

Office Use Only

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Paid: _____	Type Issued
<input type="checkbox"/> Credit <input type="checkbox"/> Check <input type="checkbox"/> Cash <input type="checkbox"/> NA	<input type="checkbox"/> OM <input type="checkbox"/> OS <input type="checkbox"/> E <input type="checkbox"/> U
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## God's Bible School and College

# Transcript Request

Instructions available at [gbs.edu/transcript](http://gbs.edu/transcript). Use separate form for each request.

### Identification and Contact Information

Name (printed): \_\_\_\_\_

Former or Maiden Name: \_\_\_\_\_

Social Security No. \_\_\_\_\_ - \_\_\_\_ - \_\_\_\_\_ (required)

Street and Number: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Work Telephone: (\_\_\_\_) \_\_\_\_\_ Home Telephone: (\_\_\_\_) \_\_\_\_\_

### Enrollment Information

Approximate dates of attendance: From \_\_\_\_\_ To \_\_\_\_\_

If currently enrolled, do you want this request held until the end of the term?  Yes  No

(Direct requests for transcripts from the High School or Academy to the appropriate principal's office.)

### Type of Transcript

Please release my transcript to (select one):

Person or Institution by mail      Official transcript mailed directly to the person or institution.

Individual/Office:	_____
Institution/Address:	_____
	_____
	_____

- Myself, sealed      Official transcript is enclosed in a sealed and dated envelope, marked "Official If Delivered Unopened."  
*Use this option if you are to hand-deliver an official copy.*
- Myself, unsealed      Transcript is marked "Issued to Student."  
*Most receiving institutions will not consider this to be an official transcript.*
- Email Address      \_\_\_\_\_  
*Unofficial transcript emailed as a PDF attachment.*

### Authorization

*Remember to enclose fee of \$5 per transcript.*

I hereby authorize God's Bible School and College to release my academic transcript to the person or institution indicated above.

Requestor's Signature (required)

Date of Request (required)