
<td>Bi 104</td>
<td>NT Literature</td>
<td>2</td>
</tr>
<tr>
<td>Bi 131</td>
<td>Music of the Bible</td>
<td>3</td>
</tr>
<tr>
<td>Bi 222</td>
<td>Wisdom Literature</td>
<td>3</td>
</tr>
<tr>
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<td>Th 113</td>
<td>Doct/Practice Church Growth</td>
<td>1</td>
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<tr>
<td>Th 114</td>
<td>Doct/Practice World Missions</td>
<td>1</td>
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<td>Th 115</td>
<td>Doct/Practice of Prayer</td>
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<tr>
<td>Th 140</td>
<td>Principles of Christian Life I</td>
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<tr>
<td>Th 141</td>
<td>Principles of Christian Life II</td>
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<td>Th 201</td>
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<td>3</td>
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<td>Th 202</td>
<td>Doctrine of Holiness</td>
<td>3</td>
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<td>Th 411</td>
<td>Senior Worldview Seminar</td>
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<td><strong>Total</strong></td>
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General Education

Bu 115 ...... Computer Applications I ......................... 1
Bu 116 ...... Computer Applications II ......................... 1
Bu 117 ...... Computer Applications III ......................... 1
En 101 ...... English Composition I .............................. 3
En 102 ...... English Composition II .............................. 3
En 201 ...... Public Speaking ...................................... 3
En ............. Literature Electives ............................... 3
Ma .......... Math Electives ..................................... 3
Mu 101 ...... Fine Arts Appreciation .............................. 2
Mu .......... Music Electives ..................................... 2
Ph 221 ...... Intro to Philosophy .................................. 3
Ps 101 ...... General Psychology ................................. 3
Sc......... Science Electives .................................. 4
SS 202 ...... Principles of Sociology .............................. 3
SS ........... Social Science Electives ........................... 3
SS........ Diversity Electives ................................. 2
General Education Electives .............................. 5
Total ................................................. 45

Professional Studies

CM 121 ...... Intro to Church Education .......................... 3
CM 202 ...... Child Evangelism Workshop ........................ 3
TE 435 ...... Classroom Management ............................. 2
Ps 204 ...... Introduction to Counseling ........................... 2
Ps 232 ...... Child Development ................................... 3
SS 231 ...... Marriage and Family Living ........................ 3
Cognate I* ........................................ 18
Cognate II* ........................................ 18
Total ........................................... 53

Total Program Hours ..................... 128

* Students may select any two of the following cognates. If General Business or Office Administration is chosen, the student is not required to take Bu 115 and Bu 116, as these topics are covered more thoroughly in the Business cognates. Also note that if there is overlap in cognate requirements, the student must take elective hours to reach the 128 total program hours. If the student wishes to create or transfer a cognate, he/she may petition the division faculty to create/transfer the desired cognate.

Children’s Ministry

CM 122 ...... Church Ed of Children .............................. 3
CM 203 ...... Teaching Doctrine Child Min. ..................... 3
CM 204 ...... Creative Bible Teaching ............................ 3
CM 301 ...... Planning Techniques ............................... 3
CM 302 ...... Adv Child Evan Workshop .......................... 3
ME 106 ...... Church Educational Program .................... 1
Choose one of the following:
Mu 381 ...... Ele Music Methods ................................. 2
Mu 383 ...... Jr High Music Methods ............................. 1

Total Cognate Hours .... 17-18

Church Leadership

Bi 428 ...... Prison Epistles ...................................... 2
Bi 330 ...... Daniel and Revelation ............................... 2
ME 105 ...... Spiritual Formation ............................... 1
ME 106 ...... Church Education Program ...................... 1
ME 406 ...... Leadership & Meeting Management ............ 1
Ph 204 ...... Religions of America .............................. 2
Ps .......... Counseling Electives .............................. 3
SS 432 ...... History/Lit Am Holiness Movement ............... 2
Th 212 ...... Discipleship & Small Groups ..................... 2
Th 301 ...... Holiness: Critical Issues .......................... 2

Total Cognate Hours .... 18

Christian Counseling

Ma 122 ...... Statistics ............................................ 3
Ph 302 ...... Christian Ethics ..................................... 3
Ps 224 ...... Adolescent Psychology ............................. 2
Ps 325 ...... Basic Counseling Skills ............................ 3
Ps 336 ...... Problems in Counseling .......................... 3
Ps 412 ...... Marriage/Family Counseling ........................ 2
Ps 431 ...... Crisis Counseling ................................. 1
Ps 436 ...... Premarital Counseling ............................. 1

Total Cognate Hours .... 18

Family/Home Studies

FH 101 ...... Food and Nutrition ................................. 3
FH 201 ...... Meal Management ................................. 3
FH 202 ...... Entertaining Foods ................................ 3
FH 431 ...... Personal Finance ................................. 3
FH 432 ...... Home Management ............................... 3
FH ............. Family/Home Studies Electives ............... 3

Total Cognate Hours .... 18
Intercultural Studies & World Missions

Mi 102 History/Lit World Missions .................3
Mi 227 Theology Christian World Missions .......2
Mi 328 Principles/Prob Mission Life ...............3
Mi 432 Missions Internship .........................1
Mi ................ Approved Electives .................9

Total Cognate Hours ....... 18

Music

Mu 101 Intro to Music Fundamentals ..............2
Mu 102 Basic Music Theory .........................3
Mu 133 Intro Philosophy of Music ................2
Mu 231 Hymnology ..................................2
Mu 381 Elementary Music Methods ...............2
Mu 385 Conducting Techniques I ..................2
Mu ................. Music Electives .................3
Mu ................. Applied Instrument Electives ....2

Total Cognate Hours ....... 18

Office Administration

Bu 122 Business Communications ..................2
Bu 132 Business Practices and Ethics ............2
Bu 152 Database Management .....................2
Bu 162 Spreadsheet Applications ..................2
Bu 213 Records Management ......................3
Bu 223 Office Procedures .........................3
Bu 232 Transcription ................................2
Bu 243 Document Processing ......................2

Total Cognate Hours ....... 18

General Business

Bu 132 Business Practices and Ethics ............2
Bu 152 Database Management .....................2
Bu 162 Spreadsheet Applications ..................2
Bu 173 Accounting I ................................3

Choose three of the following:
Bu 253 Fundamentals Manage/Super .............3
Bu 263 Fundamentals of Marketing ..............3
Bu 273 Legal Environment of Business ..........3
SS 213 Intro to Economics .......................3

Total Cognate Hours ....... 18

Business

Associate of Arts Major in Business

The program listed below leads to an associate of arts degree that shall be granted upon the completion of 33 hours of professional studies, 20 hours of general education and 15 hours of Bible and theology for a total of 68 hours.

The Business program has a number of highly qualified professionals who teach courses such as Legal Environment of Business, as well as application classes such as Spreadsheet Management. Because these individuals are adjunct faculty, such courses are generally offered only in the evening. Students enrolling in the Business program should expect, consequently, to have evening classes once or twice per week.

Upon completing an Associate of Arts with a Major in Business, the student should be able to:

- Communicate clearly through written and oral communications;
- Process documents, manage file systems, and handle the flow of office correspondence properly; and
- Utilize each application of Microsoft Office (Word, Access, Excel, PowerPoint) effectively.
The following are the specific course requirements for the *Associate of Arts with a Major in Business*.

**Bible and Theology**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bi 103</td>
<td>OT Literature</td>
<td>3</td>
</tr>
<tr>
<td>Bi 104</td>
<td>NT Literature</td>
<td>2</td>
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<tr>
<td>Th 112</td>
<td>Doct/Practice of Evangelism</td>
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</tr>
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<td>Th 113</td>
<td>Doct/Practice Church Growth</td>
<td>1</td>
</tr>
<tr>
<td>Th 114</td>
<td>Doct/Practice World Missions</td>
<td>1</td>
</tr>
<tr>
<td>Th 115</td>
<td>Doct/Practice of Prayer</td>
<td>1</td>
</tr>
<tr>
<td>Th 201</td>
<td>Christian Beliefs</td>
<td>3</td>
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<td>Th 202</td>
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<td></td>
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**General Education**

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<td>Ma</td>
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<tr>
<td>Mu 101</td>
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<td>2</td>
</tr>
<tr>
<td>Ph 302</td>
<td>Intro to Philosophy</td>
<td>3</td>
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<tr>
<td>Ps 101</td>
<td>General Psychology</td>
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**Professional Studies**

**Business Core**

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<tr>
<td>Bu 113</td>
<td>Introduction to Business</td>
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<tr>
<td>Bu 115</td>
<td>Computer Applications I</td>
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<tr>
<td>Bu 117</td>
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<td>Bu 122</td>
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<td>Bu 132</td>
<td>Business Practices and Ethics</td>
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<tr>
<td>Bu 152</td>
<td>Database Management</td>
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<td>Bu 162</td>
<td>Spreadsheet Applications</td>
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<td>Bu 173</td>
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<tr>
<td>SS 213</td>
<td>Intro to Economics</td>
<td>3</td>
</tr>
<tr>
<td><strong>Total</strong></td>
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</tbody>
</table>

The business student also selects one of two tracks: **General Business Track** or **Office Administration Track**.

**General Business Track**

In addition to the objectives listed above for the Associate of Arts in Business, students selecting the **General Business Track** should be able to:

- Analyze and solve human resource and administrative problems; and
- Explain the role of accounting, economics, finance management, and marketing activities.

**General Business Track Specifics**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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<tr>
<td>Bu 183</td>
<td>Accounting II</td>
<td>3</td>
</tr>
<tr>
<td>Bu 253</td>
<td>Fundamentals Manage/Super</td>
<td>3</td>
</tr>
<tr>
<td>Bu 263</td>
<td>Fundamentals of Marketing</td>
<td>3</td>
</tr>
<tr>
<td>Bu 273</td>
<td>Legal Environment of Business</td>
<td>3</td>
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<td><strong>12</strong></td>
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</tbody>
</table>

**Total Program Hours**.............. 68

**Office Administration Track**

In addition to the objectives listed above for the Associate of Arts in Business, students selecting the **Office Administration Track** should be able to:

- Perform basic secretarial duties in a professional manner; and
- Serve effectively as an office administrator in either church or non-church-related positions.

**Office Administration Track Specifics**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>Bu 213</td>
<td>Records Management</td>
<td>3</td>
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<td>Bu 223</td>
<td>Office Procedures</td>
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<td>Bu 232</td>
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<tr>
<td>Bu 275</td>
<td>Office Practicum</td>
<td>2</td>
</tr>
<tr>
<td><strong>Total</strong></td>
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</table>

**Total Program Hours**.............. 66
God’s Bible School and College

Associate of Arts
Major in General Studies

This program leads to an associate of arts degree that shall be granted upon the completion of 49 hours of general studies and 15 hours of Bible and theology, for a total of 64 hours. This two-year degree program does not require a minor. This non-terminal program prepares the student for further study.

Upon completion of the Associate of Arts with a Major in General Studies degree, the student should exhibit:

- Knowledge and love of the holy Scriptures as the inspired, inerrant, and infallible Word of God, normative and absolute in its authority for all faith and practice;
- A beginning base of knowledge in general education; and
- A readiness to pursue further study at a more advanced level.

