

**MINISTRY BYLAWS  
OF  
GOD'S BIBLE SCHOOL  
COLLEGE AND MISSIONARY TRAINING HOME, INC.**

**ARTICLE 1  
NAME AND PURPOSE**

**SECTION 1—NAME**

The corporate name of this institution shall be God's Bible School, College, and Missionary Training Home, Inc. (hereafter referred to as "the School").

**SECTION 2—PURPOSE**

- A. The Corporation shall establish and maintain an interdenominational, non-profit, degree-granting, Christian educational institution to prepare men and women for Christian life and service. This preparation is primarily for church and church-related vocations and secondarily for Christian laity whose major vocations will not be church-related. Therefore, each academic program requires a major in Bible but is also complemented with general education, professional studies, and practical field experience. Student life is structured to develop one's total being (body, mind, and spirit) so that the student may become a mature and faithful servant of the Lord Jesus Christ.
- B. The Corporation shall establish and maintain a Christian Academy which exists to provide elementary and secondary education with a Biblical worldview and to prepare the student for Christian life and service.
- C. The Corporation shall also publish a religious periodical titled *God's Revivalist and Bible Advocate* for the purpose of spreading Christian holiness and promoting the general interests of the School.

**ARTICLE 2  
DOCTRINAL STATEMENT**

**SECTION 1—STATEMENT OF FAITH**

**A. God**

We believe that there is one God, self-existent and eternal, the creator, sustainer, and ruler of all things, infinitely perfect and eternally existing in three persons, Father, Son, and Holy Spirit. Their glory is equal, their majesty co-eternal. (Deut. 6:4; Exod. 3:14; Ps. 90:2; Exod. 20:11; Heb. 1:3; 1 Tim. 6:15; Deut. 32:4; Matt. 3:16; Acts 5:3-4; Tit. 2:13; John 5:23; 1 Pet. 4:14)

**B. Holy Scripture**

We believe that the Holy Scriptures of the Old and New Testaments are the Word of God, written, inspired by the Holy Spirit, and inerrant in the original manuscripts. They contain all that is necessary to our salvation and are of supreme authority for faith and practice. (2 Tim. 3:16-17; 2 Pet. 1:19-21; 3:1-2, 16; John 10:35)

**C. Jesus Christ**

We believe that our Lord Jesus Christ, the eternal and only begotten Son of God, became man without ever ceasing to be God; that He was conceived by the Holy Spirit, born of the Virgin Mary, and lived a sinless life. He died on the cross, making a full and satisfactory atonement for the sins of the whole human race, then rose bodily the third day from the grave and ascended into Heaven, where He is enthroned at God's right hand as our intercessor. (John 1:1, 14, 18; Phil. 2:5-8; Mat. 1:20; Luke 1:34; Heb. 4:15; Rom. 3:25; 1 John 2:2; 4:14; 1 Cor. 15:3-6; Eph. 1:20-22; Rom. 8:34)

**D. Holy Spirit**

We believe that the Holy Spirit, the Third Person of the Godhead, is Lord and Giver of life, who continually glorifies our Lord Jesus Christ, convicts men and women of sin, and regenerates all who repent and trust in Christ for salvation. It is by the Holy Spirit that believers are sanctified, indwelt, and guided into all truth; and it is also by Him that Christ lives in the Church, the gospel is proclaimed, and the Kingdom of God is advanced in the world. (2 Cor. 3:17; Rom. 8:2; John 16:8, 14; Tit. 3:5; John 3:5; 1 Pet. 1:2; Rom. 8:11; John 16:13; Rom. 8:9; Acts 1:8)

**E. Human Nature**

We believe that man was created in the image of God; but as the result of Adam's sin, the entire human race was alienated from God and plunged into sin. By nature we are thus corrupt and fallen, hostile to God and His Law, and utterly unable of ourselves to remedy our lost condition. By His prevenient grace, God restores moral sensibility to all mankind, enabling each of us to respond to His offer of salvation. (Gen. 1:26-27; 1 Cor. 11:7; Rom. 15:12-18; Rom. 3:10-18; Ps. 53:1; Rom. 8:7; Tit. 2:11)

**F. Salvation**

We believe that Salvation is the provision of God's grace alone, but it is a gift which we must freely accept. Thus God graciously justifies and regenerates all who repent of their sins and believe on Jesus Christ as Lord and Savior. As the children of God, they are restored to fellowship with Him, delivered from the penalty of sin, as well as from its willful practice, and are initially sanctified by the Holy Spirit who dwells in them. (Eph. 2:8-9; Acts 3:19; Rom. 5:1; Tit. 3:5; Rom. 10:9; John 1:12; 1 John 1:7; Isa. 53:4-6; 1 Cor. 1:2; 1 Pet. 1:2)

