



**GOD'S BIBLE SCHOOL
& COLLEGE**

Application for Adjunct Faculty Employment

Instructions: It is the policy of the institution to provide equal opportunity with regard to all terms of employment. The company complies with federal and state laws prohibiting discrimination on the basis of race, color, national origin, veteran status, age, or any other protected characteristic.

Please print in black ink or type.

Name: _____ Social Security # _____

(Last / First / M.I.)

Address: _____

City/State/Zip: _____

Phone: _____ Work: _____ Ext. _____

E-mail Address: _____

Are you 18 years of age or older? Yes No

Position applied for: _____

On what date would you be available for work? _____

Have you ever been employed here before? No Yes Dates _____

If hired, can you provide written evidence that you are authorized to work in the US? Yes No

What is your current status? US Citizen Permanent Resident Other _____
(Please Specify)

TESTIMONY OF CHRISTIAN FAITH:

US MILITARY SERVICE (A copy of a report of separation from the Armed Services may be required.)

Are you a veteran? Yes No If YES, list type of discharge status: _____

Branch of Service _____ Rank and Type of Service _____

Served from _____ to _____ (dates)

Training/Experience received _____

PERSONAL RECORD

Have you ever been convicted of a criminal offense? Yes No

If yes, please list charge(s) _____

Where Convicted _____ Date _____ Disposition _____

For Office Use Only

Applicant # _____

Employee # _____

Hire Date _____

Position _____

Dept. _____

Rate _____

Hourly _____

Salary _____

Notes _____

Attachments:

Résumé

Applicant Reference
Check

Applicant Interview

Payroll Change
Notice

Employee Data Card

THIS PAGE MUST ONLY BE COMPLETED IF THE INFORMATION IS NOT ON YOUR RÉSUMÉ OR CV.

EDUCATION (Note: Applicants may be required to provide proof of diploma, degree, transcripts, licenses, certifications and registrations.)

Indicate Highest Grade Completed: 1 2 3 4 5 6 7 8 9 10 11 12

Did you graduate from high school or receive GED? Yes No

Type of School	Name and Location of School	Dates Attended	Date Graduated	Exp. Grad Date	Sem or Hours Finished	Type of Diploma or Degree	Major/ Minor Fields of Study
Undergraduate Colleges or Universities							
Graduate Schools							
Technical, Vocational or Business Schools							

EMPLOYMENT RECORD (This information will be the official record of your employment history. List your most recent employer first.)

EMPLOYER ADDRESSES MUST HAVE COMPLETE MAILING ADDRESSES, INCLUDING ZIP CODE.

If you need additional space to adequately describe your employment history you may attach an additional sheet.

Employer: _____ Phone: _____
Address: _____ City _____ State _____ Zip _____
Job Title: _____ Dates Employed: _____ Supervisor: _____
Final Hourly Rate/Salary: _____ Reason for Leaving: _____
Work Performed: _____

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Address: _____ City _____ State _____ Zip _____
Job Title: _____ Dates Employed: _____ Supervisor: _____
Final Hourly Rate/Salary: _____ Reason for Leaving: _____
Work Performed: _____

Are there additional Employers that you would like to list? Yes No

If yes, please specify: _____

EMPLOYMENT

Do you have any relatives employed at God's Bible School and College? Yes No

If Yes, please specify: _____

Is there any information we need about your name, or use of another name, for us to be able to check your work record?

Yes No If yes, please specify: _____

Your signature: _____ Date: _____

APPLICANT'S STATEMENT

I understand this application will be active for a period of one year; after that time, if I wish to be considered for employment, I must submit a new application.

I understand that the employer will thoroughly investigate my work and personal history and verify all data given on this application, on related papers, and in interviews. I authorize all individuals, schools, and firms named therein, except my current employer if so noted, to provide any information requested about me, and I release them from all liability for damage in providing this information.

I certify that all the statements herein are true and understand that any falsification or willful omission shall be sufficient cause for dismissal or refusal of employment.

Your signature: _____ Date: _____