Following are the specific course requirements for the Associate of Arts with a Major in General Studies:

**Bible and Theology**

- Bi 103 OT Literature .................................. 3
- Bi 104 NT Literature .................................. 2
- Th 112 Doct/Practice of Evangelism ..................... 1
- Th 113 Doct/Practice Church Growth ..................... 1
- Th 114 Doct/Practice World Missions ..................... 1
- Th 115 Doct/Practice of Prayer ........................... 1
- Th 201 Christian Beliefs .................................. 3
- Th 202 Doctrine of Holiness .................................. 3
- Christian Service Credits (3) .............................. 0

**Total** ........................................... 15

**General Education**

- En 101 English Composition I .................. 3
- En 102 English Composition II .................. 3
- En 201 Public Speaking .............................. 3
- Ma/Sc Math or Science Electives .................. 3
- Mu 101 Fine Arts Appreciation .................. 2
- Ph 302 Intro to Philosophy .................. 3
- Ps 101 General Psychology .................. 3

**Total** ........................................... 20

**General Studies**

- Bu 115 Computer Applications I .............. 1
- Bu 116 Computer Applications II .............. 1
- Bu 117 Computer Applications III .............. 1
- FH 231 Marriage & Family Living .................. 3
- En Literature Electives .................. 3
- Ma Math Electives .................. 3
- Sc Science Electives .................. 4
- SS History Electives .................. 3
- SS Diversity Electives .................. 2
- General Education Electives .................. 8

**Total** ........................................... 29

**Total Program Hours** .................. 64
Course Descriptions
Course Descriptions

The following list gives the location in the catalog where the various sections of course descriptions begin. For your convenience, they have been listed in alphabetical order.

Bible: New Testament ...................................... 100
Bible: Old Testament ........................................ 101
Business .............................................................. 103
Children's Ministry ............................................ 106
English................................................................. 107
Family and Home Studies ................................ 109
Foreign Language ............................................... 110
Intercultural Studies and World Missions ........... 111
ISWM: Directed Study ...................................... 114
Mathematics and Science .................................. 115
Ministerial Ed...................................................... 116
Ministerial Ed: Preaching ................................ 117
Ministerial Ed: Pastoral Counseling..................... 118
Ministerial Ed: Urban Ministry........................... 119
Ministerial Ed: Youth Ministry........................... 119
Music: Applied Music (Lower Division) .............. 120
Music: Applied Music (Upper Division) .............. 120
Music: Church Music.......................................... 121
Music: Ensemble................................................ 122
Music: History and Literature............................ 122
Music: Methods .................................................. 123
Music: Organizations ......................................... 126
Music: Recitals ................................................. 126
Music: Theory and Composition........................ 126
Philosophy.......................................................... 128
Psychology/Counseling ..................................... 128
Social Sciences .................................................... 130
Teacher Ed: General .......................................... 133
Teacher Ed: Methods ......................................... 134
Teacher Ed: Student Teaching ........................... 136
Theology ............................................................ 136

Bible: New Testament

Bi 104
New Testament Literature
2 hours one semester, $30 materials fee

A survey of the content, themes, literary genre, and historical context of the books of the New Testament. (The materials fee will cover the Satellite Atlas of the Holy Land, a 3-D satellite atlas of Israel along with a full color paper atlas. The materials fee is assessed only when the student takes either OT or NT Lit. for the first time. In other words, the same student is not assessed the same fee twice.)

Bi 218
Life of Christ
3 hours one semester

An exegetical and historical study of the life and sayings of Christ. Emphasis is placed on the important people, places, and events in the Gospels as they relate to the life and the ministry of Jesus.

Bi 226
Acts
2 hours one semester


Bi 328
Pastoral Epistles & Thessalonians
2 hours one semester

A study of Paul’s early letters to the Thessalonians and his letters to Timothy and Titus. Emphasis is given to their practical instruction for Christian living and pastoral ministry.
Bi 329
**Corinthian Epistles**
*2 hours one semester*

A study of I & II Corinthians focuses on the historical background, content, and interpretation of these epistles. Major issues such as speaking in tongues and requirements relative to hair are discussed at length.

Bi 340
**Romans and Galatians**
*3 hours one semester*

An intensive study of Paul’s letter to the Romans and Galatians. Special attention is given to Paul’s theology in Romans which reflects the cardinal doctrines of the New Testament as well as Christian ethics. The relationship of law to grace is given great emphasis.

Bi 422
**General Epistles**
*2 hours one semester*

An intensive study of the epistles of James, Peter, John, and Jude. Background material is given for each book, with major emphasis on the practical admonitions for holy living.

Bi 428
**Prison Epistles**
*2 hours one semester*

A study of Paul’s epistles to the Ephesians, Philippians, Colossians, and to Philemon. Emphasis is placed on the historical background, content, and interpretation of these epistles.

Bi 432
**Letter to the Hebrews**
*2 hours one semester*

A study of the Hebrew letter. The course focuses on the superiority of Christ and the New Covenant over that of Moses, Aaron, Joshua, and the Old Covenant. Emphasis is placed upon the continuity rather than discontinuity of the Old and New Covenants.

Bi 441
**Biblical Foundations of Marriage**
*1 hour – Independent study only*

An intense biblical analysis and critique of current views and trends regarding marriage, divorce, and remarriage.

**Bible:**
**Old Testament**

Bi 103
**Old Testament Literature**
*3 hours one semester, $30 materials fee*

A study of God’s self-disclosure as portrayed in the Old Testament. Each book of the Old Testament will be analyzed as to its literary genre, historical setting, and theological message. The student learns the major people, places, and events of each Old Testament book. (The materials fee will cover the Satellite Atlas of the Holy Land, a 3-D satellite atlas of Israel along with a full color paper atlas. The materials fee is assessed only when the student takes either OT or NT Lit. for the first time. In other words, the same student is not assessed the same fee twice.)
Bi 131  
**Music of the Bible**  
*3 hours one semester*  
A survey of music in the Bible. Hebrew and Greek word studies in music specifically taken from the Bible. Emphasis on the current usefulness of what the Word of God specifically teaches concerning music.

Bi 222  
**Wisdom Literature**  
*3 hours one semester*  
A study of Job, Psalms, Proverbs, Song of Solomon, and Ecclesiastes as they relate to practical Christian living. From a study of Psalms, emphasis is placed on learning how to worship God. Other studies include an analysis of the problem of evil, pain, and suffering (Psalms and Job), the nature of true love (Song of Solomon), learning biblical principles of child-rearing and finance (Proverbs), as well as the value of counsel, advice, and goal setting (Proverbs-Ecclesiastes).

Bi 230  
**Historical Books**  
*2 hours one semester*  
A study of the Old Testament books of Joshua through Esther. Attention is given to the historical context of each of these books as well as to key people, places, and events in the community of Israel during this period.

Bi 241  
**Pentateuch**  
*3 hours one semester*  
A study of early human history and early Jewish history as recorded in the Old Testament books of Genesis, Exodus, Leviticus, Numbers, and Deuteronomy. Additionally, attention is given to laws and religious ceremonies of ancient Israel.

Bi 251  
**Biblical Geography**  
*1-3 hours one semester*  
While the student is an active participant on the school-sponsored tour of Israel, he or she must keep a “Study Tour Journal and Response” that shows a studied reflection of the geography, traditions, and people, emphasizing the cross-cultural experiences and their impact. Special care must be taken to identify biblical connections to present culture.

Bi 321  
**The Major Prophets**  
*2 hours one semester*  
A study of the Old Testament books of Isaiah, Jeremiah, Lamentations, Ezekiel, and the historical portion of Daniel (Chapters 1-6). Each prophet and his message is examined against the historical background in which he spoke.

Bi 330  
**Daniel and Revelation**  
*2 hours one semester*  
A study of the prophecies of Daniel and Revelation in order to understand God’s strategy in human history and His great plan for the consummation of this age. Particular emphasis is given to the premillennial interpretation of end-time events.

Bi 334  
**The Minor Prophets**  
*2 hours one semester*  
A study of the Old Testament books of Hosea through Malachi. Each prophet and his message is examined against the historical background in which he spoke.
Business

Bu 013
Basic Typing
2 hours one semester, $45 lab fee

Development of touch typing skills using MS Word. Correct techniques and keystrokes, as well as speed, are emphasized. Students may test out of this course by typing at least 25 WPM with minimal mistakes.

Bu 113
Introduction to Business
3 hours one semester

An introduction to the contemporary business world, including international and small business, quality, ethics, and career preparation. The role of accounting, economics, finance, management, and marketing activities is investigated.

Bu 115
Computer Applications I: Presentations and Scheduling
1 hour one semester, $15 lab fee

This course is designed to enhance the student’s presentation skills using MS PowerPoint. An introduction to MS Outlook will provide scheduling and time management application.

Bu 116
Computer Applications II: Databases and Spreadsheets
1 hour one semester, $15 lab fee

This course is designed to introduce MS Access (database) and MS Excel (spreadsheet). Students will be able to produce simple projects using each of these programs. This class will also serve as a resource guide to the student who wishes to continue personal learning in this area.

Bu 117
Computer Applications III: Web Portfolio Development
1 hour one semester, $15 lab fee

In this course, students will be introduced to the basics of Web site design through MS FrontPage. They will also make practical use of these skills as they begin their professional portfolio.

Bu 122
Business Communications
2 hours one semester

Provides the knowledge and develops the professional skills that students will need to communicate successfully on the job. Includes the typing of reports and business letters along with oral presentations. Topics integrated throughout the course include global communications, business ethics, and cultural differences in the business environment. The development of essential skills for professional placement, including resume development, interviewing skills, and job search skills is covered, as well as the development of personal professional skills, including social skills, appearance, networking, attitude, and interpersonal skills in a diverse workplace.

Bu 132
Business Practices and Ethics
2 hours one semester

This course gives a student an introduction to the impact of information and technology in our world and related ethical issues. Time is spent helping students to develop their own personal value systems and, subsequently, to see how their worldview impacts organizational values. Special emphasis is placed on application of biblical principles.
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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Hours per Semester</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bu 152</td>
<td>Database Management (Microsoft Access)</td>
<td>3</td>
<td>2</td>
<td>$45</td>
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<tr>
<td>Bu 162</td>
<td>Spreadsheet Applications (Microsoft Excel)</td>
<td>3</td>
<td>2</td>
<td>$45</td>
</tr>
<tr>
<td>Bu 163</td>
<td>Business Math</td>
<td>3</td>
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<tr>
<td>Bu 173</td>
<td>Accounting I</td>
<td>3</td>
<td></td>
<td></td>
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<tr>
<td>Bu 183</td>
<td>Accounting II</td>
<td>3</td>
<td></td>
<td></td>
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<tr>
<td>Bu 213</td>
<td>Records Management</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bu 223</td>
<td>Office Procedures</td>
<td>3</td>
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<td>$10</td>
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</tbody>
</table>

Bu 152 **Database Management (Microsoft Access)**

Provides coverage of MS Access, a relational database management application. Experience is given with data structure, file organization, and principles and concepts of databases for information retrieval systems. Special attention is given to generating reports using MS Access. (Prerequisite: Bu 013 or equivalent)

Bu 162 **Spreadsheet Applications (Microsoft Excel)**

Provides coverage of MS Excel, a spreadsheet program. Experience is given in calculating, managing, formatting, analyzing, and charting data. Special attention is given to solving problems and generating reports using MS Excel. (Prerequisite: Bu 013 or equivalent)

Bu 163 **Business Math**

Application of mathematical techniques to the solution of business problems, such as budgeting, loan amortization, compound interest, and depreciation schedules.

Bu 173 **Accounting I**

3 hours one semester

Fundamental accounting theory and procedures; includes organization of accounts, the accounting cycle, working papers, and the preparation of financial and operating statements for single proprietorships. Emphasizes the process of generating and communicating accounting information in the form of financial statements to those outside the organization. (Prerequisite: Bu 013 or equivalent)

Bu 183 **Accounting II**

3 hours one semester

Further study of the accounting process as applied to partnerships and corporations. It also covers manufacturing accounting, budgeting, and decision making. Emphasizes the process of producing accounting information for the internal use of a company’s management. (Prerequisite: Bu 173)

Bu 213 **Records Management**

3 hours one semester

Organization, updating, storage, and retrieval of records. Experience is received in various methods of filing. Schedules for document retention and destruction and the attendant legal requirements are discussed.