**G. Entire Sanctification**

We believe that God calls all believers to entire sanctification in a moment of full consecration and faith subsequent to their new birth in Jesus Christ. By the Holy Spirit's filling, their hearts are purified from inherited depravity, and they are empowered for continued growth in their relationship with Christ, victorious living, and fruitful service. Entire sanctification is both preceded and followed by growth in grace, dynamically expressed in advancing holiness and increasing spiritual maturity. (1 Thess. 5:23-24; Rom. 6:11-13; Rom. 12:1; Eph. 2:1-3; Acts 1:8; 2:4; Eph. 5:18; Acts 15:9; Ps. 51:57; Rom. 6:6-10, 22; Gal. 5:16, 22-23; 1 Thess. 1:4-10; 1 Thess. 3:12-13; 2 Cor. 7:1; Phil. 1:9-11; 3:15)

**H. Assurance**

We believe that believers are assured of personal salvation by the infallible promises of God's Word, confirmed by the inward testimony of the Holy Spirit, and attested by a good conscience and the presence of the fruit of the Spirit in their lives. (Rom. 10:9; Rom. 8:14, 16; 1 John 5:9-11; 1 John 2:3-4; 1 John 3:18-21; Gal. 5:22-23; Eph. 5:8-10)

**I. Security of Believers**

We believe that all believers are fully secure in Christ, conditioned only by their continuous, obedient faith. Those who backslide may be immediately restored to God's favor by returning to Him in repentance and faith in Christ. (Phil. 1:6-7; John 10:27-28; 2 Tim. 1:12; Heb. 6:4-6; Rom. 11:18-23; 1 John 1:9; 2:1)

**J. The Christian Life**

We believe that it is the joy and duty of all Christians through the power of the Holy Spirit to live righteously, victoriously, and sacrificially, obedient to God's law, faithful in the use of the means of grace, continually sharing the hope that is in them, and ministering compassionately to human need. (Rom. 8:13; Gal. 5:16, 24-25; Tit. 2:11-12; 1 John 2:3-6; Acts 2:46; 1 Pet. 3:15, Gal. 6:10; 1 John 3:16-18)

**K. The Church**

We believe that the true Church of Jesus Christ is composed of all who are united to Him in saving faith and who are thus members of the body of which He is the head. All Christians should live in fellowship with the Church, uniting in its worship of the Triune God, supporting its great task of world evangelism, and loving one another with pure and fervent hearts. (Eph. 1:22-23; 5:23, 30; Rom. 12:3-5; 1 Cor. 6:15; 12:12-27; Col. 2:18-19; Heb. 10:25; Matt. 28:19-20; 1 Pet. 1:22)

**L. Christ's Return**

We believe that our Lord Jesus Christ will personally return in glory at the end of the age as He has promised, and that He will consummate His kingdom and judge the world in righteousness. His coming, as we confess, is the "blessed hope" which is set before us and for which we must live in constant joyful readiness. (Acts 1:11; 1 Thess. 1:10; 4:15-17; Matt. 24:29-31; 25:31-45; Acts 17:31; Tit. 2:13)

**M. Heaven and Hell**

We believe that those who die in Christ are immediately present with Him, while those who die in sin suffer the torments of hell awaiting the final judgment. All shall be raised from the dead—those who have died in Christ to eternal blessedness, and those who have rejected Him to conscious and everlasting punishment in the Lake of Fire. (2 Cor. 5:8; Phil. 1:21, 23; Luke 16:19-26; 1 Thess. 4:15-17; Rev. 6:4-6; 20:12-15)

**N. Creation**

We believe that for His own glory and by His own decree the Triune God created heaven and earth and all things visible and invisible, animate and inanimate. Thus we reject all unscriptural theories of origin. (Rom. 11:36; Rev. 4:11; Col. 1:16-17; Gen. 1-2; Ex. 20:11)

**O. Separation**

We believe that all the saved should live in such a manner as not to bring reproach upon their Savior and Lord. God commands His people to separate from all religious apostasy, all worldly and sinful pleasures, practices, and associations, and to refrain from all immodest and immoderate appearances, the wearing of jewelry, piercings, and bodily markings. (Rom. 12:1-2; 14:13; 2 Cor. 6:14-7:1; 2 Tim. 3:1-5; 1 John 2:15-17; 2 John 9-11; Rom. 16:15-16; 2 Thess. 3:6, 14; Lev. 19:28; 1 Cor. 6:19-20; 1 Tim. 2:8-10; 1 Peter 3:1-4)

**P. Human Sexuality**

We believe that God has given to us the gift of sexuality, which must be exercised only within the boundaries of covenanted, lifelong, and heterosexual marriage. Intimate sexual relationships outside of marriage and sexual relationships between persons of the same sex are immoral and sinful. Specifically we condemn homosexuality, lesbianism, bisexuality, bestiality,

incest, fornication, adultery, pornography, and other forms of licentiousness as sinful perversions of the divine gift of sexuality. (Gen. 2:24; Gen. 19:5, 13; Gen. 26:8-9; Lev. 18:1-30; Rom. 1:26-29; 1 Cor. 5:1; 6:9; 1 Thess. 4:1-8; Heb. 13:4; Rom. 7:2; 1 Cor. 7:10; Eph. 5:22-23)