Bu 223 **Office Procedures**

3 hours one semester, $10 materials fee

Presents administrative responsibilities involved in managing an office systems environment. Attention is given to problem solving in human resources and administrative services. Provision of state-of-the-art procedures and up-to-date information for the student preparing for a career as an administrative assistant. Provides coverage of MS Outlook.
Bu 232
**Transcription**  
*2 hours one semester*

Skill development in using transcription equipment. Experience is given in transcribing a variety of business documents while focusing on business English and proofreading.

Bu 243
**Document Processing**  
*3 hours one semester*

Speed-with-accuracy emphasis in keyboarding adapted to modern office procedures. Experience is given in formatting, typing, and merging business correspondence, tables, forms, reports, and processing information for business consumption.

Bu 253
**Fundamentals of Management and Supervision**  
*3 hours one semester*

Overview of management discipline as a process involving planning, organizing, controlling, and directing as they relate to personnel supervision. An integrated view of management including organizational behavior is emphasized.

Bu 263
**Fundamentals of Marketing**  
*3 hours one semester*

A study of the complex and dynamic activities of marketing functions, explaining the roles of marketing in society and the institutions that compose the marketing system. Focuses on the marketing mix: product development and differentiation, distribution channels, pricing, and promotion, as well as an introduction to buyer behavior and marketing research.

Bu 273
**Legal Environment of Business**  
*3 hours one semester*

Designed to give basic understanding of the law and its effects upon the individual and the world of business. The legal process is examined, including a study of the fundamentals of criminal and tort law, contracts, agency, employment law, business organizations, property, estates, bankruptcy, the Uniform Commercial Code, government regulation of business, and environmental and consumer protection.

Bu 275
**Office Practicum**  
*2 hours one semester*

A supervised and structured work experience within organizations in the public and private sectors. An opportunity for students to obtain valuable work experience and gain expertise in relating theoretical knowledge in an actual organizational setting. Available to students who have not had professional work experience (no credit for prior work). Offered only on a pass/fail basis and contingent upon the availability of appropriate placement.
Children’s Ministry

CM 121
**Introduction to Church Education**
*3 hours one semester*

A foundation course giving attention to Christian service opportunities and various programs used by the church to fulfill its commission.

CM 122
**Church Education of Children**
*3 hours one semester*

This course is designed to help the student develop appropriate age-level activities, workshops, and objectives. Philosophies of church education of children are also included. Current social and political influences on children are studied, along with suggestions for teaching.

CM 202
**Child Evangelism Workshop**
*3 hours one semester, $45 lab fee*

A laboratory class using and visualizing materials for children’s services and daily Vacation Bible Schools. Students actively participate in children’s services. (Prerequisite: Permission of the instructor)

CM 203
**Teaching Doctrine in Children’s Ministry**
*3 hours one semester*

Systematic study of basic Christian doctrines and how to teach them to children. Approach includes key Bible verses, stories, songs, and appropriate techniques for presenting doctrine on a child’s level of understanding. Emphasis is placed on careful planning.

CM 204
**Creative Bible Teaching**
*3 hours one semester*

A class designed for learning style differences in children. The study and presentation of creative ways to reach children with Bible stories. Drama, art, discussion, and writing are examples of methods covered in this class. Ideal for children’s workers in small churches with tight budgets.

CM 225
**Open Air Sketchboard Ministry**
*1 hour one semester, $45 lab fee*

This course trains students to present evangelistic messages in “open air” using a sketchboard. From the classroom lectures, students learn principles of effective open air evangelism. Much of the training time is spent on the streets, where students participate in open air meetings, applying the principles and methods they learned on campus. Class size is limited to six students per track.

CM 301
**Planning Techniques**
*3 hours one semester*

A course designed in planning program outlines and themes. Thus, it is a means to develop curriculum resources for children’s services. It is useful for Vacation Bible School, Junior Church, Good News Club, and Sunday School. (Prerequisite: CM 122)
**CM 302**  
**Advanced Child Evangelism Workshop**  
*3 hours one semester, $45 lab fee*

This course involves visualizing materials which will interrelate under a selected theme for a five-day children’s program. The student conducts children’s services. Students are expected to purchase supplies. (Prerequisite: CM 202)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Session</th>
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</thead>
<tbody>
<tr>
<td>En 090</td>
<td><strong>Basic Grammar &amp; Composition</strong></td>
<td>3</td>
<td>3 hours one semester</td>
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<tr>
<td></td>
<td><em>Designed to bring students to the proficiency level of the beginning of En 101. Placement in En 090 is based on the student’s SAT or ACT with Writing score. Emphasis will be on developing grammatical accuracy and basic writing competence.</em></td>
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<tr>
<td>En 101</td>
<td><strong>English Composition I</strong></td>
<td>3</td>
<td>3 hours one semester</td>
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<tr>
<td></td>
<td><em>A course seeking to provide a foundation for college-level writing. Focusing on developing skill in topic development and in writing, the class emphasizes skills useful for writing in various disciplines.</em></td>
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<tr>
<td>En 102</td>
<td><strong>English Composition II</strong></td>
<td>3</td>
<td>3 hours one semester</td>
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<td></td>
<td><em>A course that seeks to help students develop additional writing and critical-reading abilities. Written work focuses on textual response and analysis, with much classroom time spent discussing close/critical reading of texts. Readings and written assignments will address texts of varying genres.</em></td>
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<tbody>
<tr>
<td>En 121</td>
<td><strong>Introduction to Literature</strong></td>
<td>3</td>
<td>3 hours one semester</td>
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<td></td>
<td><em>A study of literary genres through representative readings. Special emphasis is given to the evaluation and analysis of literature from a Biblical worldview.</em></td>
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<tr>
<td>En 201</td>
<td><strong>Public Speaking</strong></td>
<td>3</td>
<td>3 hours one semester</td>
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<td></td>
<td><em>A study of the principles and types of speech. This course is designed to develop the student’s public-speaking ability through classroom discussion, preparing speeches, and delivering speeches in class.</em></td>
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<tr>
<td>En 215</td>
<td><strong>Introduction to TESOL</strong></td>
<td>3</td>
<td>3 hours one semester</td>
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<tr>
<td></td>
<td><em>An introduction to language and literacy instruction, instructional approaches, and assessment models for the teaching of speaking, listening, reading and writing. Student design standard-based lessons and evaluate resources and technologies.</em></td>
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<tr>
<td>En 221</td>
<td><strong>British Literature</strong></td>
<td>3</td>
<td>3 hours one semester</td>
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<td></td>
<td><em>A survey of British literature from the Anglo-Saxon period to the present. A study is made of the development of poetry and prose and major writers’ contributions to their development.</em></td>
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</tbody>
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En 222  
**American Literature**  
*3 hours one semester*

A survey of American literature from 1600 to the present. A study is made of the development of American poetry and prose as used by major and selected minor writers.

En 301  
**Topics in English**  
*3 hours one semester*

A topical course focused on some aspect of English language and/or literature, with content varying from semester to semester. Possible topics include authors, movements, genres, periods, dialects, regions, etc. As topic varies, may be repeated for credit. (Prerequisite: EN 102)

En 315  
**Children’s Literature**  
*3 hours one semester*

A brief history of children’s literature and a study of authors and illustrators of children’s books from preschool through junior high. Students gain experience from reading and evaluating an assortment of books for these age levels.

En 321  
**Advanced Composition**  
*3 hours one semester*

A course designed to develop and refine students’ nonfiction writing abilities, particularly seeing to hone such features as style, tone, voice. The course seeks to blend reading and writing, analysis of effective composition thereby informing practice in composing. Extensive use of discussion and workshops provides for an interactive course environment.

En 323  
**Modern English Grammar**  
*3 hours one semester*

A course focused on the development and grammar of modern English. The course includes coverage of the history of the language with special attention to grammatical development, as well as coverage of modern grammar and dialect differences.

En 325  
**Adolescent Literature**  
*2 hours one semester*

A study of literature written for adolescents, including an introduction to the genres, authors, and illustrators of adolescent and young adult literature. Special emphasis is given to criteria for analysis, evaluation, and selection of literature for use in the secondary classroom (grades 7-12).

En 333  
**World Literature**  
*3 hours one semester*

A study of outstanding writings in world literature with the aim of creating a deeper appreciation and compassion for people and their problems through the examples presented in the literature.

En 421  
**Shakespeare**  
*3 hours one semester*

A brief study of the English Renaissance under Queen Elizabeth and a detailed study of some of Shakespeare’s representative plays. (Prerequisites: 6 hours of English 200 level or above)
En 431
History and Literature of Methodism
2 hours one semester

A broad historical survey of the Wesleyan movement in England during the eighteenth and nineteenth centuries. Special focus is placed upon the hymns, sermons, doctrinal treatises, periodical literature, and biographical materials of the Wesley brothers, their helpers, and their successors.

En 432
History and Literature of the American Holiness Movement
2 hours one semester

A broad historical survey of the Wesleyan movement in America from the eighteenth to the twentieth century. Special focus is placed upon the hymns, sermons, doctrinal treatises, periodical literature, and biographical materials of the Wesley brothers, their helpers, and their successors.

Family and Home Studies

FH 101
Food and Nutrition
3 hours one semester; $45 lab fee

Fundamentals of human nutrition and diet, and basic principles of food selection and preparation are discussed. Lecture and laboratory.

FH 111
Clothing Construction
3 hours one semester; $10 materials fee

A beginning course in the basic construction principles, basic alterations and mending of garments. Lecture and laboratory.

FH 201
Meal Management
3 hours one semester; $45 lab fee

Planning, purchasing, preparing, and serving of complete meals meeting the specific needs of a family. Lecture and laboratory. (Prerequisite: FH 101)

FH 202
Entertaining Foods
3 hours one semester; $45 lab fee

A course designed to help the student become a better host or hostess. Lecture and laboratory work in areas such as cake decorating, quantity food preparation and service, gourmet and international cooking, table service/decorating, and etiquette.

FH 222
Health and Fitness
2 hours one semester

A study of the recognition of wellness, proper nutrition, prevention of illness, and the methods of care and first aid. Included are the structure, functions, and common diseases of the various human systems.

FH 231
Marriage and Family Living
3 hours one semester

A study of family relationships, including dating, mate selection, married life, marriage problems, and children in the home. Scriptural perspectives are emphasized.
FH 232  
**Child Development**  
3 hours one semester

A study of the physical, mental, social, emotional, and moral development of children at various stages. This course is designed to provide a biblically-based view of the training of children. (Prerequisite: Ps 101)

FH 341  
**Housing and Home Furnishing**  
3 hours one semester

Study of housing types, architectural designs, and financial aspects of housing options. Planning the home and its furnishings, arrangements, furniture styles, and decorative details applying the art principles.

FH 431  
**Personal Finance**  
3 hours one semester

A study of budgeting, insurance, investment, real estate, purchases, credit, estate planning, taxes, records, and a working knowledge of computer finance programs such as Quicken.

FH 432  
**Home Management**  
3 hours one semester

A study of using resources to achieve goals. Includes time and money management such as planning, scheduling, and coordinating activities at home, church, school, and the workplace. Consumer education is discussed. (Prerequisite: FH 231)

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**Foreign Languages**

Gr 223, Gr 224  
**Greek IA & Greek IB**  
3 hours each semester

A course designed to give the student an acquaintance with the basic forms and structure of Koine Greek in which the New Testament was written. Emphasis is placed upon grammar, vocabulary, and translation for the purpose of making Greek a valuable preaching/teaching tool. The student will learn to use *BibleWorks* for translation evaluation and lexical studies.

Gr 323, Gr 324  
**Greek IIA & Greek IIB**  
3 hours each semester

Particular attention is given to New Testament Greek syntax (uses of participles, infinitives, cases, moods, the article) as it relates to exegesis for the purpose of making practical application to teaching and preaching ministries. The student learns all NT vocabulary used 10 times or more. Students are introduced to linguistics and its implications for Biblical interpretation, particularly in the area of word studies and exegetical analysis. Some translation work is done. (Prerequisite: Greek I)

He 233, He 234  
**Hebrew IA & Hebrew IB**  
3 hours each semester

An introduction to Hebrew morphology, syntax, vocabulary, and pronunciation. The best tools are introduced to facilitate exegesis and exposition of Hebrew prose, making Hebrew accessible to a pastoral or teaching ministry. The student will learn to use *BibleWorks* for translation evaluation and lexical studies.
He 333, He 334
**Hebrew IIA & Hebrew IIB**
*3 hours each semester*

An exegetical and theological study of selected passages of the Old Testament. A careful consideration and application of the principles of Hebrew grammar and syntax for the purpose of exegesis and exposition of selected passages. (Prerequisite: Hebrew I)

Sp 101, Sp 102
**Spanish IA & Spanish IB**
*3 hours each semester*

A study of the basic principles of Spanish grammar. Oral and written exercises are designed to give efficiency in the reading, writing, and speaking of the Spanish language along with cultural orientation. This course is designed for those with one year or less of Spanish.

Sp 201, Sp 202
**Spanish IIA & Spanish IIB**
*3 hours each semester*

A continuation of the study of Spanish grammar with special emphasis on speaking and writing. Cultural aspects are included. (Prerequisite: Sp 102 or two years of high school Spanish)

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**Intercultural Studies & World Missions**

Mi 101
**ISWM Organization**
*0 hours each semester*

Organization attendance is required each semester a student is enrolled in programs of the Division of Intercultural Studies and World Missions.

Mi 102
**Historical Foundation of Missions**
*3 hours one semester*

A course designed to give a biographical approach to the history of mission endeavors from early church history to the present. Key persons and movements in the expansion of the Christian church will be explored. The course is concerned with understanding the processes through which the Christian movement has expanded. Some attention is given to recent developments and future prospects.

Mi 106
**Missions Symposium**
*½ hour one semester*

Class meets once a week to pray for missions majors at GBS and missions in general. The class also is involved in planning mission trips that are taken during breaks in the school year and also during summer. Occasionally, video and audio presentations are used to enhance awareness of contemporary world missions.
Mi 112
**Doctrine and Practice of Evangelism**
*1 hour one semester*

This course will survey pertinent biblical, theological, and historical materials, as well as techniques and methods used in personal faith-sharing. Also the role of the local church and methods of discipling believers to maturity will be examined.

Mi 113
**Doctrine and Practice of Church Growth**
*1 hour one semester*

An investigation into the principles and practices of growing churches. Practices which are both biblically sound and culturally relevant will be stressed.

Mi 114
**Doctrine and Practice of World Missions**
*1 hour one semester*

An introduction to missiology from a biblical, historical, methodological and contemporary development viewpoint.

Mi 215
**Introduction to TESOL**
*3 hours one semester*

Teaching English to Speakers of Other Languages is a missionary contact technique for sharing the Christian faith. It includes teaching methodology for English conversation techniques, pronunciation, basic grammar, writing and reading, using games, drills, shared activities and friendships.

Mi 227
**Theology of the Christian World Mission**
*2 hours one semester*

An investigation into the scriptural and theological understanding of the world mission of the church. Consideration will be given to the biblical data on missions in general, and the missionary mandate in particular, as well as the place of spiritual dynamics in its fulfillment. Issues such as the uniqueness of Christ and the state of those who have never heard will be discussed. The student will be exposed to philosophical arguments for the Christian mission.

Mi 235
**Field Studies in Missions**
*1-2 hours one semester*

With approval of the Divisional Chair, short-term mission trips can be taken for elective missions credit beyond the required missions internship. This will include academic work as well as the requirements of the trip itself.

Mi 322
**Current Issues and Methods in Missions**
*2 hours one semester*

A study of contemporary issues and trends in missiological thought and practice. Modern methods of missionary work will be surveyed and will be evaluated in light of biblical practices and the history of missions. Consideration is given to strengths and weaknesses of traditional and more recent methods. Time will be spent on the subject of missionary support fund raising.
Mi 327
World Religions
3 hours one semester

An overview of the development and content of the major world religions including Animism, Hinduism, Buddhism, Islam, Judaism, Confucianism, Shinto and other world faiths. Comparison is made between these religions and the Christian faith. Emphasis is given to the missionary task of the Church.

Mi 328
Principles and Problems of Missionary Life
3 hours one semester

A course on the principles and practicalities of missionary preparation, life and work. Problematic areas such as cross-cultural stress, field deprivations, language acquisition, worker conflicts, and power encounters will be covered. Ways to maintain spiritual, physical, emotional, and family wholeness will be considered.

Mi 424
Cross-Cultural Communication
2 hours one semester

Focuses on the development of skills needed for effective, cross-cultural communication of the Gospel. Attention is given to strategic concerns such as the understanding of one’s target audience, the task of identification with that target audience, and the effects of cultural differences on the communication process. Applies to pastors in multi-ethnic America as well as to overseas missionaries.

Mi 421
Cultural Diversity
3 hours one semester

A course designed to help the student develop a deeper appreciation for and a positive attitude toward other world cultures and civilizations. It presents the approach Christianity should take in relation to other cultures, and the similarities and differences of these cultures with Christianity.

Mi 432
Missions Internship
6 hours one semester

A course in which the student observes, experiences, and participates in life and work on the mission field under the supervision of a qualified missionary or national. An interactive diary is submitted at the end of the field experience. There may be other academic work. Typically, a student will receive one hour for each week on a field.

Mi 436
Senior ISWM Seminar
1 hour one semester

A seminar for all seniors in the Intercultural Studies and World Missions department. The course will include final preparation of the student’s portfolio, various outcomes testing, and planning for future involvement in ministry.
ISWM: Directed Study

The following seven courses provide opportunity for research and evaluation in specialized areas of mission studies.

Mi 440
Independent Study in Missiology
1-3 hours as needed

An independent study course that provides opportunity for research and evaluation in specialized areas of mission studies. Topic must be approved by the Divisional Chair.

Mi 445
Independent Study in Foreign Language and Culture
1-3 hours as needed

A course that gives a student the chance to be introduced to a language and culture of his/her interest and need. Course requires permission of the instructor.

Mi 451
Urban Mission Ministry
1-3 hours as needed

A course that focuses on Christian mission and ministry in the world’s growing cities. The biblical basis for urban ministry is presented and effective case studies are presented.

Mi 452
Urban Missiology in the Postmodern Metropolis
1-3 hours as needed

The purpose of this course is to develop a relevant evangelical praxis for the church within the urban context a contextual or local theology.

Mi 456
Missionary Encounter with World Religions
1-3 hours as needed

An introduction to the theology of religions. A biblical theology of religions is developed against the background of extensive study of current models of approach.

Mi 458
Introduction to Muslim Evangelism
1-3 hours as needed

This course focuses on understanding the Muslim mind and sharing the Savior within it. The course will take steps in understanding Islam from within as Muslims understand Islam and from without as Christians understand Islam.

Mi 462
African Theology and Religions
1-3 hours as needed

This course is an introduction to Christian theology in Africa against the background of African cultures and religions. Descriptions and an analysis of African religions are provided.
Mi 465
**History of the Church in China Since 1949**
*1-3 hours as needed*

This course treats the history of Protestant Christianity in socialist China since 1949. Emphasis is given to the changing political movements and their impact on religious policy, the rise of the Three Self Patriotic Movement, Christian suffering during the cultural revolutions, and the emergence and growth of the house churches.

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**Mathematics and Science**

Ma 101
**College Algebra**
*3 hours one semester*

Basic concepts of algebra, including real numbers, linear equations, polynomials, factoring, rational algebraic expressions, irrational equations, exponents and radicals, logarithmic and exponential functions, graphs of equations, quadratic equations, logarithmic and exponential functions. (Prerequisite: High school Algebra 1 and 2 or permission of instructor)

Ma 122
**Statistics**
*3 hours one semester*

Measures of central tendency and dispersion, probability, interval estimation, hypothesis testing, correlation and regression, and chi square. Special attention is given to the use of statistical information in business applications.

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Ma 213
**Math Concepts and Applications**
*3 hours one semester*

Covers a variety of topics in math which may vary but generally are chosen from areas such as problem solving, algebra review, elementary statistics and probability, consumer math, voting methods, finance, number sense, geometry, and graph theory.

Sc 121
**Physical Science with Lab**
*4 hours one semester, $45 lab fee*

A general survey of the various fields of physical science, focusing on physics, chemistry, and earth science.

Sc 123
**Biology with Lab**
*4 hours one semester, $45 lab fee*

A study of the structure and function of the cell. A general survey of living organisms and the anatomy and physiology of their systems with special emphasis on the human body.
The following ministerial education courses are required of all bachelor of arts degree students who are majoring in ministerial education and follow the Pastoral Ministry track. Students who follow the Youth Ministry, Pastoral Counseling, or Urban Ministry tracks are required to take all of the following courses, except ME 308 and ME 406. All one-hour ME classes meet three times per week. The first two classes in the week focus on the assigned topics. The third class meets on Friday and is a special time of nurturing and training. The class load is kept to the college specifications for one-hour credit. Special lectures on virtually all aspects of the ministry are delivered by visiting pastors, evangelists, missionaries, and college personnel.

ME 105
Spiritual Formation
1 hour one semester, $10 materials fee

Developing Personal Godliness. The focus of this unit of study is to learn how to become committed, faithful, and consistent men and women of God. The student is given practical guidelines that will help gain the spiritual disciplines necessary for personal godliness.

Personal Evangelism. In this unit of study, the student masters at least one plan for leading a person to the Lord. The student is required to begin sharing the Gospel with the unsaved and attempting to lead them to Christ.

ME 106
The Church Educational Program
1 hour one semester, $10 materials fee

This course focuses on equipping the student, using The 7 Laws of the Learner, to participate effectively in the local church’s Sunday School and/or Junior Church programs. The student also learns methods for teaching the Bible throughout the Church’s educational program.

ME 305
Conducting Sacred Ceremonies
1 hour one semester, $10 materials fee

Class is divided into two sections: (1) Baptism and Communion the biblical and historical importance of baptism and communion and how to baptize new converts and how to conduct a communion service; and (2) Weddings and Funerals how to biblically counsel with people who desire to be married and how to conduct a wedding; how to comfort people who have lost a loved one and how to conduct a funeral.

ME 308
Christian Year and Worship
1 hour one semester, $10 materials fee

The student learns the significance of the calendar of the Christian year and how to integrate it into the worship program of the local church, as well as the basic history and use of hymns in Christian worship.
ME 405
Leadership and Meeting Management Skills
1 hour one semester, $10 materials fee

Class is divided into two sections: (1) Leadership Skills, and (2) Meeting Management. The student learns administrative and leadership principles that will equip him for effective ministry. Conflict management techniques and interpersonal relationship skills are developed. The student learns how to chair orderly board meetings and conference business meetings.

ME 406
Church Growth
1 hour one semester, $10 materials fee

The student studies the methods and dynamics of growing churches. Emphasis is placed on learning how to motivate effectively and lead a congregation into becoming a soul-winning, nurturing church.

ME: Preaching

Every ministerial student must register for a preaching course in six of the eight semesters of the four-year ministerial program. The first-semester freshman course is Public Speaking. This is followed by the ME preaching courses listed below. These courses must be taken in sequential order.