**Q. Family Relationships**

We believe that God has instituted the family as the foundational unit of human society, and it begins with the legitimate marriage of one man and one woman. Within its structure, as He has ordained, parents are responsible to instruct their children in Christian faith and conduct, to set before them godly and consistent examples of the same, and in every way to “bring them up in the nurture and admonition of the Lord.” In the ordering of family life, Scripture requires: “Wives submit yourselves unto your own husbands, as unto the Lord...husbands, love your wives, even as Christ also loved the church, and gave himself for it...children, obey your parents in the Lord: for this is right.” (Eph. 6:4; 5:22, 25; 6:1; Gal. 3:28; Col. 3:18; 1 Tim. 2:8-15; 3:4-5, 12; Gen. 1:26-28; Exod. 20:12; Deut. 6:4-9; Ps. 127:3-5; Prov. 19:18; 22:15; 23:13-14; Mark 10:6-12; 1 Cor. 7:1-16; Eph. 5:21-33; 6:1-4, Col. 3:18-21; Heb. 13:4; 1 Pet. 3:1-7)

**R. Human Life**

We believe in the sanctity and dignity of human life which demands respect for all human life, especially in its most vulnerable stages and conditions. We believe that human life begins at conception and that the unborn child is a living human being. Abortion constitutes the unjustified, unexcused taking of unborn human life. Abortion is murder. We reject any teaching that abortions of pregnancies due to rape, incest, birth defects, gender selection, birth or population control, or the physical or mental well-being of the mother are acceptable. We further believe that the killing of the weak, the physically challenged, the mentally ill, or the aged, whether by a deliberate act or by coercing or assisting a person to commit suicide, is immoral. (Job 3:16; Ps. 51:5; 139:14-16; Isa. 44:24; 49:1, 5; Jer. 1:5; 20:15-18; Luke 1:44)

**S. Civil Lawsuits**

We believe that Christians are prohibited from bringing civil lawsuits against other Christians or Christian organizations to resolve personal disputes. We believe the Christian community possesses all the resources necessary to resolve personal disputes between parties. We do believe, however, that a Christian may seek compensation for injuries from another Christian’s insurance company as long as the claim is pursued without malice or slander. (1 Cor. 6:1-8; Eph. 4:31-32)

**T. Authority**

We believe that God has ordained and created all authority consisting of three basic institutions: 1) the home, 2) the Church, and 3) the state. Every person is subject to these authorities, but all (including the authorities themselves) are answerable to God and governed by His Word. God has given each institution specific Biblical responsibilities and balanced those responsibilities with the understanding that no institution has the right to infringe upon the other. The home, the Church, and the state are equal and sovereign in their respective Biblically assigned spheres of responsibility under God. (Eph. 5:22-24; 6:1-3; Heb. 13:17; Rom. 13:1-7; Tit. 3:1; 1 Pet. 2:13-14)

**U. The Lord’s Day**

We believe that the Lord’s Day, celebrated on Sunday, the first day of the week, throughout the Christian Church, is the Christian sabbath, which we reverently observe as a day of rest and worship and as the continuing memorial of Our Savior’s resurrection. For this reason, we abstain from secular work and from all merchandising on this holy day, except that required by mercy or necessity. (Rev. 1:10; 1 Cor. 16:2; Acts 20:7; John 20:1ff; Gen. 2:2; Matt. 12:5, 10-13; Mark 2:23-28; Isa. 58:13-14; Neh. 13:15-22)

**V. Substance Abuse**

We believe that the production, sale, purchase, and use of alcoholic beverages, tobacco, narcotics, and other harmful drugs, unless for mechanical, chemical, or medicinal purposes, is contrary to God's requirement that we regard our bodies as temples of the Holy Spirit. (1 Cor. 6:19-20; 1 Tim. 5:23)

**SECTION 2—AUTHORITY OF STATEMENT OF FAITH**

The Statement of Faith does not exhaust the extent of our faith. The Bible itself is the sole and final source of all that we believe. We are convinced, however, that the foregoing Statement of Faith accurately represents the teaching of the Bible and, therefore, is binding upon all Board Trustees, officers, employees, and activities of the Corporation. All literature used as authoritative in the Ministry shall be in complete agreement with the Statement of Faith.

**ARTICLE 3  
GOVERNMENT**

A Board of Trustees (hereinafter referred to as "the Board") shall govern the Corporation. It shall meet regularly and shall have power to make such bylaws as it judges necessary for the carrying out of such government. The Corporation shall not have members. The Board of Trustees shall have full and final responsibility for the general management of the finances, business, academic program, real property, chattels, and other affairs of the Corporation.