ME 104
Introduction to Homiletics
3 hours one semester

An introduction to the fundamental techniques of sermon preparation and delivery. (Prerequisite: En 201)

ME 200
Advanced Homiletics
3 hours one semester

Consideration is given to the finer aspects of sermon preparation and delivery. Attention is given to the continuation of the personal spiritual development of the preacher as well as his/her development as a public speaker. (Prerequisite: ME 104)

ME 206
Expository Preaching
3 hours one semester

An examination of the techniques of expository preaching. Special emphasis is placed upon the proper and efficient use of research tools for expository sermons. (Prerequisite: ME 200)

ME 303
Preaching Holiness
2 hours one semester

The preparation and delivery of expository messages on the doctrine of entire sanctification. This class focuses on developing the student’s ability to exegete and articulate this doctrine in sermon form. (Prerequisite: ME 206)

ME 404
Pastoral Teaching Practicum
2 hours one semester

The preparation and presentation of exegetical, Bible-focused lessons designed to engage the student’s mind with the text and guide them to practical application of the truth to their lives. (Prerequisite: ME 206)
ME 420
Ministerial Internship
2 hours one semester

A course in which the student observes, experiences, and participates in the various pastoral ministries of a church under the supervision of an approved pastor. Includes academic work, preaching, teaching, and other church-related ministries.

ME: Pastoral Counseling

ME 204
Introduction to Counseling
3 hours one semester

An introduction to the basic principles and practices of Christian counseling, with an examination of what the Bible teaches about counseling and how it relates to the counseling ministry. A brief look is taken at some of the various theories with an emphasis on how to begin counseling. (Prerequisite: Ps 101)

ME 325
Basic Counseling Skills
3 hours one semester

A practical course that gives the student in-class practice of the component skills in the counseling process. This course includes active listening skills, accurate empathy, strategy, and goal setting. (Prerequisite: Ps 204)

ME 336
Problems in Counseling
3 hours one semester

An examination of approximately 30 potential problem areas (e.g. anxiety, grief, finances, etc.) that pastors and other Christian workers may encounter. Particular attention is given to what the Bible says about the problem, the causes and effects, and appropriate counseling strategies. (Prerequisite: Ps 204)

ME 412
Marriage and Family Counseling
2 hours one semester

A practical course examines the counseling strategies in marital and family situations. Students are exposed to several diagnostic tests. (Prerequisite: Ps 204)

ME 431
Crisis Counseling
1 hour one semester

A practical course that helps the student to understand the dynamics of crises and to get specific skill help for counseling those in crisis. (Prerequisite: Ps 204)

ME 436
Premarital Counseling
1 hour one semester

A practical course that helps the student to understand the process of counseling a couple prior to marriage. Students are exposed to resources that apply to this area. (Prerequisite: Ps 204)
ME: Urban Ministry

ME 341
Evangelism in the Urban Community
2 hours one semester

Students do guided readings, discussion and application in relation to evangelism in the city, with part of the time spent in class and the rest in ministry experience. Interpersonal skills and evangelism skills will be developed. An overview of urban ministry (including how demographics are used) is presented in this class.

ME 342
Urban Small Group Discipleship and Mentoring
2 hours one semester

The students will gain proficiency at discipling new believers in an urban environment. The goal of the class is for the students to establish a small group of seekers and new believers, and to find people to mentor as a potential small group leader. The students will work in the city under the supervision of a coach. (Prerequisite: ME 341)

ME 441
Urban Church Planting
2 hours one semester

In this advanced class, students learn the legal and social issues involved in planting a church in the inner city. Spending part of the time in the classroom and part of the time in urban ministry experiences, the students will attempt to build on their work from the previous year and to actually help develop an existing church or plant a new one. A coach involved in inner city ministry will supervise this activity. (Prerequisite: ME 342)

ME 442
Leadership in Urban Ministry
2 hours one semester

Through guided readings, discussion, and supervised experience in the urban setting, students learn and apply additional leadership skills in their attempt to solidify their ministry work of the previous three semesters. A retreat designed to help students reflect on personal and ministry goals is included in this course. (Prerequisite: ME 441)

ME: Youth Ministry

ME 331
Introduction to Youth Ministry
2 hours one semester, $45 lab fee

An introduction to the concepts of ministry to the teen cultures of our world. A central objective of the course is the development of a written theology, philosophy, mission, and strategy of youth ministry. Attendance at the Basic Youth Seminar is a requirement for successful completion of this course.

ME 332
Contemporary Youth Issues
2 hours one semester

Study of crucial issues facing today’s teenager, including such problems as peer pressure, friendship, dating, sexual promiscuity, music, drugs, and drinking. Key to this course is developing practical, biblical strategies for helping youth know how to handle these issues in a way consistent with loving God and others. (Prerequisite: ME 331)
ME 432
The Youth Pastor and Program
2 hours one semester

The essential characteristics of the effective youth pastor. Building on the foundational truths of 1 Timothy 4:12, this study emphasizes that the youth pastor must be a godly person. Includes guidelines for the youth pastor’s relationship to the pastor, to the church leadership, to parents, to the congregation, and to the young people entrusted to him. Course also addresses principles for the effective organization, administration, and implementation of youth programs in the local church setting. (Prerequisite: ME 332)

Music:
Applied Music (Lower Division)

Mu 041, Mu 042, Mu 043, Mu 044
Remedial Applied Instrument
1 hour each semester, applied music fee

Voice, piano, wind instrument, and string instrument instruction for the student with no previous background in a particular instrument. Credit does not apply toward a music major. All piano students at this level will elect piano lab.

Mu 141, Mu 142, Mu 241, Mu 242
Introductory Applied Instrument
1 hour each semester, applied music fee

Voice, piano, organ, wind instrument, and string instrument. All piano students at this level will elect piano lab.

Mu 151, Mu 152, Mu 251, Mu 252
Secondary Applied Instrument
1 hour each semester, applied music fee

Non-performance credit in voice, piano, organ, wind instrument, and string instrument.

Mu 161, Mu 162, Mu 261, Mu 262
Major Applied Instrument
1 hour each semester, applied music fee

Performance credit in voice, piano, organ, wind instrument, and string instrument.

Music:
Applied Music (Upper Division)

Mu 341, Mu 342, Mu 343, Mu 344, Mu 441, Mu 442, Mu 443, Mu 444
Introductory Applied Instrument
1 hour each semester, applied music fee

Introductory applied instrument in voice, piano, organ, wind instrument, and string instrument.

Mu 351, Mu 352, Mu 451, Mu 452, Mu 453, Mu 454
Secondary Applied Instrument
1 hour each semester, applied music fee

Secondary applied instrument in voice, piano, organ, wind instrument, and string instrument.
Mu 361, Mu 362, 
Mu 461, Mu 462
Major Applied Instrument
1-2 hours each semester; 
applied music fee

Major applied instrument in voice, 
piano, organ, wind instrument, and string 
instrument.

Mu 463, Mu 464, 
Mu 465, Mu 466
Major Applied Instrument 
Honors

1-2 hours each semester; 
applied music fee

Major applied instrument honors work 
in voice, piano, organ, wind instrument, and 
string instrument.

Music:
Church Music

Mu 131
Music of the Bible
3 hours one semester

A survey of music in the Bible. 
Hebrew and Greek word studies in music 
specifically taken from the Bible. Emphasis 
on the current usefulness of what the Word 
of God specifically teaches concerning 
music.

Mu 133
Introduction to 
Philosophy of Music
2 hours one semester

The philosophical and biblical basis 
for music in the church and Christian 
school. A study of the philosophies, ancient 
to modern, that have influenced music 
in the church and the Christian school. 
Evaluation of various philosophies in light 
of a Christocentric philosophy of music.

Mu 135
Foundations of Music Ministry
2 hours one semester

A survey of the role of music in 
worship, edification, evangelism, and 
missions in evangelical churches, including 
emphasis on the theological foundations of 
Christian worship and ministry, and their 
implications for those who minister in 
music.

Mu 136
Techniques of Music Ministry
2 hours one semester

Introduction to selected techniques 
for music ministry, including methods for 
planning and leading worship. Techniques 
for organization and leadership of music 
ministries for all age levels in the local 
church, and the use of technology in church 
music.

Mu 231
Hymnology
2 hours one semester

A study of hymns, including discussion 
of their structural elements, a historical 
survey of the development of hymnody, 
and consideration of the use of hymns in 
Christian worship. Hymns representative 
of various periods and styles are sung, 
analyzed, and discussed in class.
Mu 331  
**Directed Study in Church Music**  
*2 hours one semester*

This course will be an individual study of a specific aspect of church music. The topic must be approved by a professor in the Division of Music. (Prerequisites: Mu 133, 136, 231, Bi 131 and permission of instructor)

Mu 431  
**Practicum in Church Music**  
*5 hours ½ semester*

This senior-level practicum takes place in a church setting. The students observe and participate in a church music ministry. This field experience takes place under the supervision of a minister of music and a GBS professor. (Prerequisites: Mu 133, 135, 136, 231, Bi 131 and permission of instructor)

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**Music: History and Literature**

Mu 101  
**Fine Arts Appreciation**  
*2 hours one semester, $10 materials fee*

A survey course introducing the student to art, architecture, and music from a Biblical worldview. This course seeks to enable students to gain a knowledgeable appreciation for and enjoyment of the arts. No prior knowledge of the arts is necessary for this non-performance course.

Mu 221  
**Music History and Literature I**  
*2 hours one semester*

Music in western civilization traced from antiquity, middle ages through the renaissance. (Prerequisite: Mu 112)

Mu 222  
**Music History and Literature II**  
*2 hours one semester*

Music in western civilization from the baroque to the early classical period. (Prerequisite: Mu 112)

Mu 321  
**Music History and Literature III**  
*2 hours one semester*

Continued study of classicism through early romanticism. (Prerequisite: Mu 112)

Mu 322  
**Music History and Literature IV**  
*2 hours one semester*

Continued study from late romanticism to the present. (Prerequisite: Mu 112)

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**Music: Ensemble**

Mu 171  
**Ensemble**  
*½ hour each semester*

Select instrumental and vocal groups formed for public appearances. By audition only.
Music: Methods

Mu 181, Mu 182,
Mu 281, Mu 282

Accompanying
0 hours each semester

Experiences in accompanying vocalists, instrumentalists, ensembles, and choirs. A grade for zero credit hours is given. (Prerequisite: Completion of or concurrent enrollment in Mu 351 or Mu 261 in Applied Piano)

Mu 183
Applied Diction for Singers
2 hours one semester

Principles of effective diction; use of the International Phonetic Alphabet and related resources; pronunciation rules for English, French, German, and Italian. (Prerequisite: Concurrent enrollment in applied music)

Mu 141, Mu 142,
Mu 241, Mu 242

Voice Class I, II, III, IV
1 hour each semester; voice class fee

Study of singing techniques in a classroom group setting. Tone, breath control, diction, posture, presentation, and methods of practice. May not be substituted for Applied Voice 451 or above.

Mu 268
Introduction to Music Education
2 hours one semester

An introductory course in the theory and methods of teaching musical concepts. The course covers the need, responsibility, and role of music education, as well as qualifications and calling of the music educator. Observation required. (Prerequisite: Mu 101)

Mu 285
Methods of Music Program Production
1-2 hours one semester

A practical study of how to produce the technical aspects of a church or school program. Actual experience in set construction, lighting, sound reinforcement, and program production.