**ARTICLE 4  
BOARD OF TRUSTEES**

**SECTION 1—COMPOSITION OF THE BOARD OF TRUSTEES**

The Board shall be comprised of no fewer than twelve voting members and no more than twenty-one. They shall be elected by a two-thirds majority vote of the Board present and voting at a regular meeting. A majority of the Board shall not be of the same denominational affiliation. (If the Board falls out of compliance with the denominational stipulation due to a current Board member resigning or changing his/her church membership, the Board will aggressively endeavor to rectify the situation within one year.) At least seven members of the Board shall be GBSC Alumni. The President of the School is a non-voting member of the Board and is exempted from both the denominational and alumni requirements.

In order to lead with integrity and avoid real or perceived conflicts of interest, the Board will refrain from electing new Board members who are related to any current member of the Board of Trustees (see definition of "relatives" in Policy 1043 – Board Policies and Procedures).

**SECTION 2—TERMS OF OFFICE**

The Trustees who are elected by the Corporation shall serve for a term of four years, except in the case of filling a vacancy or maintaining staggered election, when the term may be for less than four years. The terms of elected members of the Board of Trustees shall be staggered so that approximately one-fourth shall be elected annually.

The positions of Chair and Vice Chair shall be elected by the Board at its spring meeting and each shall serve for a term of one year. The President of the School may not serve as an officer of the Board.

### **SECTION 3—ELECTION OF BOARD MEMBERS**

Trustees shall be elected by the Board at a regular meeting from nominations presented by the Board Development Committee (hereafter “the BDC”), but any Trustee may submit names to the Committee.

In case of a vacancy during the term of a Trustee, appointment of a successor to serve the remainder of the unexpired term shall be made by the Board from nominations submitted by the BDC.

Resignation or removal of any Trustee is effective immediately.

All Trustees are to notify the Chairman of the Board or the President of any absence prior to a regularly scheduled board meeting. Three consecutive absences without prior notification or extenuating circumstances shall constitute resignation from the Board. Trustees with assignments who are absent from three consecutive meetings shall have relinquished the assignment.

### **SECTION 4—QUALIFICATIONS**

To be eligible for election or appointment, a Trustee must sincerely and wholeheartedly assert a knowledge and belief of the common core of holiness teachings as set forth in Article 2. A Trustee who changes views on these foundational beliefs in teaching or in practice or becomes antagonistic thereto has an affirmative duty to report the same to the Board Chair and shall be removed immediately as any acknowledged change in foundational belief is considered to be a resignation from the Board. If a Trustee refuses to acknowledge the change in foundational beliefs, he/she can be removed by a majority vote of the remaining Board members.

No full or part-time employee of God's Bible School other than the President may serve as an elected member of the Board unless disclosed to and approved by the Board.

### **SECTION 5—MEETINGS**

The Board shall meet no less than twice a year. The first meeting shall normally be in the month of May on the Monday following Commencement. The second meeting shall normally convene on the first Friday in December. Any change in meeting dates will be announced by the Executive Committee a minimum of three months prior to the rescheduled meeting.

Special meetings of the Board may be called by the Board Chair, with the concurrence of one other member of the Board. Such a meeting may also be called by a group of five Trustees in consultation with the Board Chair. Any call for a special meeting must show the nature of the business to be transacted and no other business may be considered. Notice of a special meeting must be sent by the Secretary to each Trustee at least fourteen days prior to the meeting.

All meetings shall be held in Cincinnati, Ohio, unless a majority of the Trustees shall select another place.

### **SECTION 6—QUORUM**

A simple majority of the Board members must be present in order to constitute a quorum for a regular or special meeting of the Board. There shall be no proxy voting.

### **SECTION 7—DUTIES OF BOARD OFFICERS**

- A. **Chair.** The Board Chair shall preside at all meetings of the Board. He/she shall be the official representative of the Board. The Chair shall be the moderator and shall determine the rules of procedure according to his/her sense of fairness and common sense, giving all members a reasonable opportunity to be heard on a matter. The Chair shall endeavor

to follow Robert's Rules of Order so meetings can be conducted decently and in order. The Chair is the final authority on questions of procedure, and his/her decision is final and controlling.

- B. **Vice Chair.** The Board Vice Chair shall act as Chair during the Chair's absence. He/she shall also fulfill duties assigned by the Chair.
- C. **Board Secretary.** The Board Secretary shall keep Minutes of Board meetings and distribute notices to the Board in accordance with the provisions of these Bylaws.

## **SECTION 8—DUTIES OF THE BOARD**

The duties of the Board shall be as follows:

- A. Maintain the spiritual and historical integrity of the School and adherence to its common core of holiness teachings;
- B. Establish the basic policies, programs, objectives, and core values of the School;
- C. Elect the President of the School as provided for in Article 5, Section 4;
- D. Review and give approval each year of the budget;
- E. Provide for an annual audit of the Ministry's financial records and institute such procedures and policies as it finds appropriate to ensure efficiency and accountability in the management of the School's financial affairs;
- F. Approve any major changes in general objectives or programs of the various academic departments;
- G. Establish and/or give approval of the basic organizational structure and lines of control within the Ministry;
- H. Approve hiring of faculty; and
- I. Review and amend the Ministry Bylaws as appropriate.

## **SECTION 9—ALUMNI ASSOCIATION RELATIONSHIP**

Recognizing the historic relationship between the School and its Alumni, the Board will establish a Board committee to oversee all aspects of Alumni relations. Further, the Board shall be comprised of at least seven GBSC Alumni as outlined in Article 4 Section 1.

## **ARTICLE 5 OFFICERS**

### **SECTION 1—DESIGNATION OF CORPORATE OFFICERS**

As an accommodation to legal relationships outside the Ministry, the President of the School shall serve as President of the Corporation; the Secretary of the School shall serve as Secretary of the Corporation; the Chief Financial Officer of the School shall serve as Treasurer of the Corporation; and the Board Chair shall serve as Vice President of the Corporation.

## **SECTION 2—MINISTRY OFFICERS**

The Ministry officers are the President of the School (see Article 6, Section 1), Secretary of the School (see Article 6, Section 2), Chief Financial Officer (see Article 6, Section 3), Vice President for Academic Affairs, Vice President for Student Affairs, Vice President for Constituent Relations, and Campus Administrator. The President may appoint other Ministry officers and, with the exception of the Secretary of the School and the Chief Financial Officer of the School, may restructure and rename Ministry positions to better accomplish the mission of the School.

## **SECTION 3—ELIGIBILITY FOR OFFICE**

- A. The Ministry shall not install or retain an officer who fails to adhere to or expresses any disagreement with any part of the Statement of Faith. All Ministry officers shall affirm their complete and wholehearted agreement with the entire Statement of Faith annually (as set forth in Article 2).
- B. Any officer who changes views on these foundational beliefs in teaching or in practice, or becomes antagonistic thereto, shall be removed.

## **SECTION 4—TERMS OF OFFICE**

- A. The President of the School shall be elected by the Board of Trustees. The first term shall be two years and each succeeding term shall be four years. The engagement of a new President or the severance of the relationship between the President and the Ministry may be considered at any regular Board meeting, provided notice to that effect shall have been given in writing to the Board at least two weeks prior to said Board meeting. A three-fourths majority of the eligible members present and voting shall be required to engage a new President or to sever the relationship between the President and the Ministry. Disciplinary removal of the President from office automatically terminates his/her membership on the Board.
- B. The term of service for all Ministry officers except the President of the School shall be one year, at the expiration of which they may be re-appointed.
- C. If the office of the President is ever vacated, the Board Chair, who also serves as the Corporation's Vice President, shall immediately assume the office of the President and perform all of the duties thereof until the Board of Trustees installs the next President. All Ministry officers would continue serving in their respective positions of responsibility at the discretion of the Chair while he/she serves as President or at the discretion of the next President.

## **ARTICLE 6 DUTIES AND POWERS OF OFFICERS**

### **SECTION 1—THE PRESIDENT**

The President shall:

- A. Exercise supervision and direction of all academic and administrative matters pertaining to the School;

- B. Be the official medium of communication between the Board on the one hand, and the officials, faculty, and students of the School on the other hand;
- C. Publicly inform all newly elected officers of the particular function and the responsibilities of their respective offices and appoint various committees as he/she deems necessary;
- D. Control all appointments and meetings, and the arrangements thereof, including time and place and the use of the property belonging to the School for purposes other than the stated appointments;
- E. Employ Ministry officers and/or any other necessary administrative officials to assist him/her in the operation of the School (Their duties shall be outlined in the Administrative Manual.), and advise the Board on any Administrative position prior to hire;
- F. Hire the faculty subject to the approval of the Board, pursuant to Article 4, Section 8(I);
- G. Report to the Board regarding the work and condition of the School and present for their consideration such measures as he shall deem necessary or expedient for the School's welfare.
- H. Supervise the publication of a religious periodical known as *God's Revivalist and Bible Advocate*, the purpose of which is to spread Christian truth in printed form and to serve as a promotional arm of the School;
- I. Perform such other duties as generally appertain to such a position or are assigned by the Board of Trustees; and
- J. Annually affirm in writing his/her belief and adherence to the fundamental doctrines of the Protestant Christian faith as interpreted within the Wesleyan Arminian tradition as set forth in Article 2.