Mu 381
Elementary Music Methods
2 hours one semester

An introductory course in objectives, methods, and materials used in elementary music in the Christian school. Includes concepts, skills, child studies, and philosophy of music for children. Current trends in elementary music education. Observation required. (Prerequisite: Mu 101, Mu 268 or permission of instructor)

Mu 383
Junior High Music Methods
1 hour one semester

Concepts, skills, methods, philosophy, and current trends in junior high music education and music technology. Study of the adolescent changing voice, especially the male. Observation required. (Prerequisite: Mu 381 or permission of instructor)

Mu 384
Music Technology
1 hour one semester; $45 lab fee

An introduction to computer applications in music. The course includes Finale, current music theory and music education software. (Prerequisite: Mu 102)
Mu 385  
**Conducting Techniques I**  
2 hours one semester

Fundamentals of conducting to enable students to direct congregational singing and choral groups in the church and the Christian school. Methods of rehearsal and performance conducting. Observation required. (Prerequisite: Mu 102 or permission of instructor)

Mu 386  
**Conducting Techniques II**  
2 hours one semester

Sight-reading of scores, score study and analysis, baton technique, in-depth rehearsal and performance conducting, conducting technique, for choral and instrumental groups in the church and Christian school. Observation required. (Prerequisites: Mu 211, Mu 385)

Mu 387  
**Percussion Techniques**  
1 hour ½ semester

An introduction to the techniques of playing percussion instruments. Emphasis is placed on tympani, snare drum, and mallet instruments. Observation required.

Mu 388  
**Brass Techniques**  
1 hour ½ semester

An introduction to the techniques of playing brass instruments. The trumpet, French horn, baritone, trombone, and tuba are equally emphasized. Observation required.

Mu 481  
**Choral Methods**  
2 hours one semester

Methods and materials for training choral organizations for the church and the Christian school. Planning and development, rehearsal techniques, motivation, vocal registers, tone, diction, phrasing, balance, blend, intonation, and score analysis. Observation required. (Prerequisites: Mu 212, Mu 386)

Mu 482  
**Woodwind Techniques**  
1 hour ½ semester

An introduction to the technique of playing woodwind instruments. Emphasis is placed on fingering and embouchure. Observation required.

Mu 483  
**String Techniques**  
1 hour ½ semester

An introduction to the techniques of playing string instruments. Violin, viola, cello, and double bass are emphasized. Observation required.

Mu 484  
**Vocal Pedagogy and Literature**  
2 hours one semester

A study of studio procedures, demonstration and study of teaching techniques, vocal production, and a survey of solo vocal repertoire. Observation required. Offered on demand only. (Prerequisite: Permission of instructor)
Mu 485  
**Piano Pedagogy**  
2 hours one semester

A study of studio and business procedures, the piano mechanism, demonstration and study of teaching techniques, and a survey of graded course materials. Observation required.  
(Prerequisite: Permission of instructor)

Mu 486  
**String Pedagogy**  
2 hours one semester

Orientation course in methods of teaching string orchestra instruments. This course is designed to give specific training to string players in private and group pedagogical techniques and literature. Observation required.  
(Prerequisite: Applied Strings of at least Mu 351 level)

Mu 491  
**Choral Conducting Practicum**  
1 hour one semester . . . or . . .  
½ hour for ½ semester

Practical experience in score preparation, rehearsal planning, rehearsal conducting, and at times performance conducting with a choir. Observation required.  
(Prerequisites: Mu 212, Mu 481, permission of instructor)

Mu 492  
**Instrumental Conducting Practicum**  
1 hour one semester . . . or . . .  
½ hour for ½ semester

Practical experience in score preparation, rehearsal planning, rehearsal conducting, and, at times, performance conducting with an instrumental organization. Observation required.  
(Prerequisites: Mu 212, Mu 482, Mu 483, Mu 496, permission of instructor)

Mu 496  
**Secondary Music Methods**  
1 hour ½ semester

Objectives, methods, materials and instructional aids, behavior modification, grading, lesson planning, classroom organization, and professional relationships in the Christian school. Methods of teaching music appreciation and music theory. Observation required.  
(Prerequisite: Mu 101 or permission of instructor)

Mu 497  
**Senior Music Seminar**  
1 hour ½ semester

An advanced seminar for all music majors. The course will include final preparation of the student’s portfolio, credential, and various outcomes testing.  
(Prerequisite: Permission of instructor)

Mu 498  
**Supervised Student Teaching in Music**  
4-8 hours ½ semester

Experience, observation, participation and teaching in music in the Christian elementary and secondary school.  
(Prerequisite: Permission of instructor)
Music: Organizations

Mu 173
Oratorio Choir
½ hour each semester; $10 materials fee
An opportunity to sing some of the finest of oratorios. Open to a large number of students. By permission of instructor.

Mu 175
College Choir
½ hour each semester; $10 materials fee
An opportunity for a select group of approximately 70 students to sing the finest literature of the church in the context of Christian ministry. By audition only.

Mu 177
Symphonic Wind and String Ensemble
½ hour each semester; $10 materials fee
An opportunity for a select group of approximately 45 instrumentalists to perform fine classical and sacred works in a variety of settings. By audition only.

Music: Recitals

Mu 170
M.S.O. Recital and Lecture Attendance
0 or ½ hour each semester, $10 materials fee
Required attendance of music majors to all M.S.O. meetings and on-campus recitals, as well as two off-campus recitals each semester. Observation required.

Mu 370
Junior Recital
0, ½, or 1 hour each semester
A public joint or individual recital of approximately 25 minutes of memorized music for each participant. (Prerequisites: Concurrent enrollment in applied music and consent of instructor)

Mu 470
Senior Recital
0, ½, or 1 hour each semester
A public solo recital of approximately 50 minutes of memorized music. (Prerequisites: Concurrent enrollment in Mu 461 or Mu 462 and consent of instructor)

Music: Theory and Composition

Mu 101
Introduction to Music Fundamentals
2 hours one semester
A fundamentals of music course designed for non-music majors and music majors who have little or no previous music theory training. Students who pass the music fundamentals matriculation test are not required to take this course. (Students who pass the Introduction to Music Fundamentals Matriculation Examination with a “B-” or above will be granted two hours of Introduction to Music Fundamentals.)
Mu 102

**Basic Music Theory**

*3 hours one semester*

A fundamental course in basic musicianship, sightsinging, and ear training, designed for non-music majors and music majors who enter with a deficiency in the basic melodic and harmonic concepts of music. Students who pass the Basic Music Theory Matriculation Examination with a “B” or above will be granted three hours of Basic Music Theory. (Prerequisite: Mu 101 or Introduction to Music Fundamentals Matriculation Examination)

Mu 111

**Music Theory I**

*3 hours one semester*

Studies in melody, rhythm, scale structure, and other theoretical concepts as related to the common practice period. (Prerequisite: Mu 102 or satisfactory performance on Basic Music Theory Matriculation Examination)

Mu 112

**Music Theory II**

*3 hours one semester*

Part-writing, analysis, and application of diatonic triads and seventh chords as related to the common practice period. (Prerequisite: Mu 111)

Mu 113

**Ear Training I**

*1 hour one semester*

Studies in ear training including solfege, rhythmic harmonic, and melodic dictation, interval, scale, and chord identification. (Prerequisite: Mu 102)

Mu 114

**Sight Singing & Keyboard Skills I**

*1 hour one semester*

Studies in sight singing, solfege, and rhythmic reading. Application of basic harmonic concepts at the keyboard. (Prerequisite: Mu 111)

Mu 211

**Music Theory III**

*3 hours one semester*

Continued study of harmony from the common practice period and an introduction to borrowed and secondary dominant chords. Involves analytical principles, form, and part-writing application. (Prerequisite: Mu 112)

Mu 212

**Music Theory IV**

*3 hours one semester*

Continued study of harmony from the common practice period. Includes an introduction to atonal, serial, and Schenkarian analysis. Analytical principles, form, composition, and part-writing application are stressed. (Prerequisite: Mu 211)

Mu 213

**Ear Training II**

*1 hour one semester*

Continuation of Ear Training I. More advanced studies in ear training, including solfege, rhythmic, harmonic, and melodic dictation and interval, scale, and chord identification. (Prerequisite: Mu 113)
Mu 214
Sight Singing & Keyboard Skills II
1 hour one semester

Continuation of Sight Singing and Keyboard Skills I. More advanced studies in sight singing, solfege, and rhythmic reading. Application of more harmonic concepts at the keyboard. (Prerequisite: Mu 114)

Philosophy

Ph 221
Introduction to Philosophy
3 hours one semester

An introduction to the principles of philosophy with emphasis on helping the student develop practical critical-thinking habits.

Ph 302
Christian Ethics
2 hours one semester

A study of ethical principles based upon the Word of God which is also used to critique the major non-Christian ethical systems. Ethical principles are applied to various contemporary problems.

Ph 425
Apologetics
3 hours one semester

A study of the Christian worldview. Particular emphasis is given to the reasonableness of the Christian faith and to the fact that there is sufficient evidence to support that belief. The Bible is examined in relation to its reliability and authority.

Ps 101
General Psychology
3 hours one semester

An introductory course that acquaints the student with the different domains of study that fall under the classification of psychology. This course promotes a familiarity with the basic concepts and theories of each area and differentiates between the secular and Christian viewpoints. Some specific areas of study include the nervous system, personality, and styles of learning.

Ps 204
Introduction to Counseling
3 hours one semester

An introduction to the basic principles and practices of Christian and pastoral counseling, with an examination of what the Bible teaches about counseling and how it relates to the counseling ministry. A brief look is taken at some of the various theories with an emphasis on how to begin counseling. (Prerequisite: Ps 101)

Ps 224
Adolescent Psychology
2 hours one semester

A study of the psychological and physiological development of the adolescent and young adult. Attention is given to the biological changes of adolescents and the consequences in behavior. Social, emotional, and moral aspects of development are stressed. (Prerequisite: Ps 101)
Ps 232
Child Development
3 hours one semester

A study of the physical, mental, social, emotional, and moral development of children at various stages. This course is designed to provide a biblically-based view of the training of children. (Prerequisite: Ps 101)

Ps 325
Basic Counseling Skills
3 hours one semester

A practical course that gives the student in-class practice of the component skills in the counseling process. This course includes active listening skills, accurate empathy, strategy, and goal setting. (Prerequisite: Ps 204)

Ps 326
Educational Psychology
3 hours one semester

A course designed to study the relationship between psychology and education. Some areas of study include purposes of education, classroom dynamics, measurement and evaluation, individual differences, and adjustments. (Prerequisite: Ps 101)

Ps 336
Problems in Counseling
3 hours one semester

An examination of approximately 30 potential problem areas (e.g., anxiety, grief, finances) that pastors and other Christian workers may encounter. Particular attention is given to what the Bible says about the problem, the causes and effects, and appropriate counseling strategies. (Prerequisite: Ps 204)

Ps 412
Marriage and Family Counseling
2 hours one semester

A practical course examines the counseling strategies in premarital, marital, and family situations. Students are exposed to several diagnostic tests. (Prerequisite: Ps 204)

Ps 431
Crisis Counseling
1 hour one semester

A practical course that helps the student to understand the dynamics of crises and to get specific skill help for counseling those in crisis. (Prerequisite: Ps 204)

Ps 436
Premarital Counseling
1 hour one semester

A practical course that helps the student to understand the process of counseling a couple prior to marriage. Students are exposed to resources that apply to this area, such as the PREPARE Inventory. (Prerequisite: Ps 204)
SS 101

**Introduction to Collegiate Study**

*1 hour one semester, $45 lab fee*

A practical course designed to assist students in the transition into college life. The primary focus will be on developing necessary study skills, including note taking, close and critical reading, test-taking strategies and in-class writing techniques. Assignments will integrate students' other coursework, allowing students to put skills to immediate practical use. Only students with 30 or fewer hours at GBSC may enroll. (Note: Lab fee includes cost of main textbook.)