## **SECTION 2—SECRETARY OF THE SCHOOL**

The Secretary shall:

- A. Certify and keep at the main Ministry office the original Bylaws or a copy, including all amendments to the Bylaws;
- B. Keep at the place where the Bylaws or a copy are kept a record of the proceedings of meetings of the Board which includes the time and place of holding, the notice of meeting given, the names of those present at the meetings, and the actions taken by the Board;
- C. Sign, certify, or attest documents as may be required by law;
- D. See that all notices are duly given in accordance with the provisions of these Bylaws. (In case of the absence or disability of the Secretary, or his/her refusal or neglect to act, notice may be given and served by the President of the School or by the Board Chair.);
- E. Be custodian of the records of the Ministry;
- F. See that the reports, statements, certificates, and all other documents and records required by law are properly kept and filed;

- G. Exhibit at all reasonable times to proper persons on terms provided by law the Bylaws and minutes of proceedings of the Board of Trustees or the minutes of the meetings of the various sub-committees;
- H. Keep an account of any special events in the life of the Ministry which are of historical interest; and,
- I. Keep all records at the main Ministry office and deliver them to any successor upon leaving office.

### **SECTION 3—CHIEF FINANCIAL OFFICER**

The Chief Financial Officer shall:

- A. Control and be responsible for all funds of the Corporation and deposit all funds in the name of the Ministry in banks, trust companies, or other depositories as shall be selected by the President of the School or the Board of Trustees;
- B. Receive and give receipt for all contributions, gifts, and donations to the Ministry;
- C. Disburse, or cause to be disbursed, the funds of the Ministry as may be directed by the President of the School, the Board of Trustees, or the budget adopted by the Board, taking proper vouchers for the disbursements;
- D. Keep and maintain adequate and correct accounts of the Ministry's properties and business transactions, including account of its assets, liabilities, receipts, disbursements, and capital;
- E. Provide a report to the Board as requested.

### **SECTION 4—VICE PRESIDENTS AND DIRECTORS**

Under the direction and guidance of the President of the School, the Vice Presidents and Directors shall assist the President in carrying out the ministries of the School.

### **SECTION 5—DUTIES OF ALL MINISTRY OFFICERS**

All Ministry officers shall:

- A. Submit to the President a written report of their work for review by the Board of Trustees at each regular Board meeting, excluding the Corporate Secretary;
- B. Surrender any School records in their possession to the Secretary at the close of their term of office to be filed as a permanent record of the work of the Ministry. All School records are the property of the Ministry and must be kept in the main Ministry office.
- C. Perform his or her duties as outlined in the appropriate job description (Failure to do so may cause the Ministry officer to be removed from office at the discretion of the President); and,
- D. Recognize that serving as a Ministry officer is a sacred trust of honor before the Lord (All Ministry leaders agree and understand that taking any of the confidential or proprietary information of the Corporation and using it for their personal benefit would be an impermissible violation of that trust.).

**ARTICLE 7  
COMMITTEES OF THE BOARD**

**SECTION 1—SPECIAL COMMITTEES**

The Board of Trustees, at its discretion, may create special committees to provide the Board with advice and information regarding matters submitted to the committee by the Board for consideration. The committees shall have no authority to act on behalf of the Corporation. The members of the committees shall be chosen by a majority vote of the Board of Trustees and shall serve solely at the pleasure of the Board of Trustees. The special committees shall be subject to the control and direction of the Board of Trustees at all times.

**SECTION 2—EXECUTIVE COMMITTEE**

The Executive Committee shall be composed of the Board Chair, the Board Vice Chair, the President of the School, the Secretary of the Board, and one member-at-large elected by the Board from its membership at the annual Spring meeting.

The Executive Committee shall hold meetings as necessary between meetings of the Board. It shall have full power to act for the Board on matters arising between meetings of the Board.

The Executive Committee is not authorized to make decisions with respect to the following matters:

- A. Dissolve the Corporation;
- B. Hire or fire the President;
- C. Enter into major contracts or sue another entity;
- D. Make significant changes to a Board-approved budget;
- E. Adopt or eliminate major programs;
- F. Buy or sell property;
- G. Amend the Bylaws; or
- H. Change any policies the Board determines must be changed only by the Board.

**SECTION 3 - STRATEGY OVERSIGHT COMMITTEE**

The Strategy Oversight Committee shall be comprised of the Board Chair, the Board Committee Chairs, the President of the School, and a facilitator from the Administration. It shall meet prior to Board meetings and make a written report to the Board. It shall be responsible for the following:

- (1) Review the Strategic Plan and present it to the Board for approval; and,
- (2) Monitor the progress of the Strategic Plan.

#### **SECTION 4 - ALUMNI RELATIONS COMMITTEE**

The Alumni Relations Committee shall be comprised of a facilitator from the Administration and between two to four Board members who are GBSC Alumni along with three to four Alumni representatives. (The Alumni representatives will be elected by the Board members on the Alumni Relations Committee). It shall meet prior to Board meetings and prepare a written report to the Board. It shall be responsible for the following:

- (1) Review Alumni engagement plan;
- (2) Review Alumni relations function;
- (3) Act as an advisory committee for the Alumni Association;
- (4) Review all actions taken by the Board to ensure that the historical mission and theological position of the School is maintained. If an objection should be raised, a written statement is to be given to the President of the School and the Board Chair.

#### **SECTION 5 - STANDING COMMITTEES**

The following standing committees shall comprise the permanent standing committees of the Ministry. No member of the Board may serve on more than two standing committees of the Board. Committee members are appointed by the Chair and ratified by the Board.

- A. **Institutional Development Committee.** The Institutional Development Committee shall be comprised of a facilitator from the Administration and between two to four Board members. It shall meet prior to Board meetings and make a written report to the Board. It shall be responsible for the following:
  - (1) Consult with the President, Vice President for Constituent Relations, and the Campus Administrator;
  - (2) Oversee the areas of advancement including: public relations, student recruitment, and fundraising;
  - (3) Ensure the integrity of the Charitable Gift Annuity Fund; and
  - (4) Review the investment policies and endowments of the School.
- B. **Academic Affairs Committee.** The Academic Affairs Committee shall be comprised of a facilitator from the Administration and between two to four Board members. It shall meet prior to Board meetings and prepare a written report to the Board. It shall be responsible for the following:
  - (1) Consult with the President and the Vice President for Academic Affairs;
  - (2) Review the curriculum and academic policies and their implementation to ensure that the core values, mission, and doctrinal position of the Institution are being carried out through the various academic programs; and
  - (3) Recommend faculty contracts to the Board.
- C. **Finance Committee.** The Finance Committee shall be comprised of the Chief Financial Officer and President of the School and between two to four members of the board. It

shall meet prior to Board meetings and prepare a written report to the Board. It shall be responsible for the following:

- (1) Review the annual budget and present it to the Board for approval; and
- (2) Handle any other matters of finance which shall be referred to it by the Board or Executive Committee which arise in the interim of the Board meetings.

D. **Student Affairs Committee.** The Student Affairs Committee shall be comprised of a facilitator from the Administration and between two to four Board members along with two student representatives. It shall meet prior to Board meetings and prepare a written report to the Board. It shall be responsible for the following:

- (1) Review all policies and their implementation by the Student Affairs Department to ensure that the core values, mission, and doctrinal position of the School are being carried out through campus life;
- (2) Review and recommend the approval of the *Student Handbook*; and
- (3) Meet prior to Board meetings and prepare a written report to the Board.

E. **Board Development Committee.** The Board Development Committee shall be comprised of a facilitator from the Administration and between two to four Board members. It shall meet prior to Board meetings and prepare a written report to the Board. It shall be responsible for the following:

- (1) Identify and nominate prospective Board members;
- (2) Schedule orientation and periodic training sessions for the Board;
- (3) Initiate or conduct a periodic Board review; and
- (4) Review regularly the Constitution and Bylaws and/or other legal documents affecting the Board and the operation of the School and propose changes as needed.

## ARTICLE 8 INDEMNIFICATION

### SECTION 1—ACTIONS SUBJECT TO INDEMNIFICATION

The Ministry may indemnify any person who was or is a party, or is threatened to be made a party, to any threatened, pending, or completed action, suit, or proceeding, whether civil, criminal, administrative, or investigative, including all appeals (other than an action by or in the right of the Ministry) by reason of the fact that the person is or was a trustee, officer, employee, or agent of the Ministry, against expenses, including attorneys' fees, judgments, fines, and amounts paid in settlement actually and reasonably incurred by him/her in connection with the action, suit, or proceeding; and if that person acted in good faith and in a manner he/she reasonably believed to be in, or not opposed to, the best interests of the Ministry, and, with respect to any criminal action or proceeding, had no reasonable cause to believe his/her conduct was unlawful. The termination of any action, suit, or proceeding by judgment, order, settlement, conviction, or on a plea of *nolo contendere* or its equivalent, shall not, of itself, create a presumption that the person did not act in good faith and in a manner that he/she reasonably believed to

be in, or not opposed to, the best interests of the Ministry, and, with respect to any criminal action or proceeding, had no reasonable cause to believe that his/her conduct was unlawful.

#### **SECTION 2—EXPENSES SUBJECT TO INDEMNIFICATION**

To the extent that a trustee, officer, employee, or agent has been successful on the merits or otherwise in defense of any action, suit, or proceeding referred to in this Article, or in defense of any claim, issue, or matter in that action, suit, or proceeding, he/she may be indemnified against expenses, including attorneys' fees, actually and reasonably incurred by him/her in connection with the action, suit, or proceeding.

#### **SECTION 3—LIMITATIONS OF INDEMNIFICATION**

Any indemnification made under this Article may be made by the Ministry only as authorized in the specific case on a determination that indemnification of the trustee, director, officer, employee, or agent is proper in the circumstances because he/she has met the applicable standard of conduct set forth in Section 1 of this Article. The determination shall be made (a) by a majority vote of a quorum consisting of the Trustees who were not and are not parties to or threatened with the action, suit, or proceeding; or (b) if the described quorum is not obtainable or if a majority vote of a quorum of disinterested Trustees so directs, by independent legal counsel in a written opinion.