SS 102

**Historical Foundation of Missions**

*3 hours one semester*

A course designed to give a biographical approach to the history of mission endeavors from early church history to the present. Key persons and movements in the expansion of the Christian church will be explored. The course is concerned with understanding the processes through which the Christian movement has expanded. Some attention is given to recent developments and future prospects.

SS 121

**Western Civilization**

*3 hours one semester*

A survey of Western civilization and culture, focused on Europe from the Creation to the post-Reformation period. Attention is also given to Near Eastern, Asian and African cultures (through the post-Reformation period).

SS 122

**European History**

*3 hours one semester*

A survey of European history beginning with the French Revolution. This course also studies Europe during the two World Wars and present-day conflicts.

SS 202

**Principles of Sociology**

*3 hours one semester*

An introductory study of sociology. Factors underlying the formation and functioning of society, group life, social institution and processes will be considered. Additionally, various current social problems are analyzed.

SS 204

**Religions of America**

*2 hours one semester*

A study of the distinctive doctrines and practices of the major sects and cults started in America. A special emphasis is on strategies for effectively sharing truth with the cultist.

SS 213

**Introduction to Economics**

*3 hours one semester*

Introduction to the capitalist economic system. The first section deals with macroeconomics: aggregate demand and supply, saving, investment, level of employment and national income determination and monetary and fiscal policy. The second section deals with microeconomics: behavior of firms, price determination, efficiency in production and equity in distribution.
SS 221
**Formative U.S. History**  
*3 hours one semester*

A survey course tracing the thread of U.S. history from its European origins to the settlement of the Americas, the growth of colonies, independence, and the beginnings of the Republic (through 1877).

SS 222
**Recent U.S. History**  
*3 hours one semester*

A survey course tracing U.S. expansion and the settlement of western lands, the rudiments of sectionalism, political frustrations, secession, the Civil War, Reconstruction, and the growth and development of the country through the twentieth century.

SS 226
**U.S. Government**  
*3 hours one semester*

A study of the U.S. government as presented in the Constitution. The course is structured to encourage students to become further involved both in the study of government and the governing process.

SS 231
**Marriage and Family Living**  
*3 hours one semester*

A study of family relationships, including dating, mate selection, married life, finances, marriage problems and children in the home. Scriptural perspectives are emphasized.

SS 251
**Biblical Geography**  
*1-3 hours one semester*

A course that is tied to a school-sponsored tour of Israel. While the student is an tour active participant, he or she must keep a “Study Tour Journal and Response” that shows a studied reflection of the geography, traditions, and people, emphasizing the cross-cultural experiences and their impact. Special care must be taken to identify biblical connections to present culture.

SS 321, SS 322
**Church History I & II**  
*2 hours each semester*

A survey of the origins and development of the Christian church from its establishment to the present. This will include study of the doctrine, policy and spirituality of the ancient and undivided church; Medieval Christianity in both continuity and change; the Reformation and the growth of Protestantism; denominational organization and division; the Evangelical Revival; the modern missionary movement; and Christian work and witness in contemporary culture. SS 321 is a prerequisite for SS 322.

SS 327
**World Religions**  
*3 hours one semester*

An overview of the development and content of the major world religions including Animism, Hinduism, Buddhism, Islam, Judaism, Confucianism, Shinto, and other world faiths. Comparison is made between these religions and the Christian faith. Emphasis is given to the missionary task of the Church.
SS 345
**Culture and Society**  
*2 hours one semester*

A course designed to foster an understanding of the responsibilities and privileges of living in a multicultural community, nation, and world. Students will be taught to think critically about differences and similarities among human groups, to appreciate personally the risks and rewards of engaging others, and to understand the necessity for making the effort in the first place.

SS 421
**Cultural Diversity**  
*3 hours one semester*

A course designed to help the student develop a deeper appreciation for and a positive attitude toward other world cultures and civilizations. It presents the approach Christianity should take in relation to other cultures, as well as their similarities and differences from Christian culture.

SS 424
**Cross-Cultural Communication**  
*2 hours one semester*

A course focused on the development of skills needed for effective cross-cultural communication of the Gospel. Attention is given to strategical concerns such as the understanding of one’s target audience, the task of identification with that target audience, and the effects of cultural differences on the communication process. Applies to pastors in the multi-ethnic U.S. as well as to overseas missionaries.

SS 341
**History and Literature of Methodism**  
*2 hours one semester*

A broad historical survey of the Wesleyan movement in England during the eighteenth and nineteenth centuries. Special focus is placed upon the hymns, sermons, doctrinal treatises, periodical literature, and biographical materials of the Wesley brothers, their helpers and their successors.

SS 432
**History and Literature of the American Holiness Movement**  
*2 hours one semester*

An introduction to the development of the American holiness movement, beginning with its roots in early Methodism. Special attention is given to the holiness revival in the mid-19th century and its leading figures, the developing crisis in the M. E. Church and the subsequent formation of holiness associations and denominations. The class ends with a discussion of the Conservative Holiness Movement originating in the 1950s and its distinctive issues. (Prerequisite: SS 431)
Teacher Education
(TE)

TE: General

TE 101
Philosophy of Christian School Education
2 hours one semester

This course seeks to define and evaluate several philosophical perspectives from the Christian viewpoint. The fundamental questions are considered: what is real, what is man, what is true, and what is moral. Students form their own philosophy of Christian education based on God’s Word.

TE 112
Principles and Methods of Education
2 hours one semester, $10 materials fee

A study of the principles underlying the teaching process and the methods by which these principles may be practiced in the classroom.

TE 234
Educational Methods, Media and Materials
2 hours one semester, $15 materials fee

Students learn to plan, develop and use educational media. They explore the use of graphics, projections, lettering, and displaying in the classroom. Various educational software will be used and evaluated. Students will also be introduced to the electronic classroom and SmartBoard technology.

TE 328
Classroom Assessment
2 hours one semester

A study of the principles and methods of measuring student achievement. Specific attention will be given to the construction of both traditional and nontraditional assessment instruments. Additional focus is upon scoring, grading and interpretation of test scores.

TE 390
Portfolio Practicum
1-3 hours one semester

This remedial course will guide Teacher Ed students through the process of completing portfolio requirements that are delinquent. This course is taken by second semester Juniors or first semester Seniors who do not have portfolio requirements up-to-date before registering for Student Teaching Practicum I.

TE 435
Classroom Management
2 hours one semester, materials fee

This course explores several models of classroom management. Emphasis is placed on developing a personal system of classroom management. (Prerequisite: Minimum of six hours of methods classes or permission of instructor)

TE 437
Educating Exceptional Learners
2 hours one semester

The focus of this course will be the individual exceptional child and his or her development, including how the teacher can adapt to meet the student’s needs in the classroom by varying the learning environment, the content, or the teaching approach.
TE: Methods

Please note that TE 101 and TE 112 must be taken before enrolling in any methods class.

TE 121
Bible Methods in the Elementary School
2 hours one semester, $10 materials fee

Students learn to use material and methods of instruction appropriate to the study of God’s Word in the elementary school. The published curricula of several companies are reviewed and evaluated. Experience leading chapel services is given.

TE 125
Art Methods in the Elementary School
2 hours one semester, $20 materials fee

This course seeks to enable elementary classroom teachers to develop appropriate intellectual, emotional, and aesthetic experiences as well as the investigation of the techniques and materials used to teach art in the elementary school. The course offers opportunities to explore different media, prepare and display lesson materials, and encourages students to use and evaluate the elements and principles of design in their art projects and lesson plans.

TE 213
Science Methods in the Elementary School
2 hours one semester, $10 materials fee

This course seeks to assist students in the development of a Christian perspective of science and exposes students to the materials and activities for use in teaching elementary science. Students learn how to organize and conduct meaningful science-learning experiences in the elementary school. Through hands-on investigation of the different branches of science, students increase their skills in using science processes and develop a positive attitude toward science.

TE 214
Social Studies Methods in the Elementary School
2 hours one semester, $10 materials fee

This course helps students develop thinking skills and formulate values and beliefs. Students locate, discuss, analyze and evaluate a variety of social studies teaching materials and resources and learn how to teach topics such as citizenship and cultural education. Experience is given to the function and organization of the social studies program in schools, along with lesson planning and practice teaching sessions.

TE 215
Reading Methods in the Elementary School
2 hours one semester, $35 materials fee

Students study the basic theories, approaches, and methods of teaching reading. They receive explicit instruction in basic reading skills and comprehension strategies for all students, including students with varied reading levels, with a special emphasis on phonetic training. A special literacy training and materials are also included within the structure of the course.
TE 216  
**Math Methods in the Elementary School**  
2 hours one semester, $10 materials fee

This course emphasizes the content of elementary mathematics, and the methods and materials useful to teach it. Students discover that children learn best by actively exploring and investigating math, and that problem solving, reasoning, and communication are important goals of mathematics teaching and learning.

TE 217  
**Language Arts Methods in the Elementary School**  
2 hours one semester, $10 materials fee

This course will explore various methods of teaching Language Arts. Students study the components of elementary language arts and how they are integrated in effective classroom communication. This course also helps students examine how to coordinate and manage the interaction that occurs while teaching Language Arts as its own component in the curriculum as well as a tool for integrating various content areas.

TE 268  
**Introduction to Music Education**  
2 hours one semester, $10 materials fee

An introductory course in objectives, methods, and materials used in elementary music in the Christian school. Includes concepts, skills, child studies, and philosophies of music for children. Current trends in elementary music education are discussed. Observation required. (Prerequisite: Mu 101 or permission of instructor)

TE 323  
**Health & Physical Education Methods in the Elementary School**  
2 hours one semester, $15 materials fee

Students learn to plan and implement, as well as integrate, both health and physical education into the elementary school. An emphasis is placed upon the development of a healthy and active lifestyle within the boundaries of God’s Word. CPR training and a two-year certification is received.

TE 334  
**ACE Methods**  
2 hours one semester, $45 lab fee

A course designed to introduce the student to Accelerated Christian Education (ACE). It focuses on the distinctives of the ACE educational philosophy and familiarizes the student with the ACE curriculum and learning center.

TE 360  
**Teaching Language Arts in Secondary Schools**  
3 hours one semester, $10 materials fee

A developmental and integrated approach to the teaching of language arts (listening, speaking, writing, reading) in the secondary school (grades 7-12).

TE 370  
**Teaching Literature in Secondary Schools**  
3 hours one semester, $10 materials fee

A course designed to familiarize teachers with a variety of methods for teaching literature at the secondary level (grades 7-12).
TE: Student Teaching

TE 332
Classroom Observation
2 hours one semester

This course is to help students see how classroom instruction is handled in various schools. Students observe, analyze, and evaluate teaching methods, procedures, content, and philosophy of material taught. Special attention is given to the appearance of classrooms and to methods of classroom management.

TE 440
Student Teaching Practicum I
2 hours one semester

A senior-level course designed to precede the student teaching experience. This course includes classroom observations with outstanding teachers, as well as seminar considerations in the area of instructional planning, lesson presentation skills, interpersonal communication skills, and evaluation techniques.

TE 441
Student Teaching Practicum II
3 hours one semester; $10 materials fee

This advanced-level Practicum course deals with the practices and challenges of student teaching. It is taken alongside the student teaching experience. Students write case studies and progress reports relating to the students in his/her teaching class and take part in student assessment under the supervision of a cooperating teacher. Field trips and extracurricular activities are also planned and experienced.

TE 450
Supervised Student Teaching
9 hours one semester

During a supervised student teaching experience, the student is required to observe and participate in a teaching experience in an elementary school under the assistance of an experienced classroom teacher and the supervision of a college education instructor.