#### **SECTION 4—TIMING OF INDEMNIFICATION**

Expenses of each person seeking indemnification under this Article may be paid by the Ministry as they are incurred, in advance of the final disposition of the action, suit, or proceeding, as authorized by the Board of Trustees in the specific case, on receipt of an undertaking by or on behalf of the trustee, director, officer, employee, or agent to repay the amount if it is ultimately determined that he/she is not qualified to be indemnified by the Ministry.

#### **SECTION 5—EXTENT OF INDEMNIFICATION**

The indemnification provided by this Article shall be deemed to be discretionary unless otherwise required as a matter of law or under any agreement, or provided by insurance purchased by the Ministry, both as to action of each person seeking indemnification under this Article in his official capacity and as to action in another capacity while holding that office, and may continue to a person who has ceased to be a trustee, director, officer, employee, or agent and may inure to the benefit of the heirs, executors, and administrators of that person.

#### **SECTION 6—INSURANCE**

The Ministry may purchase and maintain insurance on behalf of any person who is or was a Trustee, officer, employee, or agent of the Ministry against any liability asserted against him/her and incurred by him/her in that capacity, or arising out of his/her status in that capacity, whether or not the Ministry would have the power to indemnify him/her against liability under the provisions of this Article.

### **ARTICLE 9 DESIGNATED CONTRIBUTIONS**

From time to time the Ministry, in the exercise of its religious, educational, and charitable purposes, may establish various funds to accomplish specific goals. Contributors may suggest uses for their contributions, but all suggestions shall be deemed advisory rather than mandatory in nature. As a matter of Biblical honor, the Board of Trustees will make a good faith effort to abide by the designation; however,

all contributions made to specific funds or otherwise designated shall remain subject to the exclusive control and discretion of the Board of Trustees. No fiduciary obligation shall be created by any designated contribution made to the Ministry other than to use the contribution for the general furtherance of any of the purposes stated in Article 1.

## **ARTICLE 10 BINDING ARBITRATION**

### **SECTION 1—SUBMISSION TO ARBITRATION**

Believing that lawsuits between believers are prohibited by Scripture, all Board members and Corporate Officers agree to submit to binding arbitration any matters which cannot otherwise be resolved, and expressly waive any and all rights in law and equity to bringing any civil disagreement before a court of law, except that judgment upon the award rendered by the arbitrator may be entered in any court having jurisdiction thereof.

### **SECTION 2—NOTICE OF ARBITRATION**

In the event of any dispute, claim, question, or disagreement arising out of or relating to these Bylaws or any other Ministry matter, the parties shall use their best efforts to settle such disputes, claims, questions, or disagreement as befits Christians. To this effect, they shall consult and negotiate with each other in good faith and, recognizing their mutual interests not to disgrace the name of Christ, seek to reach a just and equitable solution. If they do not reach such solution within a period of sixty (60) days, then upon notice by either party to the other, disputes, claims, questions, or differences shall be finally settled by arbitration as described in Section 1 above, and such Procedures for Arbitration as are adopted pursuant to Section 4 below.

### **SECTION 3—LIMITATIONS ON ARBITRATION DECISIONS**

Should any dispute involve matters of discipline, the arbitrators shall be limited to determining whether the procedures for discipline, as outlined under these Bylaws, were followed.

Should any dispute involve the removal from office of the President of the School or any Ministry officer, the arbitrators shall be limited to determining whether the procedures set forth in these Bylaws were followed.

### **SECTION 4—ARBITRATION PROCEDURES**

The Procedures for Arbitration shall be as adopted by the Board of Trustees.

## **ARTICLE 11 AMENDMENTS**

### **SECTION 1**

Articles 1–4 and 11 may be amended by submitting the proposed amendment to the Board Development Committee. If the Committee approves the proposed amendment, it shall present it to the Board at its next regular meeting. Any such proposed amendment will be discussed at that meeting, but shall not be voted on until the next regular meeting, during which time the proposed change shall be published in *God's Revivalist and Bible Advocate* and on the School's website. The proposed amendment must be

approved by three-fourths majority vote of the Board of Trustees present and voting at any of its regular meetings.

Any Trustee may propose amendments to the Board Development Committee. Amendments proposed by a Trustee shall be in writing, and shall be submitted to the Board Development Committee at least fourteen days prior to a meeting of the Board Development Committee. If the Board Development Committee approves a Trustee's proposed amendments, it shall recommend the amendment to the Board of Trustees as outlined in the paragraph above. If the Board Development Committee does not approve the Trustee's proposed amendments, the Board Development Committee shall report the proposed non-recommended amendment to the Board of Trustees at its next regular meeting and any Trustee may move consideration.

## **SECTION 2**

Articles 5–10 may be amended by a three-fourths majority vote of the Board of Trustees present and voting at any of its regular meetings.