Theology

Th 112
Doctrine and Practice of Evangelism
1 hour one semester

This course will survey pertinent biblical, theological, and historical materials as well as techniques and methods used in personal faith-sharing. Through classroom and field experiences, students will discover their own style of, and develop skill for, one-on-one evangelism. Also the role of the local church and methods of discipling believers to maturity will be examined.

Th 113
Doctrine and Practice of Church Growth
1 hour one semester

An investigation into the principles and practices of growing churches. Emphasis is placed upon spiritual health which leads to spiritual maturity and numerical growth. Practices which are both biblically sound and culturally relevant will be stressed.
Th 114
Doctrine and Practice of World Missions
1 hour one semester

An introduction to missiology from a biblical, historical, methodological, and contemporary development viewpoint. An inquiry into the methods by which the missionary program of the local church can be improved and organized effectively for its missionary task.

Th 115
Doctrine and Practice of Prayer
1 hour one semester

An examination of the biblical and theological basis of prayer. Class activities are structured to assist students in establishing a meaningful and effective personal prayer life.

Th 134
Introduction to Christian Worship
2 hours one semester

A study of the theological foundations of Christian worship. The course centers upon the nature of God and resulting implications for worship. To a lesser degree, application of the course content is studied.

Th 140, Th 141
Principles of the Christian Life I & II
2 hours each semester

A Bible-based survey of the authority, nature, and principles of the Christian life. This includes discussion of such matters as what it means to love God and how loving God and others relates to all the life-style issues Christians face, such as moral purity, separation from the world, and interfacing with secular culture. (Th 140 prerequisite for Th 141)

Th 201
Christian Beliefs
3 hours one semester

A study of the fundamental doctrines of the Christian faith. It involves a study of God the Father (theology), Jesus Christ (Christology), the Holy Spirit (pneumatology), man (anthropology), salvation (soteriology), and living the Christian life. Emphasis is on the best Scriptural references to establish the basic truth about each of these areas. Each study is life-related and integrated with daily Christian living rather than simply “concept” oriented.

Th 202
Doctrine of Holiness
3 hours one semester

A study of the key passages that teach entire sanctification to be a second definite work of grace in the heart of the believer. The distinction between entire sanctification (heart purity) and subsequent growth in grace (maturity) is emphasized.

Th 204
Religions of America
2 hours one semester

A study of the distinctive doctrines and practices of the major sects and cults started in America. A special emphasis is on strategies for effectively sharing truth with the cultist.
Th 226
**Discipleship and Small Group Ministry**
*2 hours one semester*

Theological and practical instruction on how to nurture and establish new converts in the faith. Students will learn a curriculum for discipling new converts into mature disciple-makers. The course will also instruct students how to organize and conduct small group ministries, especially within the context of discipleship.

Th 227
**Theology of the Christian World Mission**
*2 hours one semester*

An investigation into the scriptural and theological understanding of the world mission of the Church. Consideration will be given to the biblical data on missions in general, and the missionary mandate in particular, as well as the place of spiritual dynamics in its fulfillment. Issues such as the uniqueness of Christ and the state of those who have never heard will be discussed. The student will be exposed to philosophical arguments for the Christian mission.

Th 280
**Hermeneutics**
*2 hours one semester*

A study of the principles of interpretation. An emphasis is placed on using the principles of simplicity, harmony, history, and context to properly exegete and apply passages of Scripture. Biblical passages are studied inductively and word studies done contextually.

Th 301
**Holiness: Critical Issues**
*2 hours one semester*

A biblical theological approach to the meaning of the term “holiness” and its synonyms. Careful consideration is given to the meaning and manner of the “witness of the Spirit.” This course is based upon the student understanding the concepts taught in Th 202. (Prerequisites: Th 202)

Th 302
**Christian Ethics**
*2 hours one semester*

A study of ethical principles based upon the Word of God which is also used to critique the major non-Christian ethical systems. Ethical principles are applied to various contemporary problems.

Th 321, Th 322
**Systematic Theology I & II**
*3 hours each semester*

Th 425  
**Apologetics**  
*3 hours one semester*

A study of the Christian worldview. Particular emphasis is given to the reasonableness of the Christian faith and to the fact that there is sufficient evidence to support that belief. The Bible is examined in relation to its reliability and authority.

Th 441  
**Senior Worldview Seminar**  
*2 hours one semester, $10 materials fee*

An interdepartmental seminar that serves as a capstone experience giving students the opportunity to speak and write about various current social and ministry concerns within the context of a Christian worldview. (Prerequisite: Must be a senior)
Personnel

The quality of any academic institution is based upon the quality of academic instruction. At God’s Bible School and College, we are justifiably proud of our faculty. They are outstanding!

The personnel presented in this catalog possess spiritual stability, excellent educational credentials, practical life experiences, and personality qualities which commend them to the high calling of Christian education.

The faculty are listed below with any appropriate title, their teaching area/s, their degrees, and their years of service at God’s Bible School. Note that “PC” refers to Program Coordinators.

Full-Time Faculty

- **Kristin Bird**  
  Associate Professor  
  **PC: Elementary Education**  
  Elementary Ed, Education  
  BA, Chatham College  
  MAT, University of Pittsburgh  
  On faculty since 1997

- **Philip Bishop**  
  Assistant Professor  
  **PC: Church Music**  
  Church Music, Applied Music  
  BA, God’s Bible School and College  
  MCM, Southern Baptist Seminary  
  On faculty since 2003

- **Allan Brown**  
  Full Professor  
  **Chair: Ministerial Education**  
  Bible, Theology  
  BA, Hobe Sound Bible College  
  MA, Bob Jones University  
  PhD, Bob Jones University  
  On faculty since 1996

- **Philip Brown**  
  Associate Professor  
  **PC: Church Music**  
  Church Music, Applied Music  
  BA, God’s Bible School and College  
  MCM, Southern Baptist Seminary  
  On faculty since 2003

- **Marcia Davis**  
  Full Professor  
  **Chair: Teacher Education**  
  English, Education  
  BA, God’s Bible School and College  
  MEd, University of Cincinnati  
  EdD, University of Cincinnati  
  On faculty 1981-1989  
  On faculty since 2000

- **Mark Bird**  
  Full Professor  
  **AEP Director**  
  Bible, Theology, Urban Ministry  
  BRE, Union Bible College  
  MS, Pensacola Christian College  
  MA, Wesley Biblical Seminary  
  DMin, Grace Theological Seminary  
  On faculty since 1997
VP for Academic Affairs
Business, Counseling
BRE, God’s Bible School and College
MEd, Xavier University
MEd, University of Cincinnati
MBA, University of Missouri (KC)
EdD, University of Cincinnati
On faculty 1978-1989
On faculty since 1999

Ken Farmer
Full Professor

Chair: Intercultural Studies/Missions
Missions, Bible
ThB, Trinity Bible College
MA, Ashland Theological Seminary
DMin (ABD), Grace Theological Seminary
On faculty since 1999

Dan Glick
Associate Professor

Assistant VPAA
Chair: General Studies
English, Literature
BA, University of Kansas
MA, University of Kansas
On faculty since 2004

Aaron Profitt
Assistant Professor

PC: Music Education
Music Education, Applied Music
BA, God’s Bible School and College
MM, Miami University
On faculty since 1999

Deanna Wolf
Assistant Professor

Chair: Music
Music Education, Applied Music
BME, Pittsburg State University
MM, Pittsburg State University
On faculty since 1976

Garen Wolf I
Full Professor

Assistant VPAA
Chair: Intercultural Studies/Missions
Missions, Bible
ThB, Trinity Bible College
MA, Ashland Theological Seminary
DMin (ABD), Grace Theological Seminary
On faculty since 1999

Martha Miller
Assistant Professor

Assistant Professor

Music Ed, Applied Music
BSM, God’s Bible School and College
Graduate studies
On faculty since 1981

Tim Crater
Assistant Professor

Assistant Professor

Music Ed, Applied Music
BA, God’s Bible School and College
MM, Bob Jones University
On faculty since 1999

Dan Glick
Associate Professor

Garen Wolf I
Full Professor

Aaron Profitt
Assistant Professor

Tim Crater
Assistant Professor

Martha Miller
Assistant Professor
Part-Time Faculty

Paul Alexander
Instructor
Spanish
BA, Hobe Sound Bible College
Graduate Studies

Marybeth Brown
Instructor
Business
BA, God’s Bible School and College
Graduate Studies

Mark Cravens
Instructor
Campus Pastor
Ministerial Ed, Homeletics
BRE, Union Bible College
Graduate work in progress
On faculty since 2005

Janna Hooker
Instructor

Richard Miles
Associate Professor
Campus Pastor
Ministerial Ed, Homeletics
BRE, Union Bible College
Graduate work in progress
On faculty since 2005

Chris Lambeth
Instructor
Registrar; PC: Business
Business
BA, God’s Bible School and College
MBA, Liberty University
On faculty since 2000

VP for Student Affairs
Counseling, Ministerial Ed
BRE, God’s Bible School and College
MA, Liberty University
On faculty since 1997

Marybeth Brown
Instructor

Larry Smith
Assistant Professor
Editor, God’s Revivalist
Ministerial Ed, English
BA, University of Nebraska
MS, University of Nebraska
On faculty since 1995
Sonja Vernon
Instructor

Science
BS, Indiana University of PA
On faculty since 2001

Elisabeth Tyler
Instructor

Head Librarian
Library Methods
BA, God’s Bible School and College
MSLS, Clarion State College
On faculty since 2001

Sheila Wolf
Associate Professor

PC: Church & Family Ministry
Family/Home Studies
BS, Pittsburg State University
MA, College of Mount St. Joseph
On faculty since 1976

Crystal Wolf
Instructor

Children’s Ministry, Education
BA, God’s Bible School and College
MA, Converse College
On faculty since 2003

Marianne Brown
Instructor

Teacher Education
BRE, Allegheny Wesleyan College
MEd, Bob Jones University
On faculty since 2005

Robert Bickert

Urban Ministry, Missions
BA, Asbury College
MA, Asbury Theological Seminary
DMiss, Asbury Theological Seminary

Jack Bimber

Bible
BA, God’s Bible School and College
MDiv, Winebrenner Theological Sem

Elisabeth Tyler
Instructor
Nadine Brown

Science
BS, Point Loma Nazarene University
PhD, Clemson University

Mark Eckart

Ministerial Ed
BRE, God’s Bible School and College
MRE, Cincinnati Bible Seminary
MDiv, Cincinnati Bible Seminary
DMin, Nazarene Theological Seminary

Shane Gardner

Business
BS, Rose-Hulman Institute Technology
MBA, Indiana Wesleyan University

Donald Hubbard

Math
BS, Clarion State College
BRE, God’s Bible School and College
MEd, Xavier University

Michael Kelly

Business
BS, Indiana University of PA
MBA, Indiana University (Bloomington)

Habtu Ghebre-Ab

Social Science
BRE, God’s Bible School and College
MA, Xavier University
MEd, University of Cincinnati
PhD, Miami University

Rebecca Kelly

Business Law
BA, Goucher College
JD, University of Cincinnati (Law)
Jorge Perez
Business
BS, Calvary Bible College
MA, Dallas Theological Seminary
MBA, University of Dallas

Mark Smith
Leadership
BA, Hobe Sound Bible School
MS, Northeastern State University
EdD, West Virginia University

Tom Sproles
Business
AS, Cincinnati College Mortuary Science
BBA, Indiana Wesleyan University

Stephanie Phillips
Counseling
BA, University of Cincinnati
MEd, Xavier University
MA, Cincinnati Christian University

Brent Miles
Computer Science, Math
BS, University of Cincinnati
MS, University of Cincinnati

Meredith Moser
Youth Ministry
BA, God's Bible School and College
Graduate work in progress

John Oziri